**EYFS teacher with TLR2 (Phase leader responsibility)**

**Job Description**

**Main Purpose**

In addition to the expectations detailed in the Teachers Pay & Conditions Document, the post holder should play a major role under the overall direction of the school supporting the Senior Leadership Team in:

* Formulating the aims and objectives of the school.
* Establishing the policies through which they should be achieved.
* Managing staff and resources.
* Monitoring progress towards achievement.
* Leading across the school in a curriculum area

**Essential Qualifications:**

* Educated to degree level
* Qualified teacher status
* At least 2 years successful recent full time classroom teaching experience
* Experience of leading a subject /phase or team with evidence of impact.

**Person Specification Experience:**

* Will have had some experience of teaching in a multicultural environment, ideally in more than one year group.
* An outstanding classroom practitioner. Experience of successfully leading a subject area. Experience of leading a whole school imitative.

**Qualifications & Training:**

* QTS
* Evidence of continuing professional development.
* Practical Skills
* Excellent classroom teacher. Good interpersonal skills.
* Good people management skills. Good level of ICT literacy.
* Ability to think creatively and imaginatively. Understanding of teaching strategies and teaching styles.

**Personal Qualities & attributes:**

* Ability to work both autonomously and as a member of a team. Ability to forge effective professional relationships and establish positive partnerships with parents, carers & children
* Empathetic and approachable manner. Highly motivated.

**Person Specification**

**Main Activities:**

1. **Leadership**:

* Be a member of the extended Leadership Team.
* Play a role in formulating, implementing, monitoring and reviewing the school improvement plan.
* Line manage teachers and TAs within the phase.
* Implement and support the performance management process as a reviewer. Play a major role in the smooth transition between phases.

1. **Curriculum**:

* Lead, develop and enhance the teaching practise of others in the phase through monitoring the quality of teaching and learning and sharing judgements with teachers and support staff as appropriate.
* Create opportunities for the development of independent learning within the phase. Create opportunities for creativity to flourish across the curriculum within the phase.

1. **Assessment**:

* Closely monitor the progress of the phase ensuring that progress is made.
* Ensure that the target setting process is robust and is linked to standards and individual achievement.
* Use data and children’s work to monitor progress and implement changes where necessary.

1. **Liaison**:

* Liaise with other phase leaders to ensure effective transition for pupils from one year to another.
* Work with other phase & senior leaders to ensure effective communication across the school. And between partnership schools.
* To promote the image of the school within the local community.

1. **General**:

* Provide support to the Headteacher in the management of all aspects of the day to day running of the school, ensuring that the aims, policies and values are upheld.
* Be mindful of Health and Safety regulations.

1. **Pastoral**:

* Actively encourage and support all staff, providing advice, praise and assistance to maintain the school as a centre of excellence.
* Foster and develop good relationships within school and between parents and Governors.
* Foster and develop an atmosphere of trust and care within school to ensure the smooth running of the school.