

Personal Specification of Head of Primary

	Essential	Desirable	Demonstrated through
Proven successful experience in Senior Leadership and school improvement.	✓		Interview
Inspection/accreditation experience.	✓		Interview
Have excellent knowledge and understanding of the English National Curriculum and Early Years Foundation Stage Curriculum.	✓		Interview
An understanding of excellence in pastoral care, including a thorough knowledge of safeguarding and student welfare.	✓		Interview
Experience of managing a whole school budget.	✓		Interview
Experience of High Performance Learning.		✓	Interview
Ability to market/promote the Primary School in the wider community.		✓	Interview
Excellent ICT skills.	✓		Interview
Excellent analytical and evaluative skills.	✓		Interview
Excellent communication skills to summarise and articulate complicated information to a wide audience including parents, governors, staff and children.	✓		Interview
Excellent analytical and evaluative skills.	✓		Interview
Ability to work on own initiative and to be proactive.	✓		Interview
Ability to be a good team player with a good understanding of teamwork and how it contributes to school improvement.	✓		Interview
Ability to work cooperatively and collaboratively with colleagues and to motivate a large team.	✓		Interview

PERSONAL ATTRIBUTES	Essential	Desirable	Demonstrated through
Drive, energy, enthusiasm.	✓		Interview
Engaging, approachable and a sense of humour.	✓		Interview
Ability to challenge and support colleagues.	✓		Interview
Willingness to take decisions within the ethos and structure of the school.	✓		Interview
Willingness to be accountable for one's own and school decisions.	✓		Interview
Commitment to be a reflective practitioner who values feedback.	✓		Interview
Commitment to excellence and of significantly raising the academic and personal achievement of all pupils.	✓		Interview
Commitment to developing and maintaining positive relationships with the Board of Governors, parents and other schools.		✓	Interview

Reviewed: November 2024