

JOB DESCRIPTION

Job Title: Cleaning Operative
School: Rivington & Blackrod high School
Grade: Grade A SCP 2-3
Reports to: Site Manager
Line management responsibility: NA

Main purpose of the job:

To maintain a high quality cleaning service within the school.

Key duties and responsibilities

- To deliver a cleaning service against an agreed specification
- To keep cleaning equipment in a safe and clean condition and to report any unsafe electrical equipment to the Site Manager
- To store chemicals/consumables in a safe and secure place and to ensure efficient and effective usage
- Follow Health & Safety procedures
- To inform line management of problems actual or potential relating to delivery of cleaning service.
- To carry out any other duties as management may require.

The above duties are not exhaustive and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the Leadership Team.

PERSON SPECIFICATION

Qualifications and training	Essential	Desirable
Level 2 or higher in English/Literacy & Maths		✓

Experience, knowledge, and skills	Essential	Desirable
Ability to operate associated equipment	✓	
Conscientious attitude towards work duties	✓	
Ability to maintain a high standard at work	✓	

Personal attributes	Essential	Desirable
Ability to work as part of a team and on your own initiate	✓	
Ability to communicate in a professional manner with staff and students	✓	
Ability to accept and understand verbal and written communication	✓	
A commitment to equality and diversity	✓	
A commitment to Health & Safety	✓	
A commitment to child protection and safeguarding	✓	

Special requirements for successful candidate
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Satisfactory enhanced DBS certificate

Medical clearance

Two satisfactory references

The Trust is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced disclosure from the Disclosure and Barring Service (DBS). The school is committed to safeguarding and promoting the welfare of children and young people and it expects staff and volunteers to share this commitment.