**Job Title** Subject Teacher, Food & Nutrition

**Responsible to** Headteacher and Trustees of Stoke Poges Campus

**Job Purpose** To carry out the professional duties of a teacher in accordance with the school's policies and procedures under the direction of the Headteacher. Deliver Food and Nutrition to Y7 & 8, and GCSE Food Technology to Y9, 10 and 11s.

**Roles and Responsibilities: Subject Teacher**

* **Planning, Teaching and Learning**

Planning for ***outstanding*** teaching and learning through:

* Creating a climate for learning that is conducive for ***outstanding*** practice
* Identifying clear teaching and learning objectives
* Differentiating to provide support for students with Special Education Needs and challenge for those who are gifted and talented;
* Making effective use of assessment for learning strategies including developing questioning skills in line with SOLO Taxonomy
* Maintaining discipline in accordance with the school’s code of conduct and encouraging good practice regarding punctuality, behaviour, presentation of work and homework
* Using a variety of teaching strategies to motivate and challenge students, and ensure high levels of interest
* Developing approaches to Self-Directed Learning
* Use digital technology, including Canvas, to support learning
* Reflecting on and evaluating own teaching to improve effectiveness
* **Monitoring, Assessment, Recording, Reporting**
* Assess how well learning objectives have been achieved through AfL strategies
* Mark students work in line with the school’s Marking Policy and set targets for improvement
* Use assessment data to inform lesson planning
* Assess and record students' progress and attainment
* Undertake assessment of students’ work as required by Awarding Bodies
* Produce reports for parents in line with the school calendar
* **Curriculum Development**
* Contribute to subject development by producing, reviewing and updating curriculum plans and schemes of work
* Keep subject knowledge up-to-date through CPD and professional reading
* Attend CPD workshops as directed by the Headteacher or Focus Learning Trust
* Attend Teacher Academy events as required
* **Other Professional Requirements**
* Operate within the policies and practices of the school and Focus Learning Trust
* Establish effective working relationships with colleagues and set an outstanding example to stakeholders through personal and professional conduct
* Take part in the school’s performance management cycle and attend meetings with the reviewer at least once per term
* Attend staff meetings, Parents’ Meetings, other meetings and other meetings as per the school calendar
* Undertake staff duties in line with the school’s Staff Duty Rota
* Undertake exam invigilation duties as required
* Cover for absent colleagues as required
* Undertake reasonable additional duties as required by the Headteacher and the Trust

**Kitchen Management**

* To ensure that both teaching staff, lunchtime volunteers and event volunteers are compliant with Food Hygiene (Wales) Regulations 2006 and the Food Hygiene Rating (Wales) Act 2013 and have the appropriate Level 1 Certificate of Food Hygiene
* To ensure that all personnel involved with the use of the kitchen, including pupils, maintain the Level 5 Hygiene Rating in order to satisfy the requirements outlined in the routine Food Hygiene Inspections by Environmental Health
* To manage the use of the Food Room and record in the Safer Food Better Business file (SFBB file – Food Standards Agency) all the relevant checks, monitoring of equipment, core food temperatures, fridge/freezer temperatures and carry out the 4-weekly checks
* To monitor the SFBB file and report/deal with issues raised within it, e.g. faulty/dangerous equipment, fluctuations in fridge/freezer temperatures etc.
* To clean the Food Room to the standard required after every practical session and to ensure cleaning schedules are followed throughout the year. Washing tea towels and aprons to the correct temperatures as outlined in the SFBB file
* Provide risk assessments for Focus, Environmental Health and City and Guilds where and when appropriate

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Post holder

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ HR Trustee

January 2019