



<b>LOCATION</b>	<b>The British School of Vilnius</b>
<b>JOB TITLE</b>	<b>KS2 and KS3 English Teacher</b>
<b>JOB PURPOSE</b>	<ul style="list-style-type: none"><li>▪ To teach pupils assigned to your class within the school and carry out duties as required by the Headmaster.</li><li>▪ Ensure that planning, preparation, assessment and reporting meet the expectations of the school.</li><li>▪ To actively contribute to wider school development and growth.</li><li>▪ Demonstrate exceptional curriculum knowledge.</li><li>▪ Demonstrate a proactive approach towards professional development.</li></ul>
<b>REPORTING TO</b>	Headmaster
<b>OTHER KEY RELATIONSHIPS</b>	Deputy Headteacher and SENCO
<b>PACKAGE</b>	Competitive European salary, medical insurance, flight allowance and bonuses
<b>KEY ROLES</b>	
<b>Teaching and Learning</b> <ul style="list-style-type: none"><li>▪ Ensure effective teaching and management of classes, groups and individuals so that objectives are met, progress and challenge are maintained and the best use is made of teaching time.</li><li>▪ Use teaching methods which will engage, stimulate pupils' intellectual curiosity including the use of effective questioning, clear presentation and effective use of resources.</li><li>▪ Set high expectations for pupils' behaviour, establishing and maintaining a good standard of behaviour management through focused teaching and create positive and productive relationships in accordance with the rules and behaviour policy of the school.</li></ul>	
<b>Planning Expectations</b> <ul style="list-style-type: none"><li>▪ Identify clear teaching objectives, content, structures and sequences of lessons appropriate to the educational needs of the pupils.</li><li>▪ Set appropriate, yet challenging expectations for pupils' learning, building on prior attainment.</li><li>▪ Identify and plan for students who may require additional support (SEND, EAL, etc.) and know where to get help in order to give positive and targeted support.</li><li>▪ Ensure that planning shows a clear understanding of the year group expectations and leads to progression within lessons and over a sequence of lessons.</li></ul>	
<b>Assessment and Evaluation</b> <ul style="list-style-type: none"><li>▪ To assess pupils' achievements and progress in accordance with agreed policies and procedures.</li><li>▪ Implement AfL to evaluate how well learning objectives are/have been achieved and adapt future teaching and learning accordingly.</li><li>▪ Mark and monitor pupils' class and homework providing constructive oral and written feedback, providing focus for pupils' progress to ensure they meet individual and Year group targets.</li></ul>	
<b>Relations with Parents and the Wider Community</b> <ul style="list-style-type: none"><li>▪ Prepare and present informative reports to parents in a professional manner.</li><li>▪ Facilitate parental engagement by ensuring home learning tasks detail how parents can assist their children.</li><li>▪ Prepare presentations for parental groups as required by the Key Stage.</li></ul>	
<b>Managing and Developing Relations within the School</b> <ul style="list-style-type: none"><li>▪ Interact on a professional level with academic and administrative colleagues to establish productive working relationships.</li><li>▪ To contribute to meetings, discussions and systems to facilitate the smooth running of the school.</li><li>▪ Supervise the work of teaching assistants and participate in their professional development.</li></ul>	
<b>Managing Resources</b> <ul style="list-style-type: none"><li>▪ Select appropriate resources to support learners in achieving teaching objectives.</li><li>▪ Select resources to add practical activities and create interest for learners.</li><li>▪ Ensure resources are stored appropriately both within classrooms and shared resource areas.</li></ul>	
<b>Managing own Performance and Development</b> <ul style="list-style-type: none"><li>▪ Understand the need to take responsibility for professional development.</li><li>▪ Keep up to date with research and developments in pedagogy as relevant to the subject and phase.</li></ul>	

- Understand professional responsibilities in relation to school policies and procedures.
- Make the most of PD opportunities provided.
- Reflect on teaching critically and use this to improve effectiveness.
- Engage actively in performance management, lesson appraisals and peer observations as a means to continually improve performance.

**Other**

- Contribute to student enrichment beyond the curriculum, including after school activities, sports, etc.
- Act as a role model to the pupils in personal presentation and conduct.
- To meet statutory responsibilities and company policies with regard to Health and Safety.
- Any other duties considered necessary as allocated by the Headmaster.

## PERSON SPECIFICATIONS

### Qualifications/Training

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|--|-----------|
| ▪ Detailed knowledge of the relevant aspects of English National Curriculum, KS2 and KS3 Framework | Essential |
| ▪ Evidence of active participation in CPD  | Essential |
| ▪ Degree and QTS   | Essential |
| ▪ Successful completion of Induction Year  | Essential |

### Experience / Knowledge

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|---|-----------|
| ▪ Minimum of three years teaching experience                                    | Essential |
| ▪ Experience of integrating the use of iPads and other IT devices into learning | Preferred |
| ▪ Detailed understanding of AfL strategies to assess needs & inform planning    | Essential |
| ▪ Adapts teaching to respond to the strengths and needs of all pupils           | Essential |
| ▪ Has high expectations which inspire, motivate and challenge pupils            | Essential |
| ▪ Proven track record of ensuring good progress and outcomes for pupils         | Essential |
| ▪ Knowledge and understanding of the KS2 and KS3 English Curriculum             | Essential |
| ▪ Can demonstrate a commitment to developing all aspects of school life         | Essential |
| ▪ Creativity in teaching in an international setting                            | Preferred |

### Skills

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|--|-----------|
| ▪ Ability to use Ipad and other IT to effectively engage pupils  | Preferred |
| ▪ Evidence of good, or outstanding teaching                      | Essential |
| ▪ Ability to create a positive, challenging learning environment | Essential |
| ▪ Evidence of good classroom management skills                   | Essential |

### Personal Attributes

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|--|-----------|
| ▪ A high level of personal integrity                                   | Essential |
| ▪ Excellent organisational and time-management skills                  | Essential |
| ▪ Demonstrate an attention to detail                                   | Essential |
| ▪ Demonstrate a strong work ethic                                      | Essential |
| ▪ Demonstrate a respect to students, colleagues and parents            | Essential |
| ▪ Proactive and able to manage others to ensure deadlines are achieved | Essential |
| ▪ Self-motivated and enthusiastic approach to responsibilities         | Essential |
| ▪ Ability to work independently  | Essential |
| ▪ Continually strives for improvement                                  | Essential |
| ▪ Sense of humour and a commitment to adding enjoyment to learning     | Essential |
| ▪ Adaptability   | Essential |

### OTHER CONDITIONS

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|---|-----------|
| ▪ Hold a clear enhanced DBS and police clearance letters from outside of the UK | Essential |
| ▪ Meet necessary requirements for working in Vilnius                            | Essential |