



DRAYTON MANOR HIGH SCHOOL

HEAD OF DRAMA

Band A (£29,664) - Band C (£48,244) plus Management Allowance 2 £4,532

We are looking for an inspirational and enthusiastic teacher who can demonstrate creative flair, with the ability to lead, manage and develop the teaching and learning of Drama and Performing Arts.

It is expected that the successful candidate will have an excellent degree in a directly relevant subject and experience in teaching A-level is essential.

We recognise and value continued professional development and as such, training opportunities will be made available to you throughout your career with us.

Drayton Manor is a heavily oversubscribed and successful school. Student achievement is high with a value added score at A level placing us in the top 12% of schools nationally and 50% of GCSE students achieving the English Baccalaureate. We are very proud of our ethos.

For further information and an application pack, please visit the Job Vacancy section of the school's website - <http://www.draytonmanorhighschool.co.uk/>

For any other queries, please contact the school's Human Resources Department on 020 8357 5604.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to apply for an enhanced disclosure from the Disclosure and Barring Service (DBS).

The closing date is 12 noon, Tuesday 21 May 2019.
Interviews to take place on Thursday 23 May 2019.

No agencies, faxes or CVs.





DRAYTON MANOR HIGH SCHOOL

JOB DESCRIPTION

JOB TITLE	Head of Department (Drama)
FACULTY	Arts
GRADE	Band A - Band C plus Management Allowance (MA) 2
RESPONSIBLE TO	Deputy Head Line Manager / Head of Faculty
JOB PURPOSE	To take overall responsibility for the leadership, management and coordination of all work within the Department

All staff have a responsibility for promoting and safeguarding the welfare of children and young people s/he is responsible for or comes into contact with

KEY TASKS:

- To liaise with senior staff, other heads of faculty/department and year heads to ensure that school policies are implemented.
- To lead and involve all departmental staff in the development planning for the department.
- To lead on the annual school production.
- To represent the department through the school's consultative structure and to consult with the Head on matters concerning the department.
- To manage all aspects of the curriculum within the department to maximise student progress.
- To have overall responsibility for the Assessment, Recording and Reporting within the department.
- To manage effectively and efficiently all resources within the department.
- To manage the development of staff in accordance with whole school, department and individual needs.
- To represent the department as necessary within the school and at meetings with governors, parents, inspectors, feeder schools, other secondary schools etc.
- If the department is within a faculty, to liaise with and support the faculty head.
- To promote a purposeful, disciplined and thriving learning environment within the department which aims to raise student expectations and self-esteem.

PERSON SPECIFICATION

POST TITLE: Head of Drama

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> Degree in relevant subject PGCE 	<ul style="list-style-type: none"> Recent INSET in Drama Education/ Curriculum Management
Experience	<ul style="list-style-type: none"> Successful experience of GCSE A Level Drama An effective teacher with experience across the full age and ability range Ability to share their experience to sustain a curriculum which is sensitive to the needs of all children Understanding of needs and strategies for effective differentiation Experience of a range of teaching and learning styles Experience of leading events such a productions or shows 	<ul style="list-style-type: none"> Ability to teach Media Studies
Ability / Skills	<ul style="list-style-type: none"> Ability to organise whole school activities and performances Ability to translate an idea into curriculum delivery Perception of the post as a leadership and management role Able to demonstrate clear understanding of educational issues Able to effectively manage administration Willingness to motivate colleagues 	<ul style="list-style-type: none"> Willingness to acquire skills as appropriate e.g. ICT Ability to manage a budget
Equal Opportunities	<ul style="list-style-type: none"> Awareness of equal opportunity issues and how these can be addressed in the classroom environment 	<ul style="list-style-type: none"> Willingness to help formulate and implement equal opportunities policies
Safeguarding	<ul style="list-style-type: none"> Commitment to safeguarding and promoting the welfare of children and young people 	
Disposition	<ul style="list-style-type: none"> Ability to work hard with competing deadlines, prioritising appropriately and maintaining good humour To be interested in children as individuals, in how they learn and be committed to the comprehensive ideal To believe in the importance of team work and a collaborative approach, and be able to build supportive working relationships with colleagues both within and outside the department Evidence of commitment to and understanding of collective responsibility 	<ul style="list-style-type: none"> Commitment to the notion of whole school, and whole school policies