

Summer School Teacher

Job description

Job Title:	Summer School Teacher (Fixed Term)
Reports to:	Course Director
Location:	Chelsea Independent College

Chelsea Independent College, located in Chelsea, is one of the pre-eminent day and boarding sixth form colleges in London for pupils aged 14 and over, attracting pupils both locally and from all around the world.

Chelsea Independent College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

You are expected to act in accordance with the aims, policies and administrative procedures of the College.

Academic Summer Programme

The Academic Summer Courses at Chelsea Independent College offer students the opportunity to explore their favorite subjects in more depth, improve their English and gain an insight into their chosen career field. Students will experience what it is like to study at one of the UK's leading independent colleges, where teachers assess your potential and advise you on your options for the future.

Students are taught in small groups, in a relaxed and collaborative environment, meet leading professionals and take part in interactive workshops and seminars. At the same time, students also explore this great and most international of cities and visit some of London's incredible cultural and commercial attractions with other students from around the world.

There are six pathways to choose from:

1. Art & Design
2. Business and Finance
3. Engineering & Computing
4. Law, Politics and International Relations
5. Drama & Theatre Studies
6. Medicine

The programme takes place from June 29th to August 8th, 2020. During this period there are three two-week intakes. Students reside in our state of the art boarding residence.

Group 1: June 28th to July 11th

Group 2: July 12th to July 25th

Group 3: July 26th to August 8th

We require a Law, Politics and IR teacher for the first two groups from June 29th to July 24th, 2020.

Chelsea independent College requires a teacher to teach on the Law, Politics and International Relations Pathway for our Academic Summer Programme.

The teacher will teach Law, Politics and International Relations to two groups over the course of the summer. The class size is 12 students per group. Students will study this subject for four hours per day, Monday to Friday, with each Wednesday being a full day of subject specific excursions in London. On the final day, the students will deliver a presentation to their peers on a topic they have learned over the course of the two weeks.

Key roles and responsibilities

The following duties shall be deemed to be included in the professional duties which you will be required to perform:

Teaching and Learning

- Prepare first-rate teaching materials and lesson to meet the needs of the students, and the expectations of the parents.
- At all times, stretch and challenge the students in your classes in order to stimulate their interest further in your specific pathway.
- Provide support and advice to individuals on future degree and career options within your specific pathway.
- Produce high quality written reports on each student on the pathway at the end of each two-week block, using the college template.

Child protection, discipline, health and safety

- Promote and safeguard the welfare of children and young persons for whom you are responsible and with whom you came into contact;
- Maintain good order and discipline among the students and safeguarding their health and safety both when they are on the School premises and when they are engaged in authorised School activities elsewhere.
- Enforcement of school policies, rules, health and safety guidelines, code of dress, behaviour
- Develop a positive and supportive relationship with pupils.

Administration

- Participate in administrative and organisational tasks related to such duties as are described above.
- Register the attendance of students and supervise students, whether these duties are to be performed before, during or after School sessions (as well as a safeguarding measure, this is a legal obligation)

Person Specification:

The successful candidate will possess a strong track record of achievement in:

- Demonstrating and sharing a knowledge of their subject, with an intuitive awareness of classroom management skills and an appropriate rapport with pupils
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- Communicating concepts of their subject articulately, positively and sensitively to pupils of different ability and age, developing a working relationship of mutual trust and respect
- The ability to use an appropriate range of resources and strategies in teaching, to facilitate good learning
- The ability to organise and manage time effectively to meet the demands of the teaching week
- Problem-solving; analysing the task to be undertaken, together with reviewing and evaluating the outcomes

Essential:

- Educated to degree level in Law, Politics or international relations
 - Experience teaching and lecturing
 - Experience working with children
 - Ability to deliver lessons using a range of current events as examples
 - Awareness of culturally sensitive political issues
 - Ability to teach to minimum A-Level standard
 - Available for an interview in London
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