



Science Teacher

Candidate Information

Required from January 2026

The Granville is an IAPS
co-ed Pre-School for ages 3 - 4
and girls' Prep School for ages 4 - 11





Executive Summary

This is an excellent opportunity to join a collaborative and dynamic team at an exceptionally high-achieving, independent co-ed Pre-School for ages 3 - 4 and girls' Prep School for ages 4 - 11 in the heart of Sevenoaks.

The Granville combines future-ready, forward-looking educational excellence with affectionately held traditions and a bespoke approach to both the academic and personal experiences of its pupils.

We are seeking an inspirational, creative and impactful teacher of science to inspire teaching and learning both within and outside of the classroom.

Science at The Granville is highly valued by both parents and pupils alike, forming a core part of the school's commitment to academic excellence and curiosity-driven learning. We are seeking a candidate who is not only passionate about science but also possesses the creativity, enthusiasm, and subject knowledge to inspire young minds. The ideal teacher will bring science to life through innovative lessons, practical investigations, and cross-curricular links that nurture a lifelong love of learning.

Closing Dates **27th June 2025**
Interviews **2nd July 2025**

The Headmistress would be delighted to talk on the phone to any candidate who would like to know more about the post. She can be contacted either at the School on 01732 453039 or by email through bursarassistant@granvilleschool.org.

The Granville is committed to safeguarding and promoting the welfare of children. Applicants must be prepared to undergo child protection screening.

The School

Founded in 1945 by Ena Makin, The Granville School is a thriving, successful prep school with an enviable reputation for excellence.

The school is set in five acres of gardens and woodland and is centred around a large, attractive Victorian house. Over the past years, several new specialist buildings have been added so that it is now an impressive campus with exceptional, purpose-built facilities.

The school benefits from being close to a mainline station (30 minutes from London) and the busy market town of Sevenoaks. The Granville School is a non-selective, day preparatory school for girls aged 3 to 11 and boys aged 3 and 4. It is an educational trust administered by an extremely supportive Board of Governors.





Our Vision

Realising the full potential of every child by developing knowledge, confidence and self-reliance within a supportive and successful school community.

The Granville is an exceptional school which combines the very best of prep school tradition with a vibrant, forward-looking outlook where change is embraced and innovation celebrated. Pupils thrive on individual attention and achieve their best in a happy, secure and stimulating environment. Highly qualified, specialist teachers make learning exciting, develop enquiring minds and raise levels of expectation.

Every year, pupils participate in traditional Granville celebrations. These all help to reinforce both a strong family community and a warm, friendly atmosphere, which are highly valued by pupils, parents and staff. While the school is non-selective, it successfully nurtures the potential in every pupil and each year the girls achieve impressive results academically as well as in sport, music, drama and art.

Our record of leavers' destinations is outstanding with girls gaining scholarships every year to a wide range of excellent senior schools, (including Caterham, Kent College, St Paul's Girls School, Sevenoaks School, Walthamstow Hall, Woldingham and Wycombe Abbey) and places in the highly selective Kent grammar schools.

The Head is a member of the Independent Association of Prep Schools (IAPS) and the school is inspected by ISI. The most recent ISI inspection took place in February 2025 and the school was proud to be judged to meet all of the regulatory compliance standards in every area. The report was overwhelmingly positive and can be read on the school's website.

Looking to the future, the school aims to continue on its journey of excellence, constantly improving the standard of teaching and learning, helping pupils achieve their personal best and expanding our educational provision to ensure they are future-ready.

Testimonials

“ I love the school as much now as I did 20 years ago when my eldest daughter came here. They have such fond memories of being at The Granville. ”

Mrs V Wyatt, Teaching Assistant

“ The teachers cheer you on, saying ‘You can do this!’ It always makes me feel better. ”

Annabel, Year 3 Pupil

“ As the newest member of the admin team, I have found the staff very warm and friendly. Nothing is ever too much trouble and I feel I have adapted to school life very quickly due to this. ”

Mrs K Smith, Bursar's Assistant

“ I really enjoy being part of the Senior Leadership Team at The Granville. It is a supportive and creative group to be a part of. The girls we teach are charming: polite and courteous as well as inquisitive and confident. ”

Mrs V Duggan, Head of English

“ You should come to Granville because it's the best place! ”

Cara, Year 3 Pupil



Job Description: Science Teacher (Full Time)

Main duties and responsibilities

General

- To inspire the aims of the school through the content and delivery of the subject.
- To incite girls with passion for Science.
- To build on the already solid foundations of the department.
- To further raise the standards of teaching, learning and levels of progress
- To oversee, promote and develop the teaching of Science throughout the school from Year 3 to Year 6.
- To work effectively with the Senior Leadership Team (SLT).

