

## Job Description

<b>Job title</b>	Teacher of Art (PYP)	<b>Section/Department</b>	Primary
<b>Division/School</b>	MCHK - School	<b>Service location</b>	Tai Po, New Territories
<b>Reporting line</b>	Head of School	<b>Effective date</b>	August 2026

### Roles and Responsibilities

<b>Job Purpose</b>	The postholder will facilitate transdisciplinary learning through art, supporting pupils' conceptual understanding while developing their creative expression, critical thinking, and international-mindedness within the PYP framework. The postholder must have the flexibility and experience to teach across the PYP year groups. The ability to offer another subject in addition will be an advantage. As a Malvern College teacher, the postholder will play a full role in the school's curricular, co-curricular and pastoral programmes.
<b>Main Academic Duties and Responsibilities</b>	<ul style="list-style-type: none"> <li>• Take responsibility for primary Art classes, supporting, nurturing and taking a genuine interest in the holistic development of all children in that class;</li> <li>• Work closely with the PYP Coordinator, Prep Level Leaders and PYP colleagues to ensure the effective delivery of the PYP and to design and implement a relevant, challenging and rigorous curriculum;</li> <li>• Design art experiences that connect to Units of Inquiry and support central ideas through transdisciplinary learning;</li> <li>• Collaborate with classroom teachers to integrate art across the curriculum and real-world contexts;</li> <li>• Plan and deliver lessons, ensuring attention is given to appropriate differentiation and pupil voice in artistic decision-making;</li> <li>• Facilitate learning through PYP key concepts to develop conceptual understanding and foster IB Learner Profile attributes, including creativity, appreciation, and empathy, through artistic exploration;</li> <li>• Contribute to collaborative learning at all levels of school life;</li> <li>• Create inquiry-based classrooms that develop critical thinking skills, knowledge and a range of skills within an environment based on trust and respect;</li> <li>• Encourage pupil agency and provide opportunities for pupils to pursue individual artistic interests and initiate action through art projects;</li> <li>• Select relevant resources and digital tools to support and enhance learning;</li> <li>• Explore diverse artistic traditions and cultural perspectives to develop international-mindedness;</li> <li>• Develop appropriate assessment tasks, providing timely and effective feedback that enhances pupil learning;</li> <li>• Implement formative assessment strategies, facilitate pupil self-assessment and reflection practices;</li> <li>• Document and celebrate pupil learning journeys through digital learning portfolios and exhibitions;</li> <li>• Communicate effectively with pupils, parents and colleagues in a professional manner;</li> <li>• Write formal reports using the school's guidelines on a termly basis;</li> <li>• Facilitate pupil-led conferences and learning exhibitions showcasing artistic growth;</li> </ul>

	<ul style="list-style-type: none"> <li>• Provide appropriate pastoral support as and when necessary;</li> <li>• Contribute to the school's House system;</li> <li>• Attend Parents' Meetings, Open Mornings, Admissions Days and CPD as appropriate;</li> <li>• Play an active role in the school's co-curricular programme;</li> <li>• Play a full part in the school's admissions process, including attending Saturday Admissions day(s) as required; and</li> <li>• Assist with any other duties, tasks or jobs as may be reasonably requested by the Head of School or Headmaster.</li> </ul>
--	--

### Key Relationships

<b>Internal</b>	<ul style="list-style-type: none"> <li>• Pupils</li> <li>• Headmaster and MCHK management team</li> <li>• School's administrative and academic/teaching staff</li> <li>• Human Resources team</li> </ul>
<b>External</b>	<ul style="list-style-type: none"> <li>• Parents</li> <li>• External co-curricular partners as appropriate</li> </ul>

### Position Requirements

<b>Academic Requirements</b>	<ul style="list-style-type: none"> <li>• Minimum Bachelor's Degree in Art;</li> <li>• A recognised teaching qualification for the required age range (e.g. B.Ed., PGCE).</li> </ul>
<b>Required Working Experience</b>	<ul style="list-style-type: none"> <li>• Minimum two years' teaching experience in primary years education;</li> <li>• Previous experience of teaching the IB PYP is preferred, although outstanding candidates without prior IB experience will be considered.</li> </ul>
<b>Competencies</b>	<ul style="list-style-type: none"> <li>• An appreciation of the IB Philosophy is required;</li> <li>• All staff employed by the College to teach PYP would be expected to hold a current IB training qualification, at a minimum of Category 1 level, within the given subject area prior to taking up the position;</li> <li>• Understanding of transdisciplinary learning and concept-based curriculum design;</li> <li>• Ability to communicate with pupils, colleagues and parents, and to build strong relationships with all members of the school community;</li> <li>• Ability to work collaboratively;</li> <li>• Familiarity with various teaching resources, including, where appropriate, digital tools to support and enhance teaching and learning;</li> <li>• Sensitivity to the cultural differences found in Hong Kong and the willingness to develop and maintain a cross-cultural approach to work.</li> </ul>
<b>Additional Requirements</b>	<ul style="list-style-type: none"> <li>• A willingness and commitment to contribute fully to the life of the pupils and school beyond the academic day, including active participation in the academic enrichment and co-curricular programmes.</li> </ul>