



Assistant Director of Music
Eagle House School
(for September 2021)

The Position

This is a full-time position which becomes vacant in September 2021.

The School

Eagle House is one of the oldest preparatory schools in the country having been founded in 1820. At that time the school was sited in Hammersmith, from there moving in 1860 to Wimbledon, and finally to its present location in Sandhurst in 1886. In 1993 the Pre-Prep was opened for boys aged from 4 to 7, and two years later the first girls were welcomed. The following year, 1996, the school became fully co-educational. The final change of significance was the opening in 1997 of the Nursery for children aged 3 years.

In total the school employs about 60 people on the teaching staff. In addition, there are many visiting music teachers and visiting coaches. The school has an excellent all-round reputation and each year many Year 8 pupils are awarded scholarships by the senior schools of their choice, the majority moving onto Wellington College. The aim of the school is to provide all pupils with a broad based, all-round education.

The school is located in some 30 acres of its own land, which are adjacent to the 400+ acres owned by Wellington College. The main building houses the Pre-Prep, dining, administration and boarding. There is a purpose-built classroom block housing 14 classrooms (each with a separate office) and another building housing three wonderful science labs and two prep rooms, an art room, food tech room and a library. The school has an all-weather pitch, covered swimming pool, outdoor learning zone and an amazing Sports Hall and Performing Arts Centre. The grounds consist of 3 playing fields, 1 large enough for a full-size 400 metre athletics track. The school also has access to the sporting and academic facilities at Wellington College and some lovely woodland. Last year, we started work on a new Pre-Prep building and a fabulous new Music School, due for completion in March 2021. The new Music School will consist of a suite of 7 practice rooms, a teaching room, an ensemble room and a performance/rehearsal space. It will link in with our beautiful Chapel and our Performing Arts studio.

Details of the Post

Teaching

- To teach a variety of classes throughout the whole age range 3-13
- To help develop the provision of music across the whole school
- To attend relevant parents' evenings and liaise with parents on a regular basis throughout the year
- To produce reports and assessments on all pupils taught
- To assist preparation for Music Scholarship exams at 13+

Accompanying

- To accompany hymns at regular Chapel services

- To accompany the various school choirs on a weekly basis plus accompanying various solo items at lunchtime and evening concerts
- To be involved in the rehearsals and performances of the school productions
- To accompany Associated Board Exams, as required

Administration

- To help the Director of Music organise/liase with the visiting instrumental teachers
- To be responsible for Associated Board exams – entries, timetables, preparation of room and liaising with examiner
- To assist the Director of Music in organising concerts, trips and tours
- To organise and lead weekly choirs and instrumental ensembles.

General

- To support the pastoral life of the school as a tutor
- To attend INSET days, regular staff meetings and any additional CPD, as required by the school.
- To attend school trips and visits including the Golden Eagle activity week in the Summer term
- To run a Golden Eagle Saturday morning session
- To undertake such other duties consistent with the nature and responsibility of the post as may reasonably be assigned by the Director of Music or Headmaster

Personal Specification

The candidate needs to:-

- have the relevant qualifications and teaching experience to be able to deliver the exciting music scheme of work
- be a competent accompanist with grade 8 piano or equivalent
- be reliable, loyal, trustworthy and have high levels of discretion and diplomacy
- be self-motivated, well organised and have high standards and expectations
- have varied interests and a willingness to contribute to the extra-curricular life of the school.
- understand the needs of a prep school and have an appreciation of the wider picture.
- be committed to the ethos of a day/boarding, 6-day week school
- have a good sense of humour.

Terms and Conditions

Full involvement in the life of this busy and high achieving day/boarding school is expected of all staff. The salary will be commensurate with the experience of the candidate and according to the Eagle House Scale. There is a generous fee remission for children of teaching staff at Eagle House.

Applications Process

Candidates should provide a letter of application and a completed application form with supporting documents. You may also include a curriculum vitae. Completed applications should be received by Wednesday 24th February. It is anticipated that interviews will take place the week beginning Monday 8th March.

Applications should be sent to:

Lisa Rutland
Headmaster's Secretary
Eagle House, Sandhurst
Berkshire, GU47 8PH

If desired, contact may be made with the Headmaster as follows:
By telephone: 01344 772134 By email: info@eaglehouseschool.com