



## TEACHING APPLICATION FORM

***St. Lawrence College, Athens is committed to safeguarding pupils of every age and all staff. All post-holders are subject to a satisfactory enhanced DBS (in the UK) or Criminal Records (Police Check) disclosure from their most recent country of residence.***

1. Application for the post of  (as advertised)

|                 |                      |                          |                      |
|-----------------|----------------------|--------------------------|----------------------|
| 2. Last Name    | <input type="text"/> | First Names              | <input type="text"/> |
| Title           | <input type="text"/> | Any Previous Last Names  | <input type="text"/> |
| Nationality     | <input type="text"/> | Date of Birth            | <input type="text"/> |
| Address         | <input type="text"/> |                          |                      |
| Daytime Tel No. | <input type="text"/> | Evening / Mobile Tel No. | <input type="text"/> |
| E-mail          | <input type="text"/> |                          |                      |

**3. Education and qualifications** (If part-time study, state and give details throughout). N.B. details of courses studied and not completed successfully must also be given.

**(a) Secondary / Further Education**

| Name of school/college | Dates |    | Subject and Qualification | Grade and date awarded |  |
|------------------------|-------|----|---------------------------|------------------------|--|
|                        | From  | To |                           |                        |  |
|                        |       |    |                           |                        |  |
|                        |       |    |                           |                        |  |
|                        |       |    |                           |                        |  |
|                        |       |    |                           |                        |  |

**(b) Higher Education and Courses leading to other relevant qualifications including teaching qualifications**  
Such as those leading to qualified status or graduate status and to membership of professional institutions.

| Establishments attended | Dates |    | Qualification obtained and date of award | Subjects |            |
|-------------------------|-------|----|------------------------------------------|----------|------------|
|                         | From  | To |                                          | Main     | Subsidiary |
|                         |       |    |                                          |          |            |
|                         |       |    |                                          |          |            |
|                         |       |    |                                          |          |            |
|                         |       |    |                                          |          |            |



# St. Lawrence College

## The British School in Greece

### 4. Present appointment

School Name

School Address  
/ Phone

Post Held (specify any additional allowances)

(If part-time, please give details)

Date appointed

Subjects, age groups taught  
and other responsibilities

Notice required and / or date available if appointed

Current Gross Annual Salary

(select currency as applicable)

**5. Previous experience** If part-time appointment please state. A separate curriculum vitae should **not** be enclosed in substitution. **A continuous employment history is required from when you left full time education.**

#### (a) Teaching (most recent employment first)

| School Name & Address | Type of School | Age Range Taught | Status of Post, subjects taught | Reason for Leaving | Inclusive Period |  |
|-----------------------|----------------|------------------|---------------------------------|--------------------|------------------|--|
|                       |                |                  |                                 |                    |                  |  |
|                       |                |                  |                                 |                    |                  |  |
|                       |                |                  |                                 |                    |                  |  |
|                       |                |                  |                                 |                    |                  |  |
|                       |                |                  |                                 |                    |                  |  |

**(b) Other non-teaching paid employment. State responsibilities and reasons for leaving.**  
Please indicate details of gaps in employment here.



# St. Lawrence College

## The British School in Greece

### 6. Statement in support of application.

Please provide evidence of how your experience, skills and abilities are relevant to your suitability for the post advertised and how you meet the requirements of the post and the person specification.

Applicants should confine this to the boxes below. An additional letter is not required.





**7. Confidential References (Please ensure referees know this reference is being requested)**

Names, addresses and status of two referees (one of whom, if employed, must be your present manager e.g. your Headteacher). References will be sought on short listed candidates and previous employers may be contacted to verify particular experience or qualifications before interview. Current or previous employers will be asked about disciplinary offences relating to children and any child protection concerns.

**(1) Present Employer**

Name

Address

Tel No

Fax No

Email

Occupation

**(2)**

Name

Address

Tel No

Fax No

Email

Occupation

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**8. Further information**

UK Teacher Reference  
Number

Qualified Teacher Status?

YES

☐

Date

NO

☐

If YES, for which country?

Statutory induction year completed?  
(if qualified for UK teaching after 7 May 1999)

YES

☐

Date

NO

☐

Where did you see the advertisement for this post?



## 9. SAFEGUARDING AND CHILD PROTECTION

**St. Lawrence College, Athens is committed to safeguarding pupils of every age and all staff. All post-holders are subject to a satisfactory enhanced DBS (in the UK) or Criminal Records (Police Check) disclosure from their most recent country of residence.**

*\*Note: You must choose a box to indicate your intended answers by filling that box with an 'X'*

Do you have any convictions, cautions, reprimands or final warnings concerning any previous work with children or adults?

YES

☐

NO

☐

Have you had a DBS (applicants from the UK) or relevant police background check that you can provide to St. Lawrence College if you are interviewed for this position?

YES

☐

NO

☐

If YES, what is the date of the issue of the DBS check/police check?

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Successful applicants will be asked to:

a) *apply for and process relevant background checks to demonstrate suitability to work at our school*

*and*

b) *will be required to supply proof of identity*

before being offered employment at our school.

St. Lawrence College, The British School in Greece, is committed to ensuring the complete and thorough safeguarding of all pupils and staff in order to create the safest environment for learning for all.

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## 10. I hereby confirm that the information I have given throughout this application form is true.

I understand that, should any of the particulars I provide in this application be found to be false within my knowledge, or should there be any wilful omission of material fact, this may lead to my application being rejected or the contract being null and void if I have already been appointed.

Signature of Candidate

Date

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Please save this completed application form and return it as a pdf attachment to: [careers@slc.gr](mailto:careers@slc.gr) marking your application for the attention of

**PHIL HOLDEN, HEADMASTER, (for secondary school teacher applications)**

or

**SHONA GOOD, HEADMISTRESS OF JUNIOR SCHOOL, (for junior school teachers applications)**

*Note – we advise you to save your document to your device before completing and saving your document. Please ensure your device has the latest Adobe updates before editing the application form.*

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