



An *Active Learning* Trust School

Facilities Manager

ALT Grade G: £24,451 - £27,741

**37 hour per week, 52 weeks per year. Annual Leave entitlement 23 days plus bank holidays
Hours of work will usually be 8:00am – 4:30pm (Monday – Thursday) and 8:00am – 4pm
(Friday)**

We are seeking to appoint an outstanding individual to the role of Facilities Manager for the college as it enters an exciting time in its history.

This individual will be involved in all aspects of day-to-day operations of the college site and buildings. They will manage the site and cleaning teams at the college and will be responsible for the day to day maintenance and implementation of policies, procedures and programmes to ensure a well-maintained estate and delivery a safe working environment for staff, pupils, visitors and contractors. They will be proficient in the use of microsoft packages and be able to adapt quickly to a variety of software programmes supporting the health and safety and planned and preventative maintenance of the college estate. They will have good knowledge of DIY and general maintenance skills. The successful applicant will demonstrate excellent team work, organisation and attention to detail. They will need to have a friendly, flexible “hands on” approach and the ability to relate confidently and appropriately with all users of the College; staff, pupils, parents and visitors.

We have a vibrant learning community enabling students to flourish academically and socially. Our central ethos of care, respect for the needs of others, courtesy and a warm community feel provides an atmosphere where our students can make the very best of their talents to achieve success and are inspired to fulfil their potential. Ensuring that the buildings and grounds in which they study are maintained and secure is an integral part of this experience.

The Academy and the Trust are committed to safeguarding and promoting the welfare of all children and young people. We expect all staff to actively share this commitment. All appointments will be subject to the taking of satisfactory references and enhanced criminal record clearance, in line with the need to create and maintain a safe culture in our recruitment.

Applicants are thanked for their interest in Cromwell Community College. Please make an application by following this link <https://www.cromwellcc.org.uk/Vacancies/>

If you would like more information please contact:

Mrs C Buckle, Cromwell Community College, Wenny Road, Chatteris, Cambs, PE16 6UU

Tel: 01354 692193

Email: cbuckle@cromwell.cambs.sch.uk

The closing date for applications is Sunday 11th April 2021 at 23:59. Interviews will be held during week commencing 19th April 2021.