



## ST MARY'S CALNE

### **Specialist Music Teacher: Violin and Viola** **Part-time, maternity cover** **November 2019**

A recognised leader in the field of girls' independent boarding education, St Mary's Calne has approximately 365 girls aged 11-18, including 120+ girls in the Sixth Form. Results in public examinations are consistently excellent, with almost all of the girls going on to university, several each year to Oxbridge, to read a wide variety of subjects. As well as innovative teaching, learning and scholarship, St Mary's offers outstanding pastoral care and a vibrant, warm community.

We are looking for an enthusiastic and inspiring violin/viola teacher to teach individual lessons and lead musical ensembles. The teacher will plan, prepare and teach lessons and prepare pupils for examinations and performances as part of our successful Music Department.

**St Mary's is committed to safeguarding and promoting the welfare of pupils.**

**Due to the nature of the work involved, the successful applicant will be required to undertake an Enhanced DBS check.**



**Headmistress: Dr Felicia Kirk,**  
**BA (University of Maryland), MA and PhD (Brown University)**



# THE SCHOOL: ITS ETHOS AND AIMS

St Mary's Calne believes in excellence in all respects. As a school community, we thrive amidst a culture of strong expectations and the education which we provide nurtures and develops the concept of high performance. The principal aim is to develop well-rounded pupils who are equipped to excel as adults.



Whilst the achievement of top quality examination results is a central tenet, since these will be a key passport for the girls in the path to their future careers in the modern world, we seek to encourage everyone (girls and colleagues) to strive for excellence in a wide range of spheres. We aim to inculcate habits for life, enabling the girls to relish the prospect of hard work; to develop and deploy the necessary qualities of perseverance and determination; to learn how to do well; to acquire the belief and self-confidence that they are capable of high performance and success – both in the short term and in the future; to instil a sense of desire and an appreciation that the future, indeed their future, lies within the grasp of their own efforts.

Extra-curricular opportunities beyond the classroom are a vital and integral part of life for girls at St Mary's Calne. They are woven into the timetable during the day, in the evenings and at weekends. We believe that both boarders and day girls benefit from all aspects of the strong boarding ethos of the school.



## BENEFITS OF WORKING AT ST MARY'S CALNE

St Mary's Calne offers an academically enriching working environment within the beautiful Wiltshire countryside, with easy transport links to Bristol, Bath and London.

Excellent and tailored continuing professional development within the department and across the school.

Highly motivated girls with lessons taught in small groups.

Competitive salaries and a contributory pension scheme.

Discounted membership of the St Mary's Calne Sports Centre.

Fee remission for daughters educated at St Mary's Calne and for sons and daughters educated at St Margaret's Preparatory School.

Complimentary meals in the Dining Hall during term time.

Free on-site parking.



St Mary's Calne is an HMC member School. HMC schools are world-leading independent schools. To find out more about what it's like to teach at an HMC school, visit: [www.hmcteachingcareers.org.uk](http://www.hmcteachingcareers.org.uk)

# THE MUSIC DEPARTMENT

Music has always held an important place at St Mary's and a significant number of old girls have proceeded to follow distinguished careers in music and the arts. It is in the context of the school's pursuit of academic excellence that the department works to develop individual talents, while seeking to bring the whole community together through music.

There is a consistently high level of participation in music at St Mary's. The IV form curriculum (Years 7, 8 and 9) offers a broad range of musical styles including Boogie Woogie, Spirituals, Samba, West African drumming, Songwriting, music for film, Gamelan, Minimalism, various aspects of Western Classical Music, and an introduction to the use of Music Technology, focusing mainly on practical music making. GCSE and A Level pupils follow the Edexcel Specifications: both AS and the 2-year A-level are offered. GCSE and A Level results (Edexcel board) are consistently outstanding.

The curriculum is balanced by strong practical music making at all levels of the school; this recognises the outcome of demand from 75% of the girls for individual instrumental and singing lessons. Music enjoys a privileged place at the heart of school life on major occasions such as the Confirmation Service, Carol Service and Founders' Day; a concert in Salisbury Cathedral held in November 2016 in memory of former Visiting Director of Music Sir David Willcocks raised almost £30,000 for music bursaries at the school. The departmental tour to Durham in April 2016 which included a concert and service of Choral Evensong in Durham Cathedral was a great success, as was the tour to Krakow, Poland in July 2018. The Chamber Choir regularly performs at services and concerts, including an annual collaboration with Eton College, a recent commission by Will Todd, and a CD recording was released at Christmas 2017. There are numerous other vocal ensembles including the Opera Ensemble, the Junior Choir and Junior Consort.

Instrumental music is led by the Symphony Orchestra, String Sinfonia and Big Band, supported by Strictly Strings and Wind Band, vocal ensembles in each year, chamber groups and a student-led band. The Music Production and Recording group provides an opportunity to make use of the extensive recording equipment in school. A vigorous programme of concerts and events both in and out of school is reinforced with strong ABRSM, Trinity Guildhall and Music Theatre practical examination entries. There are significant collaborations with the Drama department every two years, most recently in a production of *'Anything Goes'* in October 2015; *'Cabaret'* was performed in October 2017.

There are around 20 Music and Choral Scholars in school who perform at an annual Scholars' Concert, and act as ambassadors for the department at internal and external events.

