



## Profile (SCH008) - School Premises Cleaner - (Level 1)

The duties listed within this profile are a guide to the level of responsibility of the role only and are not an exhaustive list of the duties undertaken by the post. This document is not a substitute for a job description and should only be used as a guide only.

**Job Title:** Cleaner – Level 1

**Grade:** A2

---

### 1. Key Purpose of Job

- Under the direction/instruction of senior staff: provide a clean and hygienic school environment which meets specified cleaning standards.

### 2. Key Duties

#### Cleaning, according to specification for the premises

- Clean all surfaces, fixtures and fittings
- Clean floors, walls, partitions and internal woodwork as appropriate
- Clean toilets, changing rooms and other sanitary areas
- Clean equipment after use
- Undertake special cleaning programmes during school closure or other designated periods in compliance with the specification for the premises

#### Waste

- Collect and dispose of waste in appropriate manner
- Clean and maintain waste bins

#### Resources

- Ensure the maintenance of a clean and orderly working environment
- Timely and accurate preparation of routine equipment/resources/materials as set out in instructions
- Undertake basic record-keeping as directed
- Refill and replace consumables
- Report faulty equipment and other maintenance requirements to appropriate person

### Security

- Maintain the security of school premises by securing entrances/exits as appropriate and reporting potential security breaches
- Ensure lights and other equipment are switched off as appropriate

### General

- To attend meetings as required
- To participate in training, learning activities and performance development as required
- To comply with all health and safety requirements and procedures at all times, relating to the role, students and staff within the school.