



## The Edinburgh Academy

Teacher of Design Technology

Temporary Contract - 1 year.

Required for August 2019 or as soon as possible thereafter

Closing date - 9am Monday 29<sup>th</sup> July 2019

Senior School: 625 pupils aged 11 -18

Junior School: 395 pupils aged 5 -11

Nursery: 95 pupils aged 2 - 5

Scottish Charity No: SC 016999

# Information for Applicants

## Introduction

The Edinburgh Academy is an academically selective, independent, co-educational day school for pupils aged 2 - 18 years with a reputation for being caring and friendly. It aims to provide co-educational excellence with a first-class all-round education to those of intellectual promise and academic potential, regardless of background, race or creed. The Edinburgh Academy aims to be forward-looking and progressive but also greatly values its long held traditions. Great emphasis is placed on the pursuit of co-curricular interests alongside academic studies for all our pupils. The School has a strong reputation for individual attention and excellence in its pastoral care and co-curricular provision.

## School Background

The Edinburgh Academy is a fully co-educational school. The School consists of a Senior School containing about 560 pupils (P7 - S6) and a Junior School containing about 390 pupils (P1-P6), and a Nursery Department of around 100 pupils. The School is a member of HMC. The Edinburgh Academy moved to full co-education across the whole school in 2008. Previously girls were admitted only in the Sixth Form (S5 and S6).

The Junior and Senior Schools are on separate sites, both of which have spacious grounds and sports facilities including extensive playing fields, an all-weather sports area, and a large Sports Hall and Centre.

## The School's Place in Edinburgh

The School was founded in 1824 and has been regarded as a leading educational establishment within the City of Edinburgh and across Scotland ever since. The Senior School occupies a site in Henderson Row, less than a mile from Princes Street and at the northern limits of the Georgian 'New Town', of which it was designed to be a part. The buildings include an iconic school hall and the James Clerk Maxwell Science Centre, which was completed in November 2006. The playing fields are about half a mile from the main buildings - Raeburn Place (8 ½ acres) (shared with the Academicals - Former Pupils), New Field in Inverleith Place (20 acres) and a further five acres at the Junior School, also at Inverleith, with a 400 metre grass running track.

The Edinburgh Academy is committed to sharing its facilities with the local community and has established a series of projects that provides the use of its estates and premises for the public good.

Further details about the School and its resources are given on the School website. [www.edinburghacademy.org.uk](http://www.edinburghacademy.org.uk)

## Exam Results

The Edinburgh Academy uses both English and Scottish examination boards. Nearly all subjects now present SQA National 5 and Advanced Higher examinations. Each year, a significant number of our 7ths (S6) have conditional places at very competitively sought universities on the basis of their Advanced Higher/A-level and Higher results.

## Games and Activities

At the Edinburgh Academy, sport offers opportunities at all levels. The PE curriculum is varied, encompassing a wide variety of team games and individual sports. The School runs teams in a large number of major and minor sports and encourages pupils to represent the School at one or more sports at any age group.

In Music, there are about 20 performing groups including orchestras, choirs, wind bands, a big band and several chamber groups. In Drama there are usually three or four main productions each year. All pupils currently join the CCF or The Duke of Edinburgh's Award in 4ths (S3). **All members of staff are expected to play a full part in supporting the co-curricular life of the School.**

## **Teacher of Design Technology Job Description**

### **Staff**

There are two full-time and one part-time teaching staff and one full time technician. In principal, all staff will teach across the full age range, including SQA National 5, Higher and A Level. Staff are encouraged to continue developing their subject knowledge and skills through both internal training and outside courses.

### **Curriculum offered and the organisation of teaching groups**

All S1 and S2 pupils take Design Technology for half the year with the remaining half year being computing skills. In S3 all pupils take Design Technology for the whole year, thereafter opting to take Design & Manufacture onto Nat5 level and beyond. At Nat5 level we expect approximately about a third of the year group to opt to take SQA Nat5 Design & Manufacture. Three sets of approximately 10 to 14 pupils is the norm at this level.

Post 16, we generally have one or two sets consisting of approximately 8-14 pupils presenting for SQA Higher Design & Manufacture, on an allocation of seven periods per week. Further study at A Level is available in one set, on an allocation of seven periods a week.

Outside of lessons pupils are offered opportunities to take part in lunchtime and after school activities. These are used by all either to work on exam coursework or on personal projects. The after school activities are run as Design Technology Clubs with pupils in the Junior Years being offered Jewellery making or wood, metal, plastic projects, robotics, Young Engineers Club and Land Rover 4X4 challenge.

### **Accommodation and Resources**

The Department is made up of two classroom, both rooms are equipped with access to computers and projector with one of the classrooms doubling up as a model making workshop. Our main accommodation is the basement of the School Gym. This consists of a well-equipped wood and plastics workshop and a similar sized metal workshop with casting facilities. The Technician has a room within the workshop area and is very much part of the team. Adjacent to the two workshops we have two project storerooms, staff office, resin casting room and a fully equipped Jewellery/Silversmithing Studio with benches, etching and enamelling facilities. The corridor outside of these rooms is used to display pupil work.

### **The Post**

The appointment will be made without regard to gender or ethnic origin. The School operates a 40 period week and this post is likely to teach a full-time equivalent in Design Technology. Additional contributions in other subjects such as involvement in our co-curricular Games programme would also carry a timetabled allowance. The successful candidate will be able to teach pupils from a selection of Year groups from Primary 7 (Geits) to S6 (7ths).

The ability to offer experience in CAD/CAM especially 'Inventor' would be an added advantage if applicable.

### **Duties and Responsibilities associated with all teachers at The Edinburgh Academy are:**

1. To plan, prepare and teach lessons to all assigned pupils according to their educational needs.
2. To assess, record and report on the progress of the pupils within the guidelines written in the Staff Handbook.
3. To engage with the wider School Curriculum, in a manner which is consistent with the ethos of the School.
4. To carry out such administrative and other routine tasks as are outlined in the Staff Handbook.
5. To demonstrate a commitment to both individual professional development and to the developing curriculum in the School.
6. To carry out any other duties and to assume any other responsibilities as the Rector shall from time to time reasonably request.
7. To be conscious at all times of the importance of the external image of the School and to act in a professional and constructive manner with pupils, parents and external agencies.

## **Reporting**

The Teacher of Design Technology will report to the Head of Department on all aspects of classroom management, timetabling, teaching and learning, reporting and pupil discipline. The Teacher of Design Technology will report to the Senior Deputy Rector on matters of whole school commitments, professional development and personal absence.

## **Remuneration Package**

The Edinburgh Academy pay scale shadows the national scale for teachers and promoted posts, but also offers a special supplement in recognition of the extra contributions made by teachers' out-with their classroom duties. The salary for this post will be dependent on the skills and experience of the individual appointed and will be attractive to the right candidate. The successful candidate will be entitled to join the Scottish Public Pensions Agency's Teachers' Superannuation Scheme.

## **Availability**

The appointment is available from August 2019 or as soon as possible thereafter.

Further details are available from the Rector's Office - 0131 624 4911 [rectorsoffice@edinburghacademy.org.uk](mailto:rectorsoffice@edinburghacademy.org.uk)

## **Conditions of Appointment**

The appointment will be subject to satisfactory references, verification of identity and proof of qualifications, including GTCS registration.

## **Child Protection**

The Edinburgh Academy is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and at the enhanced level with Disclosure Scotland.

## **Equal Opportunities**

The School is an Equal Opportunities employer, and welcomes applications for this post from appropriately qualified persons regardless of age, disability, gender, race or sexual orientation.

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**Barry Welsh**  
**Rector**  
**June 2019**