Job Description

THE MARCHES ACADEMY TRUST

POST TITLE: Teacher of MFL

GRADE: MPR

HOURS OF WORK: 1.0fte

POST STATUS: 1 Year Fixed Term in the first instance

INTRODUCTION

Vision and Values - Our Vision – 'Achievement Through Caring'

We believe: Successful creative lifelong learners participate in a journey of self-discovery. They know how to learn, acquire skills and feel safe to take risks with confidence and courage.

We offer:

- A supportive environment with an experienced team where you will be invested in and valued
- A varied and exciting role – building relationships with a range of colleagues across the Multi-Academy Trust
- A varied day with different experiences and challenges
- A Talent Pathway that offers you continued professional development and learning for you as an individual

PURPOSE

To ensure quality first teaching gives every child the skills to achieve in a caring environment.

RESPONSIBLE TO

Director of Department, Headteacher

MAIN ACTIVITIES TO THE PARTICULAR DUTIES:

- To teach Languages at KS3, KS4 and KS5.
- To contribute to other areas of the curriculum as and when necessary.
- To provide cover for the lessons of other teachers as and when required, whilst maintaining teachers PP allocation
- To take part in extra-curricular activities.
- To be responsible for a tutor group.
- To be a part of a duty team and undertake the responsibilities desired.

TEACHING AND LEARNING

- To adhere to Teaching Standards
- To maintain behaviour for learning in accordance with the Academy's procedures and to encourage good practice with regard to punctuality, behaviour, standards of work and homework
- To contribute to the development of schemes of work, assessments, resources and displays.
- To keep up to date with marking, assessments and data entry.
- To keep an accurate teaching record.

CURRICULUM DEVELOPMENT

- To contribute to the team responsibility for a subject or aspect of the school's work and develop plans which identify clear targets and success criteria for its development and/or preservation
- Contribute to whole school's development activities

STANDARDS AND QUALITY ASSURANCE

- To uphold department, school and Trust procedures, policies and plans.
- To represent the department in cross-curricular working parties.
- To attend Department, Year Team meetings and events to fully support the department, the school and the Multi-Academy Trust.
- To attend relevant INSET courses and meetings within the Trust and with outside agencies.
- To take a professional approach to all aspects of the work.
- Respect confidentiality: all confidential information should not be released to unauthorised persons.

COMMUNITY RESPONSIBILITIES

- To ensure effective dialogue with parents in accordance with school policies.
- To attend and support community events as required.

STAFF DEVELOPMENT

- To take part in the Academy's staff development programme by participating in arrangements for further training and professional development
- To continue personal development in relevant areas including subject knowledge and teaching methods
- To ensure effective and efficient deployment of classroom support
- To contribute to the delivery of relevant training programmes
- To work as a member of the department team to contribute to positive effective working relationships within the Academy Trust

SAFEGUARDING

Everyone within our Academy Trust shares the objective to help keep children and young people safe by contributing to:

- Providing a safe environment for children and young people to learn in an education setting and identifying those who are suffering or likely to suffer significant harm, taking appropriate action with the aim of ensuring they are kept safe both at home and within the education setting

The duties may be varied to meet the changing demands of the school at the reasonable discretion of the Headteacher.

This job description does not form part of the contract of employment. It describes the way the post holder is expected and required to perform and complete the particular duties as set out above.

Job Description

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

"This post is exempt from the Rehabilitation of Offenders Act 1974 and as such all applicants who are appointed to this post will be subject to an Enhanced Disclosure from the Criminal Records Bureau before the appointment is confirmed. This check will include details of cautions, reprimands or warnings, as well as convictions and non-conviction information. Once provisionally appointed, the successful applicant may also be required to apply for an Enhanced Disclosure at predetermined intervals during the course of their employment whilst in this post."

Note: The Marches Academy Trust Schools are a designated no smoking workplace. There is an expectation that staff maintain a professional dress code and that ID badges will be worn and will be on show.