



Jubilee Primary School

Class Teacher Application Pack



Contents

- Welcome to Jubilee!
- What we can offer you
- What we are looking for
- How to apply
- Job description and person specification



Welcome to Jubilee!

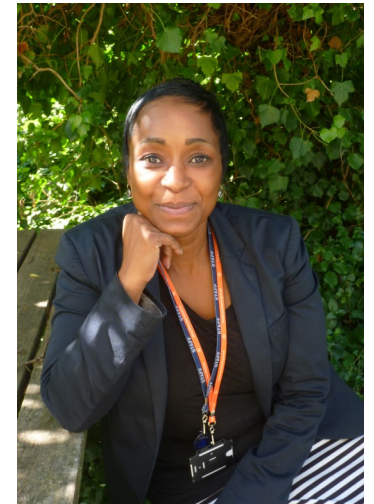
Thank you for taking an interest in our school. In this pack, you will find some information about Jubilee and the post advertised. We hope you find this information useful. If you would like to find out more about our school, please come for a tour on one of our visit days. If you can't make the tour, please contact the school and I would be delighted to speak with you. Our contact details are in this pack.

Jubilee Primary School is based in a buzzing and diverse area of Hackney. Our children come from a great variety of cultural backgrounds and we are proud of the inclusive and respectful community we have created here. We have high expectations for every child and believe we give them the best possible education so that they can thrive not just academically but creatively, emotionally and socially. We want to widen children's horizons by giving them enriching experiences at school. We strive to set them up for future success by giving them the skills and attitudes they need to thrive in the modern world, such as: teamwork, communication, tenacity and creativity.

However, for many of us, the thing that makes Jubilee so special is its staff. You will find a friendly, supportive and talented team here. We are passionate about education and work hard to make a difference in children's lives. At the same time, we haven't forgotten to enjoy ourselves at work. I believe that a happy staff make a successful school.

I hope that you will apply to join us.

Norma Hewins
Headteacher



What we can offer you:

- Well-behaved and motivated children from a diverse community
- A creative environment that welcomes innovation
- Excellent opportunities for your career progression and professional development
- A friendly, caring and talented team of teachers and support staff



What we are looking for:

- Experienced and newly qualified teachers
- Creativity and enthusiasm
- Someone who is organised, flexible and has a good sense of humour
- A professional who is reflective and always looking to improve their practice
- A teacher who is eager to work as part of a team to help every child reach their full potential



How to apply

1. Read the job description and person specification on the next page.
2. Complete the application form either electronically.
3. Ensure your supporting statement relates to the person specification overleaf.
4. Email your completed application form to Irene Nottage at: irene.nottage@jubilee.hackney.sch.uk

We look forward to receiving your application!



Important dates

- Closing date for applications: Monday 22nd January at 9am
- Job start date: April 2018 or sooner



Class Teacher

Job Description

Grade: MPS/UPS

Main activities and responsibilities:

The current School Teachers' Pay and Conditions document describes duties which are required to be undertaken by teachers in the course of their employment. In addition, certain particular duties are reasonably required to be exercised and completed in a satisfactory manner. It is the contractual duty of the post holder to ensure that his/her professional duties are discharged effectively.

Particular specific responsibilities

- The postholder is responsible to the line manager for his/her duties, responsibilities and teaching tasks
- The postholder will interact on a professional level with all colleagues and establish and maintain good working relationships which will promote the development and effective delivery of the school curriculum and maximise children's achievement.
- The postholder will be responsible for the supervision of the work of support staff and any students who may be on teaching practice or work placement.
- The postholder undertakes the teaching of the pupils in his/her class and associated duties in respect of those pupils as well as the general responsibilities in the school as agreed with the headteacher.

Other Responsibilities

In addition to undertake such duties of a similar nature as may be reasonably directed by the Headteacher from time to time. The duties and responsibilities of the post may vary from time to time according to the changing needs of the school.

Person specification

Essential qualifications

Educated to degree level

Qualified teacher status

Personal qualities

Flexible and versatile in attending to the needs and requirements of children

Excellent organisation skills, ability to meet time-related deadlines and ability to prioritise

Ability to develop good relationships with children and staff

Professional abilities

Undertake careful planning and delivery of curriculum to deliver excellent outcomes for children

Ensure the curriculum is differentiated appropriately

Teach all pupils in your class according to their education needs

Supervise children in an assertive but positive manner in accordance with the school's behaviour policy

Identify underperformance in pupils and take action to rectify

Create a well-ordered, engaging and secure learning environment

Work as part of a teaching team to plan, deliver and assess the curriculum

Make effective use of ICT to enhance teaching and learning

Ensure careful and ongoing assessment of pupils' learning to inform further planning

Complete all assessments and records as determined by school policy in a timely fashion

Work with school leaders to track the progress of individual children and intervene where pupils are not making progress

Work with school leaders to complete and teach individual pupil plans where pupils have specific needs (IEPs)

Ensure that equal opportunities are implemented in the classroom and throughout the school

Develop and maintain positive relationships with parents

Participate in staff meetings

Contribute towards the development of the school and implementation of whole school policies

Contribute and co-operate with other staff and professional agencies as appropriate to the needs of the children