The school supports its music with excellent facilities: a purpose-built block which is well-equipped with instruments, a suite of iMacs installed with Sibelius 8 and Garageband, up-to-date teaching resources and a recording studio.



Seventeen peripatetic teachers, together with a full-time Academic Music Teacher, the Director of Vocal Studies, Head of Keyboard Studies and the Music Administrator, work alongside the Director of Music to devise a challenging and stimulating music programme. The timetables of the full-time staff are divided between teaching KS3, GCSE, AS and A-level music, theory classes, 1:1 instrumental and/or vocal lessons, and extra-curricular activities.





# EXPECTATIONS OF A VISITING MUSIC TEACHER

A Visiting Music Teacher has the central responsibility of encouraging pupils to learn by making the subject taught both interesting and accessible. The pupil's success in acquiring new abilities, skill and understanding depends primarily on the quality of teaching we are able to offer.

Among the main responsibilities of the Visiting Music Teacher (who is accountable to the Director of Music) are:

- planning, preparing and teaching lessons in accordance with the specifications and syllabuses of Examination Boards (ABRSM, Trinity College London, and the London College of Music), as appropriate;
- leading the Strictly Strings, String Sinfonia and String Quartet ensembles, and co-leading the Symphony Orchestra
- ensuring that all pupils for which he or she is responsible are working at an appropriate level and pace;
- setting and assessing private study/practice assignments regularly, and using these and other means to monitor the progress of pupils;
- consulting as necessary about pupils who present problems either of learning or conduct;
- checking attendance at lessons;
- writing reports at the appropriate time for all pupils taught;
- participating with departmental colleagues in developing the subject with the School; and keeping abreast of developments in the subject by attendance at in-service events as agreed with the Director of Music;
- offering personal support to pupils and meeting parents to review pupils' progress;
- sharing with departmental colleagues in undertaking the administrative tasks necessary to the effective running of the department;

No list of responsibilities can really encompass all that is asked of the Visiting Music Teacher; at the heart of his or her task is an active enthusiasm for the subject and an equally active enthusiasm for the young people being taught.

Individual lessons are 30 minutes in length and each pupil should receive around 27 lessons each year. For more advanced pupils, a double lesson is advised. The hourly rate for 1:1 lessons is £34.39 and £37.59 for group lessons and other timetabled commitments.



# PERSON SPECIFICATION

## Essential

- Excellent facility in chosen instrument(s)
- Excellent communication skills
- Motivation to work with young people
- Good IT skills
- Willingness to participate in the wider life of a boarding school
- Ability to use initiative and work well independently
- Ability to relate with pupils and their parents
- Desire to develop professionally on a continuing basis.

## Desirable

- Ability to be flexible with regards commitments on evenings and at weekends.



# FURTHER DETAILS AND HOW TO APPLY

Further information about the school may be viewed on the website: [www.stmaryscalne.org](http://www.stmaryscalne.org)

An application form may be downloaded from the website or can be sent on request. Please contact:

Mrs Karen Turner  
St Mary's School  
Calne  
Wiltshire SN11 0DF

Email: [teacher.recruitment@stmaryscalne.org](mailto:teacher.recruitment@stmaryscalne.org)

Tel: 01249 857 338

A fully completed application form, together with a covering letter, should be sent by email to:  
[teacher.recruitment@stmaryscalne.org](mailto:teacher.recruitment@stmaryscalne.org)

**Email is very much our preferred method of receiving applications** and receipt of an application will be acknowledged as soon as possible.

**Closing date for applications: Monday 21st October (12 noon).**

**Applications will be reviewed upon receipt and an appointment may be made prior to the closing date.**

All members of staff are expected to have proper regard for the school's safeguarding policy and procedures, including up-to-date training. Extracts from the school's policy are on the following page.



## EXTRACT FROM ST MARY'S CALNE CHILD PROTECTION POLICY

We are dedicated to safeguarding and promoting the welfare of our boarders and day girls, regardless of age, ability, race, culture, religion, sexuality or background. We follow the child protection procedures set out by the Wiltshire Safeguarding Children Board (currently transitioning to Local Safeguarding Partners) and have regard to statutory guidance issued by the Department for Education *Keeping Children Safe in Education, 2019*. Our policy takes full regard to *Working Together to Safeguard Children 2018 (WT)*, *What to do if you are Worried a Child is Being Abused (2015)* and the *National Minimum Boarding Standards (2015)*.

At St Mary's Calne we have a 'Nominated Governor' to take leadership responsibility for the school's safeguarding arrangements.

### What is safeguarding?

Safeguarding can be defined as promoting the health, safety and welfare of all pupils.

Safeguarding is the responsibility of all adults, especially those working or volunteering with children. The school aims to help protect the children in its care by working consistently and appropriately with all relevant agencies to reduce risk and promote the welfare of children.

### Staff:

- are advised to maintain an attitude of 'it could happen here' as far as safeguarding is concerned
- should always act in the best interest of the child.

### What is child protection?

Child protection is a part of safeguarding and promoting welfare. This refers to the activity which is undertaken to protect specific children who are suffering, or at risk of suffering, significant harm.



St Mary's School, Calne, Wiltshire SN11 0DF

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Headmistress: Dr Felicia Kirk BA (University of Maryland), MA (Brown University), PhD (Brown University)

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