

JOB INFORMATION			
JOB TITLE	Teacher of English	LOCATION	Theale Green School
HOURS	Full Time	TYPE	Permanent
REPORTING TO	Executive Head of English	PAY	MPS/UPS
JOB PURPOSE			
<ul style="list-style-type: none"> <li>To facilitate and encourage learning in all Key Stages English</li> <li>To deliver high quality teaching and learning, which enables students to achieve high standards of attainment and high levels of engagement in these subjects</li> <li>To share and support the well-being, education and discipline of all students.</li> <li>To ensure that safeguarding responsibilities and procedures are followed at all times.</li> </ul>			
Key Responsibilities:			
<p><b>Principle Accountabilities</b></p> <p><b>Outcomes</b></p> <p>Establish a clear, shared understanding of the importance of the holistic development of each student. This should include: being healthy, staying safe, enjoying and achieving, being mindful of our ethos; polite, positive, prompt, prepared, productive and proud, to prepare the students for life beyond school.</p> <p><b>Knowledge and Understanding</b></p> <p>Demonstrate a thorough and up-to-date knowledge of English, and take account of wider curriculum developments. This should be carried out with a view to developing and enhancing the quality of learning and teaching.</p>			

**Teaching and Assessment**

- Plan lessons to meet individual students' abilities and needs.
- Use a range of appropriate teaching strategies.
- Use a range of appropriate strategies for classroom management.
- Use available baseline data to monitor individual pupil progress and set challenging targets.
- Complete department based assessments as required to ensure and communicate good pupil progress.

**Professional Development**

- Work with line management team to identify areas for professional development.
- Demonstrate through good practice and feedback how the outcomes of professional development improve teaching and learning.
- Contribute to the aspirations of the Academy in order to secure a high quality education for pupils.

**Summary**

MPS teachers in English should demonstrate and ensure current knowledge of:

- Effective teaching & learning
- Preparation of Schemes of Work
- Preparation of lesson plans
- KS3 –KS5 English
- The use and application of ICT to both teaching & learning and within the professional context
- Importance of CPD to enhance the effectiveness of teaching & learning

In addition, to the above, UPS teachers should contribute to an aspect of whole school development

Qualification and Experience	Knowledge, Skills and Abilities	Personal Attributes
<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>• Degree and Teaching Qualification</li> <li>• Enhanced DBS</li> <li>• Ongoing CPD portfolio</li> <li>• Evidence of successful experience of curriculum/subject development</li> </ul> <p><b>Desirable</b></p> <ul style="list-style-type: none"> <li>• Experience of more than one secondary school</li> <li>• Further degree or diploma</li> </ul>	<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>• Have a passion and enthusiasm for English</li> <li>• An experienced and strong classroom practitioner</li> <li>• Understanding of the characteristics of high quality teaching and effective learning</li> <li>• Evidence of successfully planning and implementing curriculum developments</li> <li>• Proven ability to work helping improve classroom practice</li> <li>• Excellent written, verbal and non-verbal communication skills</li> <li>• Ability to see tasks through to a successful conclusion</li> <li>• Ability to work under pressure, meet tight deadlines and pay attention to detail</li> <li>• Strong ICT skills</li> </ul>	<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>• Patient and persistent</li> <li>• Tactful, respectful and sensitive to the needs of others</li> <li>• Enthusiastic with a positive and optimistic outlook and a sense of humour</li> <li>• Personal attributes: Positive, enthusiastic, tolerant, committed to excellence, respectful, enjoys hard work</li> <li>• High level of interpersonal skills with the ability to maintain a positive profile with pupils, staff and parents</li> </ul>

*This job description is written at a specific time and is subject to change as the demands of the organisation and the role develops. The role requires flexibility and adaptability and the employees of the Group need to be aware that they may be asked to perform tasks and be given responsibilities not detailed on this job description.*

**Diversity Statement**

*The Activate Learning Education Trust recognises and values the enriching contribution which people from a range of backgrounds and experiences can bring to the life and development of the Group. We therefore aim to provide an education service which, in its teaching, administration and support services, actively promotes equality of opportunity and freedom from discrimination on grounds of age, cultural background, disability, ethnicity, gender, religion or sexual orientation.*



**Health & Safety Statement**

*All employees have a responsibility to promote and maintain a safe and healthy working environment, by taking reasonable care of their own health and safety at work and the well-being of colleagues and students. Line managers have specific responsibility for the health and safety of the team for which they have general management responsibility.*

**Safeguarding Statement** *The Activate Learning Education Trust is committed to the safeguarding and welfare of young people and expects all employees and volunteers to share this commitment.*