



Bolingbroke
Academy

Job Description: Teacher of English

Reports to: Head of English / Teacher of English (Key Stage Coordinator)
Salary: Ark MPS or UPS (Inner London)

The Role

- Deliver outstanding teaching and learning, thereby enabling pupils to achieve excellent results.
- Help design an engaging and challenging curriculum that inspires pupils to appreciate the subject and its application.
- Help secure outstanding pupil progress in English.
- To collaborate effectively with other members of the department to secure outstanding practice.

Key Responsibilities

- Plan, resource and deliver lessons and sequences of lessons to the highest standard that ensure real learning takes place and pupils make superior progress.
- Provide a nurturing classroom and academy environment that helps students to develop as learners.
- Help to maintain discipline across the Academy.

Outcomes and Activities

Teaching and Learning

- Plan and prepare effective teaching modules and lessons using the Academy templates and within the Academy's curriculum and schemes of work.
- Teach engaging and effective lessons that motivate, inspire and improve pupil attainment.

- Use regular assessments to set targets for pupils, monitor pupil progress and respond accordingly to the results of such monitoring.
- To produce and/or contribute to oral and written assessments, reports and references relating to individual and groups of pupils.
- Ensure that all students achieve at chronological age level or, if well below level, make significant and continuing progress towards achieving at chronological age level.
- Maintain regular and productive communication with pupils, parents and carers to report on progress, sanctions and rewards, and all other communications.
- Direct and supervise support staff assigned to lessons.
- Implement and adhere to the Academy's behaviour management policy, ensuring the health and well-being of pupils is maintained at all times.
- Participate in preparing pupils for external examinations.
- Keep abreast of developments in the subject area at each Key Stage.
- Mark, assess and provide feedback in line with best practice and Academy policy at all times.
- Assist with a range of enrichment and extension activities, as well as departmental trips and visits, to enhance the learning experience of all pupils.
- Help monitor, review and evaluate outcomes within the department.
- Work effectively with the English Team to ensure the quality of the Teaching and Learning in the subject remains at its highest level.
- Assist in the induction of new staff as appropriate and required.

Academy Culture

- Support the Academy's values and ethos by contributing to the development and implementation of policies practices and procedures.
- Help create a strong academy community, characterised by consistent, orderly behaviour and caring, respectful relationships.
- Help develop a school/department culture and ethos that is utterly committed to achievement.
- Be active in issues of pupil welfare and support.
- Run at least one extra-curricular activity weekly.
- Support and work in collaboration with colleagues and other professional in and beyond the school, covering lessons and providing other support as required.
- Be committed to equality of opportunity and the safeguarding and welfare of all pupils.

Other

- Undertake, and as required, deliver or be part of the appraisal system and relevant professional development.
- Perform additional duties and tasks required for the effective operation of the Academy as directed by your Line Manager and/or Principal.

Person Specification: Teacher of English

Qualification Criteria

- Appropriate degree.
- QTS qualified.
- Right to work in the UK.

Experience

- Experience of raising attainment in a classroom environment.
- Experience of reflecting on and improving teaching practice to increase student achievement.
- Experience of continually improving the teaching and learning of the subject through schemes of work and extra-