



Unique and Valued by God
St. Mark's Church of England Primary School

Person Specification – Teaching Assistant/EYFS Teaching Assistant

Qualifications, Training and Experience	Essential	Desirable
Excellent Maths, English and ICT skills (Degree, A levels and / or GCSE C equivalent or higher in Maths, English and Science) for the EYFS role		X
Teaching Assistant Qualification (NVQ level 3) for the Teaching Assistant role	X	
Recent experience within a primary age range learning environment		X
A commitment to continuing personal professional development	X	
First aid qualification		X
Knowledge, Aptitude and Skills	Essential	Desirable
Demonstrate the ability to work effectively as part of a team	X	
Have a strong understanding of classroom roles and responsibilities	X	
Show a strong working knowledge of national curriculum and other relevant learning programmes		X
Understand the principles of child development and learning processes and in particular barriers to learning		X
Be able to lead parts of lessons in the absence of a teacher and maintain safe supervision of children in a whole class context		X
Show excellent organisation skills to aid the preparation of resources and support others	X	
Observe, monitor and provide constructive feedback to pupils	X	
Demonstrate a secure working knowledge of relevant policies and codes of practice and awareness of relevant legislation		X
Contribute to plan effective actions for pupils at risk of underachieving	X	
Build and maintain effective relationships with pupils, treating them equitably with respect and consideration	X	
Understand the roles of parents and carers in pupils learning and demonstrate ability to liaise with parents and carers sensitively and effectively	X	
Provide necessary personal care to children	X	
Successfully complete first aid training as required	X	
Demonstrate ability and willingness to identify own training needs and participate in training and evaluation of own learning	X	
Proactively engage with the appraisal procedures of St Mark's Primary School	X	
Be responsible for promoting and safeguarding the welfare of children and young people within the school	X	
Understanding of behaviour management strategies	X	
Computer skills to support learning and maintain electronic information systems		X
Ability to deal with sensitive information in a confidential manner		X

Headteacher	Mr S Ingram	Harleyford Road Kennington London SE11 5SL
Deputy Head	Mrs S Eade	Telephone: 020 7735 1467
Chair of Governors:	Rev S Coulson	Facsimile: 020 7582 9071
Admin & Finance Manager	Mrs E Peters	Email: admin@st-markscofe.lambeth.sch.uk
		Website: www.stmarkscofeprimarylambeth.co.uk





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Personal Qualities	Essential	Desirable
Demonstrate integrity with the ability to be both discreet and calm in the challenges of a Teaching Assistant post	X	
Demonstrate a professional regard for the ethos, policies and practices of St Mark's Primary, and maintain high standards in your own performance, attendance and punctuality	X	
Embody a team-player with the emotional intelligence to bring the best out in children and adults	X	
The ability to communicate effectively with a wide range of people, including children, staff, parents, governors & external agencies	X	
Flexibility, initiative and the ability to maintain a positive approach	X	
The ability to manage self & time well	X	
Empathy with young people facing barriers to their learning	X	

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