
Mill Hill School Foundation



LYONSDOWN SCHOOL
NEW BARNET

Reception Teacher required
for April 2023
Candidate Information Pack



INTRODUCTION

It's an exciting time to be joining our EYFS team with developments to the outside learning space and our Forest School. We are seeking to appoint a Teacher on a fixed term of at least one term (with the possibility of extension)

Closing date for applications: 9.00am on Friday 17 February 2023.

The School also reserves the right to interview candidates ahead of the closing date and applications will be considered as they are received.

Salary

£31,419-£41,713 (FTE)

Benefits

TEACHERS' PENSION
FREE SCHOOL LUNCH
DISCOUNTED SCHOOL FEES



"This little school, succinctly summed up by one happy parent as

'nurturing within a structured learning environment,' is one to watch... the staff routinely inspire, motivate and nurture, with that ever-present Lyonsdown smile."

Good Schools Guide

THE SCHOOL

Lyonsdown

Lyonsdown is situated in a quiet, residential area of Barnet with good access from other parts of London, as well as from parts of Hertfordshire and Essex, both by road and by public transport. The M25, A1 and M1 are easily accessible. There is on-street parking available. Whilst many of our families are local, living within or near Barnet, others travel from the surrounding area.

The School is one of seven in the Mill Hill School Foundation, which comprises Grimsdell (Pre-Prep), Belmont (Prep), Mill Hill School (Senior) and Mill Hill International. Cobham Hall is located in Kent and became part of the Foundation in 2021 and our most recent additions are Keble Prep and Lyonsdown School in North London.

We are committed to the on-going professional development of all our teaching and support staff as well as the full induction and training of all new staff.

The Mill Hill School Foundation Ethos

The Mill Hill School Foundation educates boys and girls from 3–18, seeking to equip them for life, both now and in the future.

Our stimulating academic environment and numerous activities outside the classroom encourage learning and personal growth. We are committed to the development of every pupil and believe that our friendly and supportive community helps this to happen. We seek as a Foundation to instil a love for learning which will last a life time whilst balancing this with a readiness to embrace change.



LETTER FROM THE HEAD

I am proud to lead a dedicated team of teachers and staff, who are committed every day to providing an outstanding educational experience for our girls, within a culture that values individuality, resilience and respect. We are seeking to appoint a passionate, professional and qualified EYFS teacher to join our team for a fixed for the Summer term 2023 (Maternity cover).

The happiness and wellbeing of all our girls is at the heart of everything that we do, and we celebrate them as they begin to develop lifelong passions and interests across the curriculum visitors to our school are greeted by cheerful, welcoming and motivated girls, absorbed in the learning and supportive of each other, whilst enjoying every aspect of their Lyonsdown adventure.

Our emphasis on STEAM subjects ensures a broad and balanced curriculum with a wide variety of opportunities to suit each individual, and the majority of our girls go on to be successful in gaining places at their first choice of senior school. Their time with us ensures that Lyonsdown girls are thoroughly prepared for whatever challenges lie ahead in life: at their next school and beyond

It is an exciting time to be joining the Lyonsdown school staff, our recent merger with the Mill Hill Foundation creates a range of personal and professional development opportunities. Our staff are excited to begin the journey of sharing best practice, ideas and resources across our family of schools and the successful candidate will need to demonstrate the same commitment to continued professional and personal development. I look forward to welcoming your application to become a valued member of our team.

Mrs Rittu Hall
Head

“This little school, succinctly summed up by one happy parent as ‘nurturing within a structured learning environment’, is one to watch...”

Good Schools Guide



BACKGROUND TO THE SCHOOL

Location

Lyonsdown is situated in a quiet, residential area of Barnet with good access from other parts of London, as well as from parts of Hertfordshire and Essex, both by road and by public transport. The M25, A1 and M1 are easily accessible. There is on-street parking available. Whilst many of our families are local, living within or near Barnet, others travel from the surrounding area.

History

Lyonsdown was founded in 1906 as 'a new school for girls and kindergarten.' It opened in the house we continue to occupy today and it has been redesigned and extended over the years to create an excellent learning environment that both maximises our site and manages to retain the early 20th century character of our building. The School became a Charitable Trust in 1973.

Future: School Developments

With a dynamic new Head appointed, and a merger with the Mill Hill Foundation announced early in 2022, it is an exciting time to join Lyonsdown School. Our dedicated team are excited to focus on developing our 'All girls' learning environment and our STEAM provision, moving Lyonsdown from 'Good' to 'Excellent' in all areas, for our next inspection.

"There are happy schools and there are schools that make you grin from ear to ear – Lyonsdown falls firmly into the latter camp." Good Schools Guide

Approach and Ethos

We are proud to be an academically non-selective school. We offer places to girls who we believe will thrive, develop and benefit from all the opportunities on offer.

We offer a friendly learning environment, which respects each child as an individual and where pastoral care and pupils' personal development is a significant strength, as recognised in our 2019 ISI inspection where this was judged to be 'Excellent.'

We have a high degree of specialist teaching, including in English and Maths from Y4 onwards, Science from Y2 onwards and in Art, French, Music and PE from Pre-Reception or from Reception onwards.

Although a gentle Christian ethos underpins our school, it is a diverse and multi-cultural community, reflective of the surrounding area. We are proud that our 2019 ISI inspection recognised that "pupils are very accepting of diverse backgrounds and enjoy learning first-hand from their friends about their cultures and faiths."

We also pride ourselves on the range of opportunities we offer and the inspectors commented that "Pupils thrive on the many opportunities they are given to discover their interests and excel in a variety of areas outside the classroom."

Leadership & staffing

Mrs Rittu Hall was promoted to the post of Head in January 2022, having joined the school as a Year 2 Teacher in 2018. She has held the posts of Assistant Head and Acting Co-Head Academic as well as teaching English in Years 5 & 6. As a committed learner herself, Rittu is dedicated to supporting professional development and excellent pedagogy across the school. Our staff are excited by the opportunities that being part of a family of schools brings, both to our girls and also for their own professional development.

Admission to the School

Girls can join Lyonsdown at the age of three into Little Lyons Pre-Reception class, or if space permits, into our Reception class. Our 2019 intake into Pre-Reception was our first 'All girls' year and we officially became 'All girls' throughout from last September.

Associations & Accolades

We regularly take part in various Inter-School competitions, particularly in Sports and Art, where seven pieces reached ISA National finals this year. Lyonsdown is proud to be in the Good Schools Guide – the full review can be read here. We are a 'Girls on Board' school.

School Destinations and Scholarships

In the last 5 years, Year 6 girls received 36 Scholarship offers across 117 school place offers. This year, seven scholarships were offered to our Year 6 girls. Our pupils go on to a range of selective independent and maintained schools – a full list can be seen on our website and our 2019 inspection recognised that our pupils' "attainment in English and Mathematics is high so that they are successful in gaining entry to their senior school of choice."

School facilities & developments

The School is housed in an attractive period property with sympathetic extensions. The original house is home to our Lower School, Year 3, Learning Support base, Music Room, Art Room, administrative offices and staff room.

The School benefitted from the addition of a stand alone Gym/Hall about 25 years ago. This was further extended and joined to the original house in 2005 to provide four classrooms which are now occupied by Years 4, 5 and 6 as well as the dedicated computer suite.

The original garden has been redesigned creatively and offers attractive outdoor play and learning areas, including a hard court marked out for netball, football and other sports.

Our refurbished Year 4 classroom, Library and Science Lab, new Kitchen, Dining room and multi-purpose 'Small Hall' were all opened in 2019.

JOB DESCRIPTION

It's an exciting time to be joining our EYFS team with developments to the outside learning space and our Forest School. We are seeking to appoint a Teacher on a fixed term of at least one term (with the possibility of extension)

In Line with the School's Strategic Plan and Aims to:

- Inspire children, teachers and parents.
- Instill a love of the richness and diversity of learning.
- Teach and administer the class to maximize the learning opportunities provided for each pupil, including regular setting and marking of work carried out by the pupils. Prepare in advance and keep records of programmes of study which should include long, medium and short term plans.
- Be responsive to the needs of pupils within the class and wider school, working collaboratively to support and encourage each individual.
- Monitor and assess the children's progress, making use of standardised data and ongoing assessments, to ensure that their potential is recognised and developed. Promote the aims, values and ethos of the School, acting as a role model for all pupils. Monitor pupils with additional needs and liaise with the Learning Support Department, where appropriate.
- Be responsible for a class as form teacher, ensuring excellent pastoral care and support, understanding how important this is to pupils' health and progress.
- Develop the trust and confidence of parents by keeping them informed and involved in all aspects of their daughters' education.
- Contribute to the extracurricular programme.
- Carry out the duties of all teachers and as directed by the Head.
- Assess, record and report pupil progress, socially and academically, according to the school policy.
- Ensure full use of I.T. resources to enrich the curriculum including contributing to the School's website and social media posts.
- Prepare for and attend parent consultation evenings and contribute to reports as required.
- Fulfil any other reasonable duties as directed by the Head.



PERSON SPECIFICATION

Essential Qualifications/Experience

- Relevant degree
- Qualified teacher status/successful completion of PGCE
- Relevant teaching experience preferably in the prep/primary environment
- A proven track record of strong organisational skills
- A proven ability to work in a team

Personal Qualities and Attitudes

- Excellent practitioner with a passion for EYFS
- A commitment to reflective practice and ongoing CPD
- The ability to inspire a love of learning
- A strong understanding of phonics teaching through Read Write Inc, would be an advantage
- An up to date knowledge of best practice in terms of assessment of pupil progress
- The confidence to use ICT effectively in teaching and learning
- An effective communicator, both in written and oral form
- A commitment to the personal development of pupils, and to the protection and safeguarding of children
- A true professional who maintains appropriate levels of personal presentation and conduct at all times
- An outstanding outlook towards the pastoral care of children
- Well organised, with good time management skills, and a high level of computer literacy
- A willingness to further your own professional skills, knowledge and abilities. The ability to build rapport with colleagues and parents
- An enthusiasm and willingness to participate in the wide range of extra-curricular activities, and to lead an after-school club
- Energy, enthusiasm, adaptability, professional resilience and a sense of humour



HOW TO APPLY

1

If you would like to apply for this role, please download the application form from the **School website**, Our Guidance Notes for Applicants can also be found on the website.

[View Online Page](#)

2

Your application form should be completed in full and returned to **applications@millhill.org.uk** by **9.00am on Friday 17 February 2023**.

Please note that we are unable to accept applications unless they are made on our own application form. Due to the large number of applications the School receives, please be aware that only shortlisted candidates will be contacted to be invited for an interview.

The School reserves the right to interview candidates ahead of the closing date and applications will be considered as they are received.

The Mill Hill Foundation is committed to safeguarding the welfare of children. As part of our Recruitment Checks, the appointed candidate will be subject to a Social Media and Enhanced DBS Check.

The schools apply for an Enhanced Disclosure from the Disclosure and Barring Service (DBS) for all positions at the schools which amount to regulated activity. The role you are applying for meets the legal definition of regulated activity with children.

If you are successful in your application you will be required to complete a DBS Disclosure Application Form. Employment with the schools is conditional upon the schools being satisfied with the result of the Enhanced DBS Disclosure. Any criminal records information that is disclosed to the schools will be handled in accordance with any guidance and/or code of practice published by the DBS. It is an offence for person barred from working with children to apply for this post.

The Mill Hill Foundation is committed to Equal Opportunities and welcomes applications from all sections of the community.



Instilling values, inspiring minds
millhill.org.uk



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