



MERCHANT TAYLORS'
OXFORDSHIRE
ACADEMY TRUST



Aylesbury
UTC
Merchant Taylors' Oxfordshire Academy Trust

Cover Supervisor

Permanent

30 hours per week / 6 Hours a Day/ Term-time Only (Flexible working requests will be considered)

Monday – Friday

Start Date: ASAP

Closing Date: XXXXX – Aylesbury UTC reserve the right to close the advert if we receive a high number of applications

This is an outstanding opportunity to join Aylesbury UTC, a 14-19 Secondary School in Aylesbury.

Aylesbury University Technical College is a unique school offering the very best of technical education with outstanding links to our specialist employer sponsors. Our UTC specialises in Computing / Digital, Health Care / Social Care and Building Studies (final cohort). Our curriculum embraces the core subjects at Key Stage 4 coupled with an innovative focus on our specialisms which is then further developed into our Sixth Form.

The UTC joined Merchant Taylors' Oxfordshire Academy Trust on 1st November 2021. This has enabled an even sharper focus on professional development for staff with excellent support for teaching and learning and wellbeing. Shared practice across our schools lies at the heart of our Trust ethos and is already having an impact at the UTC.

We are looking for colleagues who are committed to supporting young people and are keen to buy into the vision of what makes a successful UTC.

Aylesbury UTC is a growing, non-selective school with students aged 14-19 who come from a very wide area including Buckinghamshire, Hertfordshire and Oxfordshire. We have an excellent reputation for supporting young people from diverse backgrounds in their pursuit for **purposeful destinations**. Our students successfully secure competitive university places, apprenticeships and employment positions. Importantly, we gain huge satisfaction from seeing students successfully joining local job sectors. We are proud of the careers focus throughout the school and we aim to support young people no matter what their chosen pathway.

Students enjoy a huge range of **employer engagement** opportunities such as work placements, mentoring, guest speakers, workshops, site visits and industry-specific projects. We have strong links with large multi-national and local organisations alike and we are particularly proud of the excellent working relationships with our local community.

Outside of the core curriculum, students predominantly complete vocational courses as these provide opportunities to gain valuable **technical qualifications** and offer more flexibility than an academic course. However, from September 2023 we have offered T-Level Health and from 2024, T-Level Digital. We review courses regularly to ensure that specific modules and qualifications match our students' and industry needs, giving students the strongest possible start to their careers. We are very fortunate to have **industry-standard facilities** which are frequently commented upon by visitors and students as being inspiring. Throughout the curriculum there are industry links and practical activities to ensure that students leave us with the experience and techniques to be able to thrive in their next steps.

Our students join us because they have a passion for the Computing / Digital, Health Care / Social Care or Building Studies sectors and they want to specialise in one of these. We are an **inclusive** school in a selective Buckinghamshire educational landscape and are determined to serve our local community well. Students of all abilities thrive at Aylesbury UTC and we pride ourselves on ensuring that every student fulfils their potential.

Staff – teaching, support and associate – are happy at Aylesbury UTC. **Professional development** is important to us and our programme is varied but also bespoke to support individual needs and priorities. Our annual two-day Teaching and Learning Conference is probably the highlight of this programme. We embrace the inevitable challenges of working with young people and staff are supportive of each other. It is an excellent place to work and we are committed to staff wellbeing and a healthy work-life balance for all our colleagues.

This post would be ideal for someone with experience of working with and engaging young people. We are seeking a candidate who has students' best interest at heart and can build strong relationships. The candidate will need to be flexible in their working habits and be able to take on aspects of both behavioural support and learning support.

SELECTION CRITERIA

Essential

The successful candidate will:

- Have or obtain an Enhanced DBS Certificate
- Be trustworthy
- Be sensitive
- Have the ability to empathise with young people and build a positive relationship
- Be discrete
- Be a reflective practitioner, who has the potential to develop his/her own career further
- Have the ability to communicate effectively with staff, parents and students
- Willingness to be involved in training opportunities

Desirable:

The successful candidate may have the:

- Interest in pursuing a career in teaching
- Ability to take initiative
- Ability to work alongside a range of professionals and family
- Previous experience of working in a flexible way
- Previous experience of working with young people
- An awareness of the school curriculum
- A relevant qualification and/or experience in the field of education, social work/social care and/or community work.

THE ROLE

The role of the Cover Supervisor will be to supervise and assist youngsters in their learning when teachers responsible for them are away through illness or some other professional reasons.

The successful candidate will be expected to supervise the learning of students. Work would have been supplied by their normal teachers and no preparation would be involved. Similarly, it would be expected that the work undertaken by students during these lessons would be marked by their normal teachers. From time to time the successful candidate will need to carry out specific work as directed by the Principal, with classes which will involve planning, preparation and delivery of lessons, and offering admin support to curriculum teams.

Ideally we are looking for colleagues with a professional teacher's qualification, although it is not a necessity. The most important issue for us is that we employ staff who have an affinity with young people and who will enjoy the challenges of this role, recognising the difference they can make to the lives of others.

Aylesbury UTC has a very strong reputation for developing people who work here. Specific training would be available and will be ongoing.

THE ATTRIBUTES OF THE IDEAL CANDIDATE

When making appointments of this nature we look for people who have themselves the sound educational background that enables them to be able to help staff and students. They also need to feel comfortable working and co-operating with varying numbers of adults. Sensitivity and discretion are important attributes.

HOURS

The post is for up to 30 hours per week, 6 hours a day, term time only.
(Flexible working requests will be considered).

You may be expected to attend INSET days for which you would be paid.

You will be able to contribute to the Local Government Superannuation Scheme

SALARY

Grade 7 Point 13 -17 £13.93 to £14.91 per hour
Actual Salary £18,470 - £19,744 (Depending on experience)

Pension Details

Please visit www.lgps.org.uk and www.oxfordshire.gov.uk/pensions for details of our Local Government Pension scheme.

Terms & Conditions

The Merchant Taylors' Oxfordshire Academy Trust employs support staff on the conditions or service contained in the National Joint Council for Local Government Services National Agreement on Pay and Conditions of Service (Green Book), the provisions of which allow for a 26-week probationary period for new employees. This can be found through <http://www.oxfordshire.gov.uk/cms/content/schools-conditions-employment-green-book> .
<http://schools.oxfordshire.gov.uk/cms/content/contracts-staff>

General Points

You will be able to contribute to the Local Government Superannuation Scheme.
Applicants should be aware that the School operates a non-smoking policy.

We are committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All successful candidates will be subject to a Disclosure and Barring Service Check (previously named as a CRB check) along with other relevant employment checks. Any offer of employment is subject to satisfactory medical, references and DBS clearance and also The Asylum and Immigration Act ID checks.

To Apply

Application forms can be found on the school website <https://aylesburyutc.co.uk/about/team/vacancies/> or email recruit@mtoat.co.uk for further information.