



Humanitree - Bloom

Job Description

Academic Specialist

January 2025

Overview

Direct Supervisor: Head of Bloom, Head of Psychology

The Academic Supervisor provides additional academic support for students who have been identified as requiring help with their learning. They will work collaboratively with main teachers and the Psychology Department to ascertain which children should be supported and the type of intervention required. They are then responsible for the design and management of that support. Students receiving support might be in small focus groups (no more than 3) or supported on a one to one basis. Support can also be constructed on a pull out or in class basis.

Qualifications

- Teaching qualification and a minimum of five years experience as a main teacher
- Knowledge of learning support strategies and current thinking in learning support
- Experience of differentiated instruction and additional learning strategies
- Experience of working with external specialist agencies and clinicians
- Experience of creating, monitoring and assessing focused learning plans

Responsibilities

- Liaise with main teachers to identify students with additional learning needs
- Liaise with the Psychology Department to ensure that records regarding interventions are maintained and shared and student referrals are reviewed
- Establish the required type and times for intervention with the main teacher and the Psychology Department (pull-out, push-in)
- Create and provide differentiated instruction for students receiving additional academic support
- Use instructional strategies (learning outcomes, assessments, activities, instructional groupings, resources) that reflect clarity of purpose and engage children deeply in concept understanding and skill development
- Maintain tracking notes on the interventions created and their outcomes.
- Ensure instruction is modified to meet student needs based on formative and summative assessments and other forms of feedback.
- Assist colleagues and families in understanding the diverse needs of children
- Provide focused professional development training for the teaching team
- Support during Assessment Week to ensure children with accommodations are supported as required

- Be able to present and discuss outcomes with the main teacher, parents and the Psychology Department
- Manage their academic intervention timetable
- Support the Admissions Department in the review of files if required
- Liaise with main teachers to ensure end of term reports include reference to interventions
- Comply with all school policies, terms and conditions of employment as stated in the contract, all handbooks and other Humanitree documents.

Personal Competencies

- An ability to collaborate and communicate with clarity and sensitivity, understanding the need for confidentiality
- An ability to work to deadlines
- An openness to learn and grow professionally, connecting with other specialists

Child Protection & Safeguarding

Humanitree is committed to the safeguarding and welfare of children. We work to ensure that all our students are safe and protected at all times. Humanitree is committed to developing, monitoring and continually refining our safeguarding and child protection policy and protocol to ensure it is both preemptive and responsive to our students' child protection needs.

At Humanitree we treat all children with respect, dignity and courtesy. We believe the welfare of our students is paramount and is at the heart of everything we do.

Staff applying to our school are subject to vigorous safeguarding checks prior to the issue of contracts.