

Music Teacher

We are seeking to employ an energetic and passionate Music Teacher to be a key member of our Music Department. King's College School is located in the heart of Cambridge with excellent facilities and benefits.

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| Reporting to | Director of Music |
| Type of position | 0.8 FTE (currently Tuesday-Friday) |
| Start date | January 2020 |

Based on an historic foundation of musical excellence, King's College School is a dynamic and inclusive academic environment. We are a caring family-based community in which all children are respected and valued. We prepare them, as individuals, to be confident in a future with exceptional possibilities.

Located near the centre of the beautiful and vibrant city of Cambridge, King's College School is a leading independent Prep School. Originally established in 1441 to educate the 16 boy choristers of King's College Choir, the School now caters for more than 400 boys and girls aged 4 – 13 following the traditional Preparatory model; we have around 35 boys who board, including our choristers. King's pupils continue their education at leading independent and state senior schools, often with scholarships.

King's is a dynamic and exciting place to teach. Outside the classroom there are many activities and teaching staff are expected to take an interest in all aspects of School life. All members of staff contribute to extra-curricular activities outside lesson time. Teaching staff are also expected to play a full part in general School duties.

The Music Department

King's College School has a national reputation for the breadth and quality of its music. The majority of the pupils learn at least one instrument, and there are musical ensembles which meet weekly, from string quartets to whole-year choirs. The choristers of King's College Cambridge are educated at the school; they have their own academic music programme.

The department consists of the Director of Music, Deputy Director of Music, Music Teacher, Music Administrator, as well as a large team of over 40 Visiting Music Teachers. Facilities are excellent, with two large and well-equipped music classrooms set within a modern Music Department building. The school owns a wide range of classroom and orchestral instruments as well as 28 pianos and a 2-manual Kloppe pipe organ. The school gives many concerts, including performances in the University Concert Hall as well as King's College Chapel.

The Role

The Music Teacher will work closely with the Director of Music to teach class music lessons in the Pre-Prep and Junior departments of the School as well as helping to deliver an exciting programme of music for all children at King's. The person appointed will have the necessary musical experience and qualifications. Good oral and written standards will be expected as well as efficient administrative skills. A sense of humour, the ability to remain calm under pressure and excellent interpersonal skills are all essential.

Whilst this role is 0.8 FTE, it might be possible for the successful candidate (if they are suitably qualified and if there is a need in the department) to use the fifth day to teach instrumental lessons in School as a VMT.

Key responsibilities

The person appointed will be an outstanding and innovative classroom teacher with proven experience of teaching from Reception to Year 3, and will also be expected:

- To train and direct instrumental ensembles and choirs.
- To take theory and aural classes.
- To accompany pupils in concerts, recitals and music exams.
- To help in the preparation of pupils for Music Scholarships to senior schools.
- To be a competent user of ICT, including music software programs, such as Sibelius.
- To be willing to work as part of a team.
- To work with the Director of Music to deliver the programme within the curriculum and Schemes of Work.
- To work with the Director of Music on the strategic development of music at the School.
- To promote music and encourage participation across the board, regardless of ability.
- To ensure continuing progress of all pupils at all levels.
- To support the Director of Music in the planning and delivery of performance opportunities within the School.
- To attend concerts, master classes and workshops after school hours and very occasionally at weekends, throughout the year.
- To keep up to date with current coaching practices and innovations in teaching methods.
- To undertake appropriate training to keep up to date with current practices pertinent to this role.
- To seek opportunities for engagement with other schools, ensembles and choirs.
- To raise the profile of King's College School.

Teaching

- To inspire learning in children through excellent pedagogy and creativity.
- To ensure that a Scheme of Work is in place, that it is regularly reviewed and updated, and that it fulfils the requirements for Scholarship assessments at Senior Schools.
- To liaise with other staff who teach Music and advise them on aspects of teaching when appropriate.
- To plan and prepare courses and lessons in consultation with colleagues, following the statements made in the subject policies and agreed schemes of work.
- To use all reasonable time to provide the necessary education for the pupils, by good time keeping and making forward plans for all subjects.

- To maintain an orderly learning environment with a good level of discipline, encouraging politeness and good manners at all times.
- To provide a rich, welcoming and cheerful environment for pupils.
- To promptly mark work carried out by the pupils, in keeping with the School's marking policy.
- To set and mark homework according to the School's homework policy (as appropriate).
- To differentiate work according to the needs of the individual or group.
- To liaise with the Learning Support Centre, in consultation with the Form Tutor, if a child is thought to have a specific learning need.
- To assess, record and report on the development, progress and attainment of pupils.
- To maintain a high standard of personal conduct and appearance.

