



Job Description

Job Title:	Cleaner
Posts available:	1 x 12.5 hrs a week Mon to Fri 5.45am – 8.15am (all year contract) Occasional weekend working will be required to support school events
Reports to:	Cleaning Manager

Principal Role

To work as part of a team to ensure the delivery of an effective, high quality cleaning service.

Main duties

- Work as part of a team to meet the school's high standards of a first-class cleaning service across all areas of the site
- Follow all cleaning schedules set by the Cleaning Manager
- Replenish stock in toilets and classrooms as required
- Report any cleaning supply and equipment needs to the Cleaning Manager
- Ensure secure storage of cleaning products and equipment, in line with COSHH requirements
- Comply with all Health and Safety legislation, report any concerns to the Cleaning Manager or the Head of Facilities
- Ensure that the premises are correctly secured in line with each individual buildings security arrangements and report any issues to the Cleaning Manager or Head of Maintenance.
- Attend INSED and other training relevant to the role
- Carry out any other reasonable requests, in line with the broad responsibilities of the role.

Person Specification

The successful candidate must:

- Have the physical ability and fitness to undertake the elements of the role
- Be self-motivated, using own initiative to complete work to a high standard
- Have good communication skills
- Have a positive can-do and enthusiastic attitude
- Have the ability to follow standards and procedures
- Be flexible and reliable
- Be respectful of others and a good team player

Previous experience in a cleaning environment would be beneficial

The successful candidate will ensure compliance with the School's Safeguarding Policy Statement at all times

This position will be subject to an enhanced DBS check.