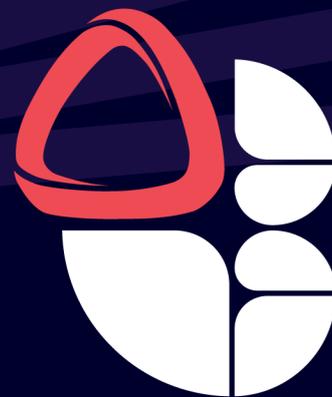


Cleaner

April 2024



**THE BULWELL
ACADEMY**
*Creative
Education
Trust*

Welcome



Thank you for showing an interest in becoming part of our team at The Bulwell Academy.

The Bulwell Academy is a school which embraces a growth mindset approach to education, encouraging students to take responsibility for their actions, make the right decisions and develop a strong sense of self-belief and personal confidence in everything they do, every single day.

The Bulwell Academy is a rapidly growing school where standards and expectations are high of every single member of our school community. We want the best for all our children and strive to ensure we give all students the best opportunities possible to be successful in life and achieve everything they want and deserve.

We are a growth mindset school, who believes there are no limits to what can be achieved as we encourage all students to 'aim high' and focus on their ambitions and aspirations. Our focus is on what students *get right* and not what they get wrong, and this is reflected through our Attitude to Learning Rewards Programme which encourages students to be the best version of themselves and ensures they consider others, show kindness and have a better understanding of the wider world outside their own community.

We are on an incredibly exciting journey as we aim to be one of the highest performing schools, and we are committed to recruiting the most dedicated, compassionate, and driven professionals to work with our students and as part of our teams. Our fundamental belief is that every child can achieve greatness, fulfil their dreams, and live happy and successful lives.

Our unwavering determination to achieve the highest standards of education, pastoral support and safeguarding, provides our students and colleagues with every opportunity to succeed. Our values of Respect, Resilience, Creativity, Ambition and Kindness are the golden thread through everything we do, every day. Our insistence on exemplary student behaviour provides strong foundations upon which all can thrive. Our disruption-free classrooms set the stage for our staff to deliver our knowledge-rich and ambitious curriculum through excellent and enjoyable teaching experiences and purposeful learning.

Always learning together, we strive to be better practitioners every day. We contribute to a needs-based and data-informed CPD strategy, ensuring personal development is relevant, bespoke and purposeful.

Whether it's progressing to one of the world's best universities or securing places with sought-after apprenticeship providers, we want leavers to be confident, competitive, caring and happy contributors to society.

If you have the qualities to help us achieve our vision, we look forward to your application.

Chris Keen

Executive Principal

You can find out more at:

www.creativeeducationtrust.org.uk

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ABOUT CREATIVE EDUCATION TRUST



Creative Education Trust inspires and enables young people to build successful lives on foundations of learning, resilience and employability. We believe that a rewarding educational experience and the highest possible qualifications are the best way to ensure social mobility for young people.

Creative Education Trust is a growing multi-academy trust educating over 13,000 children in England. It was established in 2010 to work in England's post-industrial cities and coastal towns: areas of economic disadvantage and with a history of academic underachievement. We transform these schools by integrating a knowledge-rich curriculum with skills and creativity.

Creative Education Trust defines creativity as the ability to find connections between the things we know and turn these connections into new ideas and action. The academic arts and the sciences, practical subjects and life skills all need this creativity, and creativity is valued highly by employers. Our staff and expert advisers use imaginative methods for linking knowledge across subject boundaries, fostering personal development and resilience and developing practical skills that prepare pupils for their transition to adult life and employment.

Our aims for our students are to:

- ★ Raise their attainment in exams and tests through outstanding teaching
- ★ Make them intellectually curious with a sense of confidence
- ★ Increase their participation in HE, FE and apprenticeships
- ★ Ensure they have employable skills and attitudes
- ★ Create rounded individuals through a wide choice of co-curricular activities



We are achieving our aims through:

- ★ Educational rigour
- ★ Organisational effectiveness
- ★ Financial efficiency
- ★ Partnership & recognition of local identity
- ★ Respect for autonomous leadership
- ★ Quality not quantity
- ★ Promoting practical creativity



You can find out more at:

www.creativeeducationtrust.org.uk

ABOUT THE BULWELL ACADEMY



We are a mixed secondary school, catering for children between the ages of 11 and 18 years and located in Bulwell, an area in the north of Nottingham City.

Since May 2018 we have been part of the Creative Education Trust. This is enabling the school to rigorously pursue rapid improvement for the children we teach.

The school boasts many facilities, and we strive to provide an inclusive and expansive education for all the children in our care.

Our on-site facilities include:

- Sports facilities including astro turf pitches
- Multi-Use Sports Hall
- Hair dressing salon
- Dance studio complete with sound system and mirrored wall
- Hall complete with tiered seating
- Interactive whiteboards in every classroom
- Computer suites in most teaching areas
- Modern library with wide range of reading materials.



'Our building has been designed to provide a nurturing environment to stimulate young minds, through light and open classrooms, quieter independent learning areas and state-of-the-art learning and sporting facilities'.

SUPPORT FOR OUR STAFF

For our students to achieve their full potential we know that it is essential that our staff thrive professionally. We value hard work and provide ample opportunities for all our teachers to work collaboratively with their colleagues.

As a school, we expect the best and firmly believe that we never stop learning. We share ideas and good practice regularly and encourage everyone to contribute to the professional development programme. We are supportive of new ideas and approaches, and eager for individuals to develop their professional practice in line with their career goals. All staff are openly encouraged to take responsibility for furthering their own professional development and opportunities regularly arise for promotion.

We recognise the value and importance of working with other schools in our trust and beyond and all staff at The Bulwell Academy benefit from visiting other schools and learning from them. Our middle leaders are benefitting from their participation in the Ambition School Leadership Teaching Leaders Programme and some have embarked on NPQ qualifications.

Early Career Teachers at The Bulwell Academy will benefit from high quality mentoring and access to a customised induction course designed specifically to smooth their progress through the ECT induction period.

We are keen to welcome teachers at any stage of their career and can offer them a comprehensive programme of support and challenge



You can find out more at:

www.creativeeducationtrust.org.uk

CLEANER

JOB DESCRIPTION AND PERSON SPECIFICATION

LOCATION

The Bulwell Academy, Bulwell, Nottingham

Hours and Weeks

10 hours per week – 6am to 8am, Monday to Friday
52 weeks per year

SALARY

BA4, Point 2 - £6,044 per annum (actual salary)

THE ROLE

To deliver a first-class cleaning service to the Academy

REPORTING LINES

The post will report to the Cleaning Supervisor.

KEY RESPONSIBILITIES

- To ensure that a high level of cleanliness is maintained throughout the Academy on a daily basis.
- Each cleaner will be responsible for an area and will be expected to clean to the frequency and standards set out by the academy.
- To use cleaning materials appropriately, as instructed, and economically and inform Cleaning Supervisor when stocks are low.
- To ensure that tools and equipment are in good working order, reporting any faults to the Cleaning Supervisor.
- Empty and clean bins and remove waste to designated area.
- Clean internal glass and internal and external door glass.
- Vacuum and spot clean carpeted areas and wash or mop all other floors.
- Spot clean any spillages.
- Dust and clean fixtures and fittings.
- Regularly clean toilets, hand basins and toilet areas and replenish toiletries as required.

- Use electrical and mechanical equipment from time to time, including floor polishers, etc. after appropriate training.

- Report any defects seen which are likely to affect security i.e. broken/cracked window, etc. to the Cleaning Supervisor.

- Use all cleaning materials in accordance with manufacturers printed instructions and COSHH regulations.

- Be aware of Health & Safety in relation to themselves and others.

- Take initiative to perform cleaning and tidying tasks that are not specifically contained within the rota but require attention as part of maintaining overall high standards.

OTHER RESPONSIBILITIES

- To undertake as required other duties and responsibilities relevant to the job or the seniority of the post as directed by the Principal.

You can find out more at:

www.creativeeducationtrust.org.uk

	ESSENTIAL	DESIRABLE
QUALIFICATIONS	<ul style="list-style-type: none"> • Willingness to undergo training as required 	
EXPERIENCE		<ul style="list-style-type: none"> • Experience of working in the cleaning industry • Experience in a customer focused role • Experience of undertaking a range of cleaning duties
KNOWLEDGE AND UNDERSTANDING	<ul style="list-style-type: none"> • Understanding of good customer service 	<ul style="list-style-type: none"> • Awareness of Health & Safety Regulations relating to cleaning materials and equipment
SKILLS AND PERSONAL ATTRIBUTES	<ul style="list-style-type: none"> • Work individually with limited supervision • Work as part of a team effectively and supportively • Able to communicate clearly and follow instructions • Able to maintain confidentiality • Able to manage time effectively • Able to use initiative to deal with unexpected problems • Well organised and methodical approach to work • Good attention to detail • Desire to deliver a high-quality service to customers • Flexibility in response to the changing demands of the post • Able to manage some lifting and carrying • Willingness to take responsibility for standard of work 	
EQUALITY OPPORTUNITIES	<ul style="list-style-type: none"> • A demonstrable commitment to supporting and promoting safeguarding, student welfare, equality, and diversity 	
SAFEGUARDING	<ul style="list-style-type: none"> • A thorough understanding of up-to-date safeguarding requirements and best practice 	

Creative Education Trust is committed to safeguarding and promoting the welfare of our children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to undertake relevant safeguarding checks in line with Government safer recruitment guideline

You can find out more at:
www.creativeeducationtrust.org.uk