Pupils

- To take responsibility for the care, well-being and education of all pupils.
- To know, demonstrate and promote 'The King's Way'.
- To promote the general progress and well-being of all pupils.
- To provide guidance and advice to pupils on educational and social matters.
- To be sensitive to social relationships between children.
- To be responsible for the pastoral care of children.
- To be familiar with the requirements of the Children Act 1989 and all relevant School documents.

Parents

- To maintain and support effective liaison between the School and parents with regard to each child's progress.
- To be available to discuss the musical development of the child with his/her parents.
- To attend Parents' Meetings as required.
- To encourage parental involvement and co-operation in the education of each child.
- To prepare written reports, following the agreed schedule and format.

Assessments and Reports

- To monitor and assess children's progress by keeping up to date records in line with School and national curriculum requirements.
- To discuss and record children's personal targets on a termly basis.
- To provide or contribute to oral and written assessments, reports and references relating to individual pupils and groups of pupils.
- To participate in meetings arranged for any of the purposes described above.

Educational Methods

- To keep up-to-date with new teaching ideas and methods, sharing information and working co-operatively with colleagues.
- To review own methods of teaching and programmes of work through courses and curriculum meetings held throughout each term at the end of the School day.

Appraisal

- To participate in the School's appraisal procedure.
- To participate in arrangements for further training and professional development as a teacher.

Staff

- To participate in meetings at the School.
- To participate in Inset Days at the beginning of each term, or as otherwise arranged.
- To liaise with staff, ensuring the flow of information regarding education and pastoral matters.

Health and Safety

- To safeguard pupils' health and safety by maintaining good order and discipline and by following the necessary rules and regulations when using equipment.
- To communicate to the School Bursar anything regarding general welfare and safety of the pupils in and around the classroom.
- To be familiar with the School's fire safety procedures and participate in fire drills.

Child Protection & Safeguarding

- To be familiar with the relevant School policies, as well as KCSIE, and to follow School procedures relating to safeguarding children.
- To attend regular training sessions on Child Protection and Safeguarding issues; a record of attendance is kept by the School.
- To contact one of the Designated Safeguarding Leads with any concern about a child at the School.

Duties

- To play a full part in the rota of duties.
- To work with colleagues to ensure duties are covered in times of absence etc.
- To offer an extra-curricular activity outside the timetable.
- To attend whole School events when required, such as plays, concerts, prize giving, and offer help when needed.
- To play an active role in all aspects of School life.

Management and Administration

- To take such part as may be required in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the School.
- If assigned Form Tutor responsibilities, to promptly register the attendance of pupils twice a day.
- To attend assemblies.
- Teaching staff at King's are required to have a full understanding of all aspects of the School's provision, and to show support of children and colleagues throughout the School.

Person specification

The person appointed will have the necessary experience and qualifications. Good oral and written standards will be expected as well as efficient administrative skills. A sense of humour, the ability to remain calm in challenging situations and excellent interpersonal skills are all essential. The ability to work as part of a team is also essential.

Essential

- Proven ability to teach music to pupils from Reception to Year 3.
- To play (and sight-read) on the piano to a high level.
- A breadth of experience of classroom teaching with the ability to deliver excellent lessons.
- Approachable, committed, enthusiastic, motivated, calm, well-organised.
- Knowledge of a variety of effective teaching and learning techniques.
- Outstanding written and verbal communication skills.
- Excellent organisational skills in planning and delivery of a bespoke and very creative curriculum.
- A high level of ICT competence.
- Open and responsive to new ideas.
- Willing to work as part of a team.
- Willing to play an active part in the School community.
- An understanding of, and acceptance and commitment to, the principles underlying equal opportunities.

Desirable

- Experience of teaching music up to Year 8.
- Experience of working in a Prep School environment.
- Experience of preparing pupils for Music Scholarships to senior schools.

Benefits

The successful candidate will receive a highly competitive salary according to skills and experience and based on Teacher pay scales. The following benefits also apply:

- Lunch provided when on duty during term time.
- Generous holiday entitlement.
- Teachers' pension scheme.
- Staff health scheme.
- Childcare Voucher Scheme.
- Cycle to Work Scheme.
- University discount card.
- Use of bookable School sports' facilities.

Terms and conditions

King's College School is an equal opportunities employer. We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. Successful applicants are subject to an enhanced DBS check and must provide proof of qualifications in accordance with the requirements of the Children Act. Proof of identity and eligibility to work in the UK is also required.

The completion of a medical questionnaire forms an essential part of the pre-employment process for all teaching and non-teaching posts in the School. This may need to be followed by a medical with the applicant's GP (or School Doctor).

Candidates should return the application form, together with a handwritten letter of application, by 5pm on Thursday 19 September to Mrs Yvette Day, Head & Master over the Choristers, King's College School, West Road, Cambridge, CB3 9DN; e-mail: jobs@kcs.cambs.sch.uk. Interviews will be held on Monday 30 September 2019.