

Rawmarsh Thorogate School

Respect, Responsibility & Pride.

Headteacher: John Barnett

Rawmarsh Thorogate Junior & Infant School, Thorogate, Rawmarsh, Rotherham, S. Yorkshire S62 7HS

Tel: 01709 710033 Email: office@thorogateschool.co.uk Website: www.thorogateschool.co.uk

“Together through an exciting curriculum we empower pupils to become **confident and resilient learners who reach their full potential.**”

JOB DESCRIPTION

Post Title: EYFS & KS1 phase lead with English whole school responsibility
Member of the Senior Leadership Team (SLT)
Teaching and learning responsibility (TLR) Level: TLR 2a

Responsible to: Headteacher and Governing Body
Deputy Headteacher

The Role

The post holder will lead in the design of an engaging and challenging curriculum that inspires children to appreciate the subject and its application. This role requires an excellent and confident classroom practitioner with a flair for English and literacy who is able to demonstrate the very highest standards of teaching.

It requires someone for whom learning about teaching is a passion and who can articulate their own continuous development.

They will be an avid reader and be able to promote reading for pleasure in pupils and staff across the primary phase.

Responsible for:

- Providing a nurturing and immersive classroom environment which develops pupils as learners who can reach their full potential.
- Leadership, development and monitoring of Teaching and Learning within allocated areas, currently EYFS & KS1 with English whole school responsibilities. This will include staying up-to-date with subject knowledge and research into teaching strategies, disseminating information to colleagues and using the classroom to innovate practise.
- Contributing to the development of the whole school curriculum.
- Contributing to the smooth running of the school as a member of the SLT.
- The Performance Management of delegated staff.

Specific Duties

- Supporting colleagues through phase meetings, staff meetings, INSET days.
- Supporting colleagues by maintaining and developing subject progression documents, monitoring the quality of medium term plans to enable effective teaching strategies, ensuring the delivered curriculum matches the planned curriculum to a high standard and confirming high quality teaching through teaching observations.
- Monitor the effective implementation of assessments, reporting outcomes to the SLT including governors and recommending strategies for improvements.
- To help create a strong community within #TeamThorogate, characterised by consistent, orderly behaviour and caring, respectful relationships by maintaining a presence around Thorogate School, developing a school culture and ethos that is utterly committed to the achievement (socially and academically) of our pupils.

Generic Duties:

- To meet and exceed the expectations of a Class Teacher (see Class Teacher Job Description).
- To act as a mentor to staff within school.
- To take a lead role in reviewing and agreeing school policy.
- Formulating action plans in order to take the school forward and raise standards of achievement in accordance with priorities in the School Improvement Plan.
- Informing the Governing Body of issues and developments within the area of responsibility.
- Keeping an up to date account of action taken within the role of subject co-ordinator, inline with school policy.

Support from the school

- The role is predominately classroom based.
- SLT meetings one morning a week 08:00 - 10:00, Tuesdays (subject to change).
- First ½ hour of PPA afternoons are allocated to encourage collaborative working within the teaching phase.
- An afternoon per week for leadership activities.
- Opportunities to work with your phase on curriculum planning for the coming term, usually an afternoon per term.
- Opportunities for CPD, including regular subject leader meetings and 'NPQ' courses such as middle or senior leadership.
- The support of an efficient cover supervisor 0.8 FTE.
- Staff meetings for professional development after school one day a week, Thursdays (subject to change).

This job description is not your contract of employment, or any part of it. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed. Nothing will be changed without consultation. This document must not be altered once it has been signed but it will be reviewed annually as part of the appraisal process or as appropriate

Headteacher:

Date: February 2021

Signed: **John Barnett**

Post holder:

Date:

Signed: