
Lecturer 1 in Arboriculture HE

External Vacancy

Post Ref: 6210. Part time, Zero hours. £23,300.75 to £23,979.47 per annum, Pro rata

Attractive benefits for this post include the opportunity to join the Teacher Pensions Scheme.

We are seeking to employ an enthusiastic and dynamic Arboriculture lecturer to join the Land and Outdoor Academy at our Kirkley Hall campus. Our vision is to continue to improve the quality of our learners' experience.

The successful candidate will be an experienced, committed and passionate individual with a strong arboriculture background and knowledge. They will lead and teach arboriculture HE, foundation degrees. They will plan, promote, deliver, monitor and evaluate the progress of their courses and learners and will create and cultivate strong links with the arboriculture industry.

Due to the nature of this post you will be required to undertake an Enhanced Disclosure Check.

To find out more about this great opportunity visit www.sunderlandcollege.ac.uk/vacancies alternatively email vacancies@sunderlandcollege.ac.uk or call 0191 511 6046 to request an application pack. Please note we will only accept Sunderland College application forms.

All applications must be received by 12noon Monday 03 February 2020

It is anticipated that interviews will take place during the week commencing 10 February 2020

We are working towards equal opportunities and welcome applications from all sections of the community. We are committed to PREVENT and safeguarding the welfare of children and vulnerable adults.

Job Description

(This is a description of the job as it is as present constituted. It may be necessary, from time to time, to update job descriptions to ensure that they relate to the job as then being performed. Therefore, management reserve the right to make changes to your job description, commensurate with your grade/level in the organisation, after consultation with you).

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|------------------------|-------------------------------------|
| Post Title: | Lecturer in Arboriculture HE |
| Post Reference: | 6210 |
| Reports to | Land and Outdoor Lead |
| Department | Land and Outdoor Academy |
| Grade | 021 - 025 |
| Contract | Zero Hours |
| Location | Kirkley Hall Campus |

OVERALL PURPOSE

The Land and Outdoor Academy is based at Northumberland Colleges' Kirkley Hall campus sited at Ponteland. The curriculum area offers a range of full-time and part-time courses that encompasses: agriculture, arboriculture, horticulture, floristry, countryside and environment. These range from entry level up to foundation degree with associated short specialist courses being offered.

The Land and Outdoor Academy has approximately 25 full time staff complimented by a number of part time staff who support specialist delivery within the curriculum area.

ROLE PURPOSE

- The specific duties of this role will be to plan, deliver and manage on the level Five and Six (Foundation Degree and BSc) In Arboriculture and assist in other areas of provision subject to their experience and ability.
- The successful candidate will be expected to maintain high standards of teaching and course management whilst offering students an exciting and innovated experience that will prepare them for their chosen career.

KEY ACCOUNTABILITIES

Leadership Responsibilities

- Be a role model for all students
- Lead all cohorts in the teaching environment

Management Responsibilities

- Manage behaviour of learners
- Manage the classroom or teaching environment to an outstanding level

Role Responsibilities

- Plan, prepare, teach and assess as required by your line manager.
- Develop resources for courses/subjects including maintaining effective links across College for resources
- Supervise student learning activities in a learning centre, library, lecture room, IT centre, workshop, field work, visits, placements or any other learning situation
- Be up to date in teaching and your subject area
- Support the Business Development team in developing new provision
- Attend regular meetings
- Maintain employer relations when visiting learners in the workplace
- Engage in curriculum development activities, individually and as a team member, to develop and improve the curriculum and learner experience
- Act as course team leader to have ownership of a cohort of learners to maximise their learner experience
- Effectively utilise the farming resources to enhance experience
- Contribute to the pastoral care and discipline of the learners
- Guide and support learners in achieving their targets
- Contribute to learner recruitment and selection
- Attend parent evenings
- Contribute to student reports
- Maintain comprehensive, up to date course/subject records
- Deliver across any programme as required within your overall skill and competence framework
- Participate effectively as a team member
- To deliver learner centred activities
- To integrate Functional Skills through the curriculum

Financial Responsibilities

- Adhere to the College's financial regulations.
- Ensure that financial resources are deployed to maximise learner effectiveness, through regular monitoring and review.
- Ensure effective and efficient use of resources.

Quality Responsibilities

- Be actively involved in the College's continuous improvement culture
- Participate in standardisation and moderation and external verification visits as required
- Contribute to self-assessment
- Support the Course Team Leader in the development of the course handbook
- Implement class room strategies to achieve high success rates

College Responsibilities

- Engage in enterprising behaviours and activities
- Participate in Appraisal and Professional Development activities as required
- Value diversity and promote equal opportunities
- Engage in marketing activities as requested by line manager

- Work within health and safety guidelines and be aware of your responsibilities for health and safety
- Adhere to College policies and procedures including data protection
- Be responsible for safeguarding and promoting the welfare of children, young people and vulnerable adults

| | | | | ASSESSMENT METHOD | | | |
|--|-----------|-----------|--|----------------------------------|-----------------------|-----------|-------------------|
| PERSON SPECIFICATION – Lecturer in Arboriculture Post Reference: 6210 | Essential | Desirable | | Certificate | Application Documents | Reference | Selection Process |
| Qualifications | | | | | | | |
| Certificate in Education, PGCE or equivalent or willing to complete within two years of starting the position | | ★ | | ★ | ★ | | ★ |
| Degree in relevant subject area | ★ | | | ★ | ★ | | ★ |
| Machinery and certificates of competence applicable to the role | | ★ | | ★ | ★ | | ★ |
| Experience | | | | | | | |
| Relevant experience in the relevant sector | ★ | | | | ★ | ★ | ★ |
| Teaching experience | | ★ | | | ★ | | ★ |
| Be able to demonstrate a student centred approach to teaching | | ★ | | | ★ | | ★ |
| Knowledge of the process of continuous review and improvement | | ★ | | | ★ | | ★ |
| Skills and Understanding | | | | | | | |
| Be able to display initiative, be positive and friendly | ★ | | | | ★ | ★ | ★ |
| Display energy and enthusiasm for the topic being taught | ★ | | | | ★ | ★ | ★ |
| Possess excellent communication skills both written and oral | ★ | | | | ★ | ★ | ★ |
| Possess high personal standards, be conscientious and have skills in self-evaluation | ★ | | | | ★ | ★ | ★ |
| Be a team player | ★ | | | | ★ | ★ | ★ |
| Suitable to work with children and young people | ★ | | | ★ Criminal records check via DBS | ★ | ★ | ★ |
| Willingness to undertake appropriate Continuing Professional Development | ★ | | | | ★ | | ★ |
| Ability to meet the transport requirements of the post. | ★ | | | | ★ | | ★ |
| Able to work weekends and unsocial hours if need be | | ★ | | | ★ | | ★ |
| To take appropriate responsibility for PREVENT and the safeguarding and promotion of the welfare of children and/or vulnerable adults. | ★ | | | | ★ | | ★ |
| To uphold British Values, the college values and responsibilities with regard to equality and diversity. | ★ | | | | ★ | | ★ |
| To understand and adhere to college Health and Safety policies and guidelines ensuring compliance with statutory legislation. | ★ | | | | ★ | | |