

Head of Computing

Job Purpose	This is an exciting opportunity for a dynamic and inspirational teacher to take the lead in further establishing Computing at Crosfields, ahead of the launch of our Sixth Form in September 2027. Computing has, to date, been taught with great success, and the successful candidate will have a pivotal role in shaping its future - designing the curriculum from Year 7 through to a brand-new A Level offer, building department systems and identity, and growing and leading a team as pupil numbers increase. This is a rare opportunity for a teacher ready for their first Head of Department post, or an experienced leader seeking a fresh challenge, to build something of their own within a supportive and ambitious school. It is expected that the candidate will enjoy contributing to the whole life of the school. All teaching staff are a Form Teacher within a House, involved in whole school initiatives and the co-curricular programme. Staff are expected to attend one residential trip annually.
Accountable to	Deputy Head (Academic)
Responsibility Allowance	TLR payable in recognition of Head of Department responsibility (details to be confirmed)
Key Responsibilities	Leadership and Management of the Department • Lead the further establishment of Computing, including developing department policies, schemes of work and assessment procedures across Years 7 to 13. • Design and lead the introduction of A Level Computing from September 2027, ensuring a smooth transition for pupils from GCSE into the Sixth Form. • Recruit, induct, and line-manage colleagues as the department grows, fostering a strong team culture. • Set and manage the departmental budget, including resources, textbooks and equipment.

- Monitor and evaluate the quality of teaching and learning within the department, using assessment data to raise achievement and inform action planning.
- Lead regular department meetings and contribute to whole-school INSET, sharing best practice and promoting high standards.
- Promote Computing across the school, including at Options evenings and Open events, to build pupil numbers ahead of Sixth Form entry.
- Contribute to whole-school strategic planning as part of the Heads of Department group, and report on departmental performance to the Head and SLT.

Supporting Teaching

- Deliver learning in accordance with the curriculum, national guidelines, and the school's strategy.
- Plan a varied, balanced, and appropriate curriculum which supports the needs of all pupils and ensures all pupils reach their potential.
- Adapt teaching styles to suit all pupils and provide a supportive learning environment
- .Create adaptive resources and equipment so lessons can be accessed by all pupils.
- Support department initiatives, trips, and visits.
- Create and contribute to the Enrichment programme, to widen digital literacy across the school.

General Duties

- Be committed to the school's target setting and monitoring systems for pupil progress.
- Systematically assess and record pupils' academic progress and other areas of their progress and use the results to inform lesson planning decisions.
- Monitor pupils' classwork and homework, provide feedback, and set informed targets.
- Report on individual pupils' progress to the Head and parents, as required.

	Supporting the School • Carry out other duties that support pupils' learning while operating in accordance with the school's policies and procedures. • Work as part of a team to evaluate and develop pupils' learning needs. • Enforce the school's Behaviour Policy through effective classroom management. • Encourage pupils to develop and use their creativity and initiative, gain increased independence, and undertake new responsibilities. • Be familiar with the 'Special educational needs and disability code of practice: 0 to 25years', and support pupils with SEND appropriately. • Understand the school's safeguarding procedures and actively promote pupils' wellbeing and safety. • Ambassador for the school. Professional Development • Keep up to date with, and remain knowledgeable about, the requirements of the curriculum and national guidelines. • Undertake relevant CPD. • Engage in leadership-focused CPD to develop skills in department management, budgeting and staff development. Communication and Co-ordination • Liaise with Heads of Department to ensure teaching is delivered in line with school expectations and goals. • Work with the SENCO to ensure pupils with SEND are appropriately supported. • Work with the DSL and their deputies to ensure safeguarding is promoted. • Line-manage and mentor colleagues within the Computing department, providing regular feedback and support. • Liaise with the Deputy Head (Academic) and Sixth Form leadership team on the development and promotion of Computing A Level provision.
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Person Specification	Qualifications & Training • Graduate in Computing or a related discipline • DfE recognised Qualified Teacher Status. • A further qualification or demonstrable training in middle leadership (desirable). Experience • Successful teaching experience of Computing to GCSE level (essential); experience teaching, or training to teach, at A Level (desirable). • Ability to participate in games provision (desirable). • Experience of, or clear readiness for, leading a department or curriculum area, including curriculum design and staff development. • Experience of preparing pupils for public examinations, including coursework/non-exam assessment. Knowledge • Strategies for raising achievement in Computing. • Strategies for ensuring equal opportunities for staff and pupils. • Strong programming skills to support our Most Able Learners • Understanding of theory and practice of effective teaching and learning. • Understanding of the importance of having high expectations for all pupils, both of behaviour and academic achievement. • Understanding of inclusive provision and practices which offer equality of access to the curriculum for all pupils, including special educational needs, English as an additional language, and high achievers. • Knowledge and experience of writing lesson plans, developing resources and assessing student work. • Commitment to developing digital strategies for learning. • Understanding the importance of being a Form Tutor. • Knowledge of A Level Computing specifications and awarding bodies.
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	• Understanding of effective department leadership, including self-evaluation, monitoring and budget management. • Understanding of what constitutes high-quality Sixth Form teaching and independent learning. Personal Qualities • Strong public presence • Good communicator • Ambitious and self-confident • Pupil-focused commitment • Ability to inspire • A clear educational vision • A sense of humour • Strong motivation and sense of initiative • Open and transparent work ethic • Flexibility • Role model for pupils and staff • Seek support and advice when needed • Excellent attendance and punctuality • Entrepreneurial and proactive, with the drive to build a new department from the ground up. • Strategic thinker with the ambition and organisational skill to grow a successful department.
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Crosfields School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

This post is exempt from the Rehabilitation of Offenders Act (ROA) 1974. For further information, please see here [Guidance on the Rehabilitation of Offenders Act 1974](#).

As a result of the Asylum and Immigration Act 1996, employers now have to verify that new recruits who are not British nationals are eligible to work in this country. Therefore, any applicant who is offered an interview will be asked to provide official documentation to verify their ID, address and right to work in the UK. It is also normal practice for the School to ask for original qualifications and professional membership documents to be presented at interview as detailed on the application form.

Crosfields School is committed to safeguarding and promoting the welfare of children and young people and applicants must be willing to undergo child protection screening, including checks with past employers, online checks and the Disclosure and Barring Service. Further information on our recruitment processes can be found on our website: [Crosfields School Recruitment Policy](#).