



SHEBBEAR COLLEGE

Librarian

To start: September 2021

30 hours per week, Monday to Friday, Term Time only.

The Library is located at the heart of the School and the Librarian is a whole school responsibility working with the Prep and Senior School and Early Years.

The Librarian is a prominent, visible presence within the school and will forge strong relationships with pupils, parents, staff and the wider community. Being able to run the organisational and operational side of the Library, whilst also creating and leading a strategic vision for the Library in the next five years is an integral part of the role.

Shebbear College is a small co-educational independent day and boarding school set in 85 acres of North Devon countryside. The school benefits from the security and camaraderie of its membership of MIST (the Methodist Independent Schools Trust).

BENEFITS OF SERVICE

- Working in a small friendly school in a stunning rural location
- A competitive salary and will be dependent on qualifications, skills and experience
- Longer holidays than the maintained sector
- Free lunch and refreshments during term-time
- Health & Wellbeing Centre on site during term time
- Free use of the School facilities such as gymnasium

APPLICATION PROCESS

All applicants must complete the Shebbear College application form which is available on the School website (please ensure that your referees include your current or most recent employer). The completed application form and a covering letter should be sent via email (preferably) to head@shebbearcollege.co.uk or by post to:

Private and confidential

The Head
Shebbear College
Shebbear
Devon
EX21 5HJ

Further details about the College, application form, Job Description and Person Specification are available at www.shebbearcollege.co.uk/jobs

We do not accept CVs. No agencies please.

Deadline for applications: 14th May 2021 at 12 noon.

Early applications are strongly encouraged and the School reserves the right to commence or complete the recruitment process at any time prior to the closing date.

PLEASE NOTE: Shebbear College is committed to safeguarding and promoting the welfare of children, young adults and expects all staff to share his commitment. All applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.