**Director of Finance and Operations**

**Burnage Academy for Boys, North-West**

**Salary: Competitive; negotiable depending on experience + LGPS pension**

**Contract: Full time, permanent, full year (some opportunity for flexible working options available and discussions welcomed)**

Burnage Academy for Boys is seeking to appoint a tenacious, professional and invested Director of Finance and Operations to lead key areas of the school business and join our cohesive staff team.

This role has both a strategic and an operational element to it, in that you will be establishing systems and ensuring compliance whilst also undertaking key hands on tasks within school, within your areas of responsibility, such as producing budgets, management accounts, reports for the leadership team, governor reports and statutory returns.

The role will need a pragmatic individual who, through their work, really wants to make a difference to the opportunities we can provide the students in our care, ensuring they will be the best they can be. You will need significant senior financial management and strategic leadership skills, along with experience of building and empowering strong and agile teams enabling a positive and collaborative culture within our Trust.

You will be an independent, strategic thinker but also someone who is not afraid to get hands on when the need arises. You will be expected to bring a modern, business-like approach to the leadership of the trust’s business functions, running these as highly competent and efficient services. We are really looking for someone who will look after every penny of our academy funding as they would their own, ensuring value for money is at the top of the agenda.

You will need excellent communication skills, diplomacy, approachability and a personable style of leadership, as well as the ability to work effectively with both internal and external stakeholders.

**PURPOSE OF THE ROLE:**

The Director of Finance and Operations will be a member of the Extended School Leadership Team, with a key role in the long-term strategic development and planning for the Trust. You will work closely with the Headteacher and have responsibility for all financial and operational matters affecting the academy.

As an integral part of the Extended School Leadership Team at Burnage Academy for Boys, you will:

* Lead on strategic, financial and operational issues of all aspects of the academy.
* Ensure that the financial and operational systems are compliant through effective policies and internal controls.
* Manage the governance framework of the Trust, providing professional support and development, through high expectations for all stakeholders.
* Provide the SLT with up to date advice on statutory requirements and accountability frameworks.
* Produce professionally researched policies, plans and reports.
* Monitor business and financial performance against expectations, using external benchmarks to provide systematic quality assurance, self-evaluation, and planning.

To find out more about the role of Director of Finance and Operations, please visit <https://joinburnage.co.uk/>

To arrange an informal, confidential discussion regarding this role, please contact Liz Hayden at Satis Education on 07706333575 or liz@satiseducation.co.uk

* **Closing date for application: Monday 18th March 2024 at 9:00am.**
* **Interviews to be held: shortly after closing**

***Early applications are encouraged and strong applicants will be interviewed as soon as an application is received. We reserve the right to close this vacancy early if we receive sufficient applications for the role.***

To apply, please complete an application form and in addition, outline any relevant experience and personal qualities you would bring to Burnage Academy for Boys. Please submit your application via **admin@satiseducation.co.uk**

*Burnage Academy for Boys is committed to safeguarding and promoting the welfare of children, and we will check the suitability of staff to work with children. Applicants must be willing to undergo an enhanced Disclosure and Barring Service check and overseas police checks (where applicable).*