

Person Specification
Learning Support Assistant

Criteria Number	Qualifications	Essential / Desirable
1.	Level 2 Maths and English qualification	E
2.	Level 3 Maths and English qualification	D
3.	Level 3 qualification in Supporting Teaching and Learning, or equivalent qualification	D
	Experience and Knowledge	
4.	Experience and knowledge of working with children of relevant age in a learning environment	E
5.	Knowledge of safeguarding and how to respond where a pupil raises a concern	E
6.	Experience of working with children who have special educational needs	E
7.	Knowledge and experience of relevant learning strategies e.g. literacy, numeracy	E
8.	Experience and knowledge of behaviour management – and ability to embrace the school’s behaviour management policy	D
	Skills and Abilities	
9.	Excellent interpersonal skills – able to communicate effectively orally and in writing and communicate with pupils	E
10.	Flexible and able to work effectively in a variety of contexts	E
11.	Able to work effectively alone and with other adults	E
12.	Able to take and respond positively to direction	E
13.	Skills in the use of ICT and able to use a keyboard for recording and data entry	E
14.	Able to be pro-active in accessing CPD and learning new skills	E
15.	Able to recognise and maintain professional boundaries and confidentiality	E
	Attitude	
16.	To have a positive and can-do attitude	E
17.	In attitude and style, to nurture the development of the “whole child”	E
18.	Proven suitability to work with children and young people	E
19.	Willingness to learn and adapt and to accept and manage change	E
20.	Able to demonstrate a commitment to equalities and diversity	E