

## Featherstone High School Job Description

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<b>Job Title:</b>	Lead Teacher Social Sciences
<b>School:</b>	Featherstone High School
<b>Reports to:</b>	SLT Line Manager
<b>Salary:</b>	MPS/UPS + TLR2 (Inner London)

### Overview

As the Lead Teacher of Social Sciences, you will be responsible for the strategic development and day-to-day running of the Department. This will include Teaching of Sociology and/or Psychology; the progress and attainment of students; the curriculum and the leadership and management of the department.

The Social Sciences department consists of Sociology, Psychology and Politics at KS5.

### Job Purpose

- To carry out the duties of a school teacher as set out in the current School teachers' Pay and Conditions Document  
To carry out the duties of a Classroom Teacher in line with this Job Description
- To ensure that teachers of the subject provide teaching which is appropriate, coherent, well-planned and challenging
- To ensure that there is a culture of adaptive pedagogy across the team so all student needs are met in an inclusive classroom environment
- To liaise, as appropriate, to raise standards of teaching and learning in the subject across all years and meet the school's public examination targets for your subject area
- To lead on embedding and sustaining the school values across the department
- To carry out particular duties that the Headteacher may reasonably direct as needs arise.

### To achieve this post, the holder will:

#### Leadership and Development

- Lead The Social Sciences Department and actively contribute to the teaching of Sociology and/or Psychology across all age and ability ranges
- Develop all aspects of the Social Sciences curriculum to create innovative & challenging schemes of learning
- Have overall responsibility for all the teaching and learning within the department
- Actively listen to, motivate and inspire all colleagues to work collaboratively to ensure you are building a high performing, collegiate team
- Lead, develop and enhance the teaching of other teachers within the department through staff training and other professional development activities
- Implement the school's appraisal process across the department in line with the School's Appraisal Policy
- Effectively lead and support departmental recruitment processes.
- Ensure a high-quality induction programme is in place for all new staff
- Work within the school's professional development programme to ensure that members of the department keep their knowledge and expertise up-to-date
- Keep up to date with teaching developments and pedagogy, collaborating effectively with the Teacher Developer Team
- Monitor, review and develop schemes of learning across the curriculum and subsequently keep them under review.
- Develop the cross-curricular strands (including literacy, numeracy, ICT, SMSC, and Citizenship)

- Ensure that an extensive programme of extra-curricular activities is provided for all students in the school especially during the curriculum days and wider school performances
- Lead on and deliver an ambitious programme of enrichment, linked to Social Sciences

### **Management**

- Line manages the teachers in the subject area
- Ensure that the department is exceptionally resourced to fulfil its function within the school
- Be responsible for delegating work, monitoring progress and coordinating curriculum and assessment
- Ensure the department has a consistent approach to behaviour management and that all staff follow the department and School Behaviour Policy including the use of the 'behaviour for learning' checklist
- Ensure the department makes regular contact with parents/carers regarding the progress of students and any relevant intervention or enrichment opportunities
- Undertake all precautions to safeguard the health and safety of students and staff at all times within the subject area
- Ensure that all students and staff are treated fairly, consistently and with respect, that opportunities for reinforcing positive self-images are sought, that gender, race and any other form of discrimination are actively discouraged
- Lead passionately, inspiring those you work through modelling our school values

### **Monitoring**

- Monitor that teaching and schemes of learning are appropriately adapted to meet the needs of all students, particularly those with Special Educational Needs &/Disabilities
- Monitor that marking and assessment is carried out regularly in the subject area in line with department and school policies and procedures
- Monitor the appropriateness of assessment materials across the department to ensure that rigorous regular checks are made of pupils' progress, that they are moderated and provide valid information
- Ensure that monitoring of progress leads to well timed and productive intervention for individual students and groups
- Lead on the delivery and monitoring of intervention for students across all key stages
- Have responsibility for ensuring that all students meet agreed targets
- Ensure that all members of the department are performing as effectively and efficiently as possible

**By signing this document, you are agreeing to undertake all duties stated within this job description.**

**Employee signature:**

**Date:**

**Manager signature:**

**Date:**

## Featherstone High School

### Person Specification

**Job Title:** Lead Teacher Social Sciences

	Essential	Desirable
<b>Qualifications:</b>		
Graduate qualification in Sociology or Psychology and QTS	√	
Evidence of further professional development since initial qualification	√	
<b>Experience:</b>		
At least 3 years successful teaching experience	√	
Demonstrate experience (or development towards) leading others successfully in a curriculum or pastoral area of the school	√	
Excellent classroom practitioner leading to consistently high standards of achievement, including with examination classes	√	
Evidence of being able to lead, manage and be responsible for initiatives and developments which led to raised standards	√	
<b>Knowledge/Skills:</b>		
Excellent organisational skills	√	
Excellent interpersonal skills with the ability to lead a team	√	
Ability to use ICT effectively to support excellent Teaching & Learning experiences	√	
Ability to form and maintain appropriate professional relationships with all stakeholders	√	
Maintain consistently high expectations of self and others, especially departmental colleagues, and students	√	
Ability to manage and lead change	√	
Ability to use new technology to support with department administration and Teaching and Learning	√	
High-level communication and presentation skills applicable to a range of audiences	√	
Proven ability to interpret data within your subject area and make informed use of assessment information to raise achievement	√	
Ability to motivate others and develop a high performing collegiate team	√	
<b>Personal Qualities:</b>		
Enthusiasm for both your own subject and wider school provision and a passionate desire to communicate that to others.	√	
A commitment to promoting equality, diversity, and inclusion	√	
An excellent understanding of, and commitment to, safeguarding and promoting the welfare of young people and vulnerable adults	√	