

## **JOB DESCRIPTION – GRADUATE SPORTS COACH**

### **Academic Year 2021-2022**

#### **Graduate Sports Coach: Teaching/Games/PE/ Co-curricular Sport and Boarding**

This job description and Seaford College's Employment Policies, terms and conditions for Staff set out the terms upon which you will be employed by The Johnson Trust Limited at Seaford College. Seaford College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

This job description may be amended at any time following discussion between the Headmaster and member of staff, and will be reviewed annually as part of the performance review process.

#### **Graduate Sports Coach Summary**

This one-year position is suitable for a person looking to gain experience within an Independent boarding school, with both pastoral and academic responsibilities. It is a residential role and the successful applicant will be provided with accommodation within the school, and will help within the boarding community and supporting the school's co-curricular sports programme. The Graduate Sports Coach is responsible to the Director of Sport & Co-Curricular.

#### **Responsibilities:**

- To work in the Sports Department, teaching or assisting with games and PE lessons.
- To assist a Boarding House with the care of boarders and to help ensure the smooth running of the house, through supervision and administrative assistance
- To help with the day to day care of boarders: ensuring their well-being and safety; promoting a fulfilling educational experience and encouraging a caring and productive ethos in the house
- To take an active role in the co-curricular sports programme during the week and on weekends.
- To take responsibility for coaching a team in our core sports during the week or at weekends

#### **Skills:**

- Enthusiasm, good communication and interpersonal skills, and a genuine interest in, and commitment to, the care and development of pupils aged 6 to 18
- The ability to coach Netball, Hockey and Cricket is advantageous
- Academic ability, with relevant degree or equivalent qualification
- Ability to demonstrate excellent organisational skills and an ability to work to deadlines. Able to set an example of organisation and punctuality to pupils in both communities living and academic and extra-curricular activity

**Qualifications and experience**

- Educated to degree or equivalent
- Experience working with children and young people would be beneficial
- The ability to coach Netball and Cricket would advantageous

As a residential post, accommodation throughout the year and all meals during the school term are provided free of charge. Boarding staff are expected to take their meals in the school dining room when on duty.

As with other members of staff, leave of absence has to be applied for to the Headmaster. They should attend staff and department meetings where necessary and all INSET where relevant.

This job description does not define or limit your duties and you may be required to carry out other work within your abilities from time to time at our request. We reserve the right to introduce changes in line with technological developments which may impact upon your job duties or methods of working.