Teaching and Communications

- Teach science to girls from Year 3 to Year 6.
- Teaching girls according to their educational needs and making adaptations where required.
- Assessing, recording and reporting on the development, progress and attainment of pupils; in each case having regard to the curriculum of the school.
- Plan, resource and deliver lessons and sequences of lessons to the highest standard, thereby ensuring meaningful learning takes place and that the girls make rapid and sustained progress.
- Fully implement the school's routines and techniques for creating a culture of high expectation.
- Contribute to the enrichment and extra-curricular programmes.
- Be prepared to organise and lead Science related events.
- Produce strategic Science-based action plans and review their impact.
- Support managing the Science department budget.

Note: This job description is not exhaustive and will be subject to periodic review. It may be amended to meet the changing needs of the school. The post-holder will be expected to participate in this process, and we would aim to reach agreement on any changes



Job Description: Science Teacher (Full Time)

Main duties and responsibilities

Classroom management

- Establish and maintain positive working relationships with all members of staff. Provide support, guidance and supervision for Teaching Assistants.
- Organise and manage the day-to-day running of all lessons within your classroom, including efficient use of teaching resources.
- Stimulate colleagues and pupils alike, by creating a supportive, challenging and positive environment. Manage own professional development by attending training opportunities such as in-service training. Keep up-to-date with current developments and progression in all years.

Communication

- Develop and maintain effective professional relationships with parents and colleagues.
- Ensure parents are well-informed about the curriculum as well as their child's progress and targets.
- Liaise with other colleagues to ensure a smooth transition for all pupils from year to year.

Additional duties

- Promote and safeguard the welfare of all pupils.
- Ensure a high standard of care for pupils is consistently maintained. Act as a role model for members of staff and pupils.
- Continued CPD training and additional school events as required.
- Duties and extra-curricular clubs/activities.

Note: This job description is not exhaustive and will be subject to periodic review. It may be amended to meet the changing needs of the school. The post-holder will be expected to participate in this process, and we would aim to reach agreement on any changes



Job Description: Science Teacher (Full Time)

Person Specification

	Essential	Desirable
Qualifications and Training	<ul style="list-style-type: none"> • Qualified Teacher Status (QTS). • Academically strong with a good Science based degree. 	
Experience	<ul style="list-style-type: none"> • An outstanding classroom practitioner with a strong track record in the achievement of children in KS2. • Passion for hands on, practical Science with the ability to engage and inspire pupils. 	<ul style="list-style-type: none"> • Science (Primary) specialist.
Knowledge and Skills	<ul style="list-style-type: none"> • Knowledge of current educational trends and requirements of senior schools. • Strong understanding and application of KCSIE safeguarding standards. • High standards of written and verbal communication, able to engage with all members of the school community (staff, children, parents and governors). • Meticulous record-keeping. • Ability to think strategically. 	<ul style="list-style-type: none"> • Interest in development of STEM in Primary School.



Person Specification (cont.)

	Essential
Personal Qualities	<ul style="list-style-type: none"> • Excellent inter-personal skills – listening, negotiating, persuading. • Resourceful and resilient, able to work under pressure. • Approachable and empathetic. • Able to work independently, but with a strong team ethic. • Pro-active, organised, flexible. • Creative thinker and reflective practitioner • A positive role-model for children reflecting the values of the school.

Additional Information

Salary

Salary according to experience and qualifications.

The successful appointee will also be entitled to the following;

- Free school meals
- Membership of Healthcare Scheme
- Pension Scheme
- School Fees Staff Discount
- Free parking on site

This post offers a rare and exciting opportunity to join a school who are leaders in providing an independent pre-school education for girls and boys aged 3-4 and a prep education for girls aged 4-11 that is aspirational, future-facing, relevant and engenders success in all aspects of school life, while still upholding the best of prep school tradition.

The successful candidate will join a supportive and collaborative team. They will be dedicated to providing an excellent education for the pupils in our school.



Additional Information

Safeguarding and Child Protection

The successful candidate will be expected to commit to the following:

To promote and safeguard the welfare of children and young persons for whom she/he is responsible, or with whom she/he comes into contact. They will adhere to and ensure compliance with the school's Safeguarding Policy and Child Protection Statement at all times. If in the course of carrying out the duties of the post, the post-holder becomes aware of any actual or potential risks to the safety of welfare of children in the school she/he must report any concerns to the schools' Designated Safeguarding Lead.

The successful candidate will be required to provide an enhanced DBS Disclosure.

In seeking references on short-listed candidates the school may approach previous employers for information to verify particular experience or qualifications before interview. Any relevant issues arising from references will be taken up at interview.





The Granville School

The Granville School
2 Bradbourne Park Road
Sevenoaks
TN13 3LJ

www.granvilleschool.org
01732 453039