

Role Profile: Assistant Head Teacher (Co-Curriculum)

Purpose

To develop a first class co-curricular program (sports, art, music, drama, clubs and community outreach) which provides opportunities for the character development of the pupils, allowing them to develop a range of skills which complement their academic curriculum.

Key Accountabilities (6-8 max)

- To line manage the head of sports ensuring a wide variety of sporting and competitive fixtures and the development of an appropriate Physical Education program.
- To lead the heads of music, drama and art to ensure a varied programme of concerts, productions and exhibitions and to ensure that the range of provision in the arts affords opportunities for pupils to express themselves and develop self-confidence and resilience.
- To lead and support the head of community outreach in developing a program of charity and outreach projects which fosters the character development of the pupils.
- To manage (and further develop) the extensive range of clubs and societies at school, ensuring the widest possible participation.

Safeguarding Responsibilities

- To comply with safeguarding policies, procedures and code of conduct
- To demonstrate a personal commitment to safeguarding and student/colleague wellbeing
- To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy
- To engage in safeguarding training when required

Person Specification

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • Degree • Teaching qualification 	<ul style="list-style-type: none"> • Masters' Degree
Skills	<ul style="list-style-type: none"> • Excellent communication skills • Resilience, flexibility and the ability to work under pressure • Highly organised. 	
Experience	<ul style="list-style-type: none"> • Experience of working at a strategic level and of leading a team. • Leading activities of projects within a co-curricular environment. • Sound decision making skills and the ability to lead a project from conception to completion. 	<ul style="list-style-type: none"> • Senior Leadership Team experience

Signed: Name (print):

Date: