



Queen Mary's Grammar School

Headmaster: R J Langton, M A

Special Educational Needs Learning Support Assistant (Level 3)

37 Hours per week

Salary: NJC SCP 12 - 15. FTE: £27,711 - £29,093

Actual Salary will be pro-rata to term time

Start Date: Required for September 2025

Contract: Fixed Term for 2 years until 31/08/2027, Term Time

Queen Mary's Grammar School, Walsall is an invigorating and rewarding place to work: the pupils are engaged and committed to study; the staff are intelligent, friendly and forward looking.

We are looking to appoint a Learning Support Assistant (Level 3) to provide the highest level of support to a range of pupils with special educational needs. Queen Mary's Grammar School prides itself of creating a nurturing environment and we are seeking to appoint a committed and enthusiastic individual to establish positive relationships with our students and offer a high standard of support allowing our students to achieve their very best.

The role is intended to work alongside the SENDCO and all staff in raising the awareness of Special Educational Needs and Disability ('SEND') and incorporating strategies into quality first teaching. You will ideally have experience of working within a similar role within a school context. You are someone who is flexible, highly organised and able to multi-task. You are someone who can be the key advocate for young people with SEND; understanding, and subsequently minimising the barriers and challenges to learning that these young people face.

You will ideally have experience of working within a similar role within a school context. You are someone who is flexible, highly organised and able to multi-task and prioritise work to meet specific deadlines. You are someone who enjoys being part of a team and you care about all pupils having the opportunity to achieve their potential.

We strongly encourage informal visits to the school with the opportunity to meet prospective colleagues and pupils. Please contact Simran Sahota (Executive Assistant) to arrange such a visit, by emailing s.sahota@qmgs.merciantrust.org.uk

Applications should be made using the recruitment portal on the vacancies page of our website and set out how your experience and expertise match the requirements of job description and person specification. Please read the information pack, which is also available on the job listing.

Closing Date: Monday 2 June 2025

Interviews: W/C 9 June 2025

Queen Mary's Grammar school is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. Safeguarding and Safer Recruitment Policies can be found on our website. This position is subject to appropriate vetting procedures including a criminal record check from the Disclosure and Barring Service (formerly CRB) which will require you to disclose details of all unspent and unfiltered spent reprimands, formal warnings, cautions and convictions as part of the recruitment process.