



The Gilberd School and The Trinity School

Brinkley Lane, Colchester, Essex CO4 9PU



September 2021

Dear Candidate

Thank you for taking the time to visit our website and to request the details of the post of **Finance and Operations Director** at the Gilberd and Trinity Schools. I am delighted that you are considering making an application to become a member of staff at our schools.

As Executive Headteacher of The Gilberd and The Trinity Schools, I will be working with the newly appointed Heads of School, James Mitchell (The Gilberd School) and Mark Orrin (The Trinity School), to ensure the ethos, experience and heritage of The Gilberd School is shared with the new school. Our aim is to ensure the north of Colchester is served by two outstanding secondary schools.

The schools are part of the Alpha Trust; a small multi-academy trust that consists of: Colchester County High School for Girls, The Gilberd School, Manningtree High School, Home Farm Primary School and The Trinity School.

As the Finance and Operations Director supporting myself and the two Heads of schools, we are looking to you to ensure a consistent, robust and effective approach to the school's finances, to work closely with and support the Trust Central Finance Team, and provide a safe site and environment conducive to teaching and learning.

The Gilberd School:

Is a well-established, outstanding and extremely popular, oversubscribed mixed 11-16 comprehensive school, steeped in history with a reputation for creating an ethos of high aspirations for all students. When school starts in September 2021 there will be 1600 Gilberdians in attendance.

The school originally opened on 12 July 1912 in buildings on North Hill, Colchester. During the 1930s the school became known as the North East Essex Technical College and School of Art. In 1957 the County High School for Girls (which shared the North Hill site) moved to new buildings in Norman Way where it remains to this day as one of Colchester's two remaining Grammar schools. The new Brinkley Lane site was of a modern design which today boasts excellent facilities. Since the new campus was in a rural setting, students were drawn from a wide catchment including a significant number from Wivenhoe. From the early 2000s the school has drawn its entire intake from the St Johns, Highwoods and Mile End areas of northern Colchester.

The location of Gilberd is within the county of Essex which is in the Eastern region of UK. Gilberd will be approximately 3.3 miles from the centre of Colchester, 27.1 miles north from the centre of Chelmsford, 15.4 miles south from the centre of Ipswich, 19.3 miles east from the centre of Braintree and 1.8 miles from The Trinity School. The school itself is located within an established community known as Highwoods.

The Trinity school:

Will open as a secondary school in September 2021 on the site of the Gilberd School, with a primary school opening on the shared site in 2024. There will be 120 students in Year 7 beginning 2021. In September 2022 the pupil admission number will also be 120. This reduced number in the first two intake years has become necessary as part of a contingency plan implemented due to the delay in the building of The Trinity School. From September 2023, when the school is on its permanent site, the PAN will be 180. The secondary school

will grow to its full capacity of 900 Trinitarians by 2026. The primary school is currently due to open on the shared site in 2024 and will have 2 forms of entry.

The location of Trinity is within the county of Essex which is in the Eastern region of UK. Trinity will be approximately 3.2 miles from the centre of Colchester, 26.7 miles north from the centre of Chelmsford, 19.7 miles south from the centre of Ipswich, 20.9 miles east from the centre of Braintree and 1.8 miles from The Gilbert School. The school itself is located within a largely new-build community known as Chesterwell.

The Alpha Trust is committed to Safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to undertake an enhanced criminal record check by the Disclosure and Barring Service.

If this sounds like a role that excites you, then please complete the application form and supporting covering letter by the closing date of 20th September 2021 (midnight).

We look forward to receiving your application.

Kind regards,

Mrs Linda Exley

Executive Headteacher.