



King
Egbert
School



Mercia
Learning Trust



Teacher of Geography

Recruitment Pack

School Information-Job Description-Person Specification

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THE MERCIA LEARNING TRUST

The Mercia Learning Trust, established in January 2014, currently comprises: King Egbert School, Newfield School, Mercia School, Totle Primary School, Valley Park Community Primary School and The Nether Edge Primary School.

The mission of the Trust is to provide an outstanding education for pupils from 0-19. We are passionate that all our pupils should see their time at school as happy and fulfilling, with their potential developed to the utmost. Our approach is founded on partnership working — binding together our schools, parents and their communities.

At all Mercia Learning Trust schools our pupils will benefit from:

- A fully inclusive approach, maximising the attainment and achievement of every pupil
- A broad and balanced curriculum, with high quality teaching that responds to individual needs
- Promotion of resilience and self-reliance in our learners, thus enabling them to meet the challenges and opportunities of the changing world
- Support to develop and maintain positive well-being in all aspects of life
- High standards of orderly behaviour rooted in strong moral values
- Continual investment in the professional development of all our staff, as the foundation of our offer to pupils

For more information, please visit our website: <http://www.ecgbert.sheffield.sch.uk/Mercia-Learning-Trust>



Teacher of Geography

Fixed Term for One Year

The post is a part-time position (0.8 FTE) for experienced teachers
A full time post is open to applications from Newly Qualified Teachers

Commencement Date: September 2017

King Egbert School, part of the Mercia Learning Trust, is seeking to appoint a high quality teacher to join our outstanding Geography Department. Fixed term for one year in the first instance.

The post is a part-time position (0.8 FTE) for experienced teachers. A full time post is open to applications from NQTs.

The successful candidate will challenge and excite our students and have the ability to consistently deliver inspirational and varied lessons. This post is suitable for an NQT (full time) or for an experienced classroom practitioner (0.8 FTE) who is looking to broaden their experience. Ambitious for learning and a team player, you will have the vision and drive to build on the strong foundations that already exist in the departments.

King Egbert School is a highly successful and Ofsted recognised 'Outstanding' school which provides a first class education for over 1300 students aged from 11 to 18. Staff at King Egbert School are passionately committed to our students' achievement, personal growth and excellence. We are looking for staff who are enthusiastic and are keen to make a difference.

This is an exciting time to join the Mercia Learning Trust, with the Trust recently becoming sponsor of the new Mercia School, currently under construction in Sheffield.

Full details are available on the school website: www.ecgbert.sheffield.sch.uk/Staff-Vacancies

We hope that our recruitment pack and website provides you with plenty of information about us. However, should you require any additional information, or would like an informal discussion/visit, please contact us on 0114 235 3855 or email bosullivan@ecgbert.sheffield.sch.uk.

Closing date for applications is midday on Friday 14 July 2017
Interviews are scheduled for week commencing Monday 17 July 2017

TEACHER OF GEOGRAPHY JOB DESCRIPTION

SCHOOL	BASED AT KING ECGBERT SCHOOL
POST TITLE	TEACHER OF GEOGRAPHY (0.8 FTE)
GRADE	MAIN PAY SCALE FIXED TERM FOR ONE YEAR
RESPONSIBLE TO	HEAD OF GEOGRAPHY
PURPOSE OF JOB	TO TEACH DESIGNATED PUPILS AND UNDERTAKE ASSOCIATED PASTORAL AND ADMINISTRATIVE DUTIES AS WELL AS OTHER GENERAL RESPONSIBILITIES, HAVING FULL REGARD FOR THE MERCIA LEARNING TRUST'S ETHOS, AIMS AND POLICIES TO UNDERTAKE TASKS RELATED TO THE DEVELOPMENT OF ONE OR MORE CURRICULUM AREAS

JOB DESCRIPTION FOR POST OF:

TEACHER OF GEOGRAPHY

SPECIFIC DUTIES AND RESPONSIBILITIES

The postholder must at all times carry out his/her duties and responsibilities within the spirit of the Trust's Policies and adhering to legislation which applies to academies.

Employment Duties

To be performed in accordance with the provisions of the School Teachers' Pay and Conditions document and within the range of teachers' duties set out in that document (Part XII of the 'Teachers Pay and Conditions Document').

General Responsibilities

- To pursue the aims of the school in a positive manner and promote the agreed ethos
- To work co-operatively within a whole staff team, and within relevant departments to achieve continuous improvement with constant regard to quality in both learning and teaching
- To teach pupils according to their individual needs, including the planning and assessment of work in line with agreed policies of the school
- To monitor and assess children's progress and report to parents
- To implement and maintain the school's policy on discipline and behaviour
- To support the school's endeavours to meet the needs of its community
- Participate in the school's performance management process

Key Tasks

Class Teacher Tasks:

- To plan programmes of work for pupils in co-operation with colleagues within the team in order to ensure that all children taught by members of that team experience similar learning opportunities
- To plan work matched to the individual needs of children and within the school's agreed policy and schemes of work
- To produce written records of such planning in accordance with school policy
- To assess and record pupil's achievements and progress within the statutory requirements and school's assessment policy and report to parents
- To contribute to meetings, discussions and management systems necessary to ensure the co-ordination of the work of the school as a whole

- To ensure that the classroom/workspace is kept tidy and attractive, with children's resources readily available for them to find independently
- To contribute to the ideas within and the implementation of the School Improvement Plan
- To supervise the use of support staff relevant to the class.
- To contribute to the provision of a safe and secure learning environment.

To undertake any other duties and responsibilities as may be determined after negotiation between management, the postholder and appropriate trade unions.

ISSUE DATE: JULY 2017

Person Specification

Attribute	Minimum Essential Criteria	Method of Assessment
Qualifications and Training	<ul style="list-style-type: none"> • Degree in an appropriate secondary subject • Recent and relevant professional development 	Application Form / References / Interview
Skills and Knowledge	<ul style="list-style-type: none"> • Must have highly effective communication skills which engage students, parents, staff, governors and the wider community • Demonstrable success as a teacher of Geography • Experience of teaching subjects in a secondary setting is desirable • The effective use of ICT to deliver teaching and learning 	Application Form / Interview
Experience	<ul style="list-style-type: none"> • Teaching Geography to a full range of age and ability within a secondary school • Experience/knowledge of current initiatives relating to achievement and inclusion in Geography is desirable • Track record as a successful classroom practitioner (Ofsted criteria) across the secondary school age and ability range • To have shown a strong interest and success in dealing with young people and their pastoral welfare • Previous participation in extracurricular activities is desirable 	Application Form / References / Interview
Personal Qualities	<ul style="list-style-type: none"> • Must be able to show evidence of an alignment with the values of the Mercia Learning Trust both in words and behaviours • To be efficient, well organised and keep to deadlines • To be reliable, have the ability to work hard and be an effective team player • To have an understanding of the desired outcomes of the teaching of Geography • 	Application Form / Interview

The Application Process

All details, including the Application Form, Job Description and Person Specification can be found within this pack or on our school website; www.ecgbert.sheffield.sch.uk

We hope that our recruitment pack and website provides you with plenty of information about us. However, should you require any additional information, or would like an informal discussion/visit, please contact us on 0114 235 3855 or email bosullivan@ecgbert.sheffield.sch.uk.

To apply, please email your completed application to bosullivan@ecgbert.sheffield.sch.uk or send it in the post to:

Bev O'Sullivan
PA to the Headteacher
King Ecgbert School
Totley Brook Road
Dore
Sheffield
S17 3QU

Please note that we do not accept CV's - applicants must submit an application form.

Please also note that in all cases written references will be taken up and made available to interviewers BEFORE the final selection stage.

All applications that have been submitted electronically will receive an email confirming receipt.

An email and/or letter will be sent to shortlisted candidates with details of the interview process.

If you have not heard from us within 2 weeks of the closing date, please assume that on this occasion, your application has been unsuccessful.

Mercia Learning Trust is committed to safeguarding and promoting the welfare and safety of children and young people and expects all staff to share this commitment. The successful candidate will therefore be required to complete a DBS check in line with the Rehabilitation of Offenders Act (ROA) 1974 (Exceptions) Order 1975 and the Police Act Regulations.

We are an Equal Opportunities employer.

If you have any further queries on any aspect of the application process, please contact Bev O'Sullivan, PA to the Headteacher on 0114 235 3855 or by emailing bosullivan@ecgbert.sheffield.sch.uk.