



JOB DESCRIPTION –TEACHER

Main Duties

The following should be read in conjunction with the Schoolteachers' Pay & Conditions of Service Document.

A As a Class Teacher

1. To teach a class suited to the needs of the school, creating a happy, secure, interesting and stimulating environment in which pupils may work and grow emotionally and intellectually.
2. To liaise with other teachers in planning, delivering, assessing and evaluating each area of the curriculum.
3. To undertake the further duties and responsibilities associated with the role of a teacher, including fostering a welcoming and caring ethos that values the contribution and achievements of all members of the school community, encouraging a high standard of behaviour among all pupils, participating in assemblies, involvement in staff meetings and discussions with parents.

B As a Curriculum Leader

1. Curriculum development: To work with staff, individually or as a group, to identify opportunities for your curriculum area to develop children's understanding, skills and positive attitudes.
2. To monitor your curriculum area by co-ordinating planning to ensure continuity and progression. By establishing assessment procedures with staff. By observing teaching and learning and sampling children's work.
3. Professional Development: To assist to develop their own competence in your curriculum area, by planning with them, working alongside them in the classrooms, leading meetings and workshops and providing summaries of material and information on other resources. To keep up-to-date with national and local initiatives in your curriculum area through personal reading and attendance at courses, and to share relevant information with staff.
4. Resources: To ensure that resources are maintained, that they are stored appropriately and replaced as necessary.
5. Communication: To encourage among pupils, staff and others associated with the school an interest in, and a positive attitude to, your curriculum area. To communicate with parents, governors, the staff of other schools and the wider community about the significance of your curriculum area and developments concerned with it.

C As a Member of the School Community

1. To work with the Headteacher, the Deputy and other colleagues to develop and maintain positive links with the Governors and parents and the wider community.

It is expected that areas of responsibility will be reviewed and, with the agreement of the job holder and the Headteacher, the contents of the job description may be discussed and possibly amended.