Dwight School Dubai wishes to recruit an Arabic Teacher

Dwight School Dubai

Dwight School Dubai is an authorised International Baccalaureate (IB) World School in three program areas – Primary Years Programme (PYP), Middle Years Programme (MYP) and Diploma Programme (DP). Our school is rooted in a long history of innovation in education dating back to the founding of Dwight School (New York) in 1872. With campuses in New York, London, Seoul, Shanghai and now in Dubai, as well as our Dwight Global Online School, each Dwight School shares the same commitment to igniting the spark of genius in every child. Kindling their interests, we develop inquisitive, knowledgeable, self-aware, and ethical citizens who will build a better world. Dwight's vision is to foster the next generation of global leaders who can thrive anywhere in the world.

In Academic Year 2021-22 Dwight School Dubai will have classes from PreK to Grade 12.

The School works closely with the local education regulator KHDA (Knowledge and Human Development Agency) to ensure that not only are all regulator and accreditation requirements fulfilled but will act as an example of best practice to be shared in many areas of teaching and student experience.

Job Description

Job Purpose

a) To carry out the professional duties of a teacher in accordance with the school's policies and procedures in order to provide high quality teaching and learning, and improved standards of learning and achievement for all students.
b) To recognise the Spark of Genius in every child and endeavour to follow the Dwight vision, mission and pillars in every aspect of the role.

Role and Responsibilities

Lesson Planning, Teaching and Learning

- Planning for outstanding teaching and learning, in line with the schools Teaching and Learning Policy / Employee Review Handbook, **through:**
  - Creating a climate for learning that is conducive for outstanding practice;

- Identifying and communicating clear learning objectives;
- Identifying SEN (POD), EAL and G&T students and ensuring that their needs are met through differentiation / personalised learning;
- Providing clear structure and planning for lessons and learning activities that maintain pace, challenge and engagement;
- Making effective use of assessment for learning;
- Making effective use of performance data and key indicators to inform planning and therefore deliver differentiated lessons;
- Making effective use of ICT to enhance learning and progress.

- Maintaining discipline in accordance with the school's 'Behaviour for Learning Policy' and encouraging good practice with regard to punctuality, behaviour, uniform, standards of work and homework;

Assessment, recording, reporting

- Assess how well learning objectives have been achieved and use them to improve specific aspects of teaching and learning;
- Mark students work regularly, and set targets for progress, in accordance with the school's Marking & Feedback Policy;
- Assess and record students' progress systematically and keep records; using performance data to inform planning, student learning and progress;
- Prepare and present informative reports to parents in line with Report Writing Guidelines;
- Attend and support parent / student events.

Curriculum development

- Take part in IB / subject development by producing, reviewing and updating innovative and engaging curriculum plans and units of work;
- Keep subject knowledge up-to-date through PD and professional reading

Other duties and responsibilities

- Contribute to the school's ASA Programme by leading / supporting one after-school activity for at least one term (ASA excludes any IB revision / booster sessions);
- To be a DP Extended Essay Supervisor (Upper School);
- Undertake duties as part of the staff duty rota and Club House (Lower School);

- Cover for absent colleagues;
- Invigilate examinations, as required, to support the Examinations Officer and Summer MYP & DP Examination Schedule (Upper School);
- Support school events and activities.
- Collaborate with other Dwight Schools and colleagues within our global network.
- Any other duties as assigned by the Head of School.

Person Specification

The ideal candidate will share our mission and vision and be a skilled and experienced teacher within the PYP, MYP and / or DP. Relevant skills and experience will be required for any leadership vacancy in the school.

The successful candidate will have a university degree and teaching qualification from a recognised academic institution; a strong record of professional development; and a positive, solution-focused, flexible approach to work.

Remuneration

The position comes with an attractive salary, medical cover and accommodation.

How to Apply

All applications must consist of the following completed documents:

1. Letter of application (two pages or less) addressed to Mr David Hutson, Head School, at Dwight School Dubai. Please state clearly in your letter you're teaching and leadership (if applicable) experience, together with details of your co-curricular strengths and contributions. This should be attached to your electronic application.

2. CV (two pages maximum). This should be attached to your electronic application.

Please note:

Incomplete applications will not be considered, and Dwight School Dubai reserves the right to make an appointment at any stage of the recruitment process.

Any appointment requires two good references, one of whom must be your current or most recent employer.

Due to the expected high levels of interest in positions at the School, applications will be acknowledged on receipt however only candidates selected for interview will be contacted within 21 days of the closing date for applications.

Closing Date and Interviews:

Deadline for Applications will be: 31st January 2021

Interviews are likely to take place: February 2021

Dwight School Dubai is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Please note that should your application be successful, a police check will be undertaken in the country of origin; in the UK, a disclosure will be requested from the UK's Disclosure and Barring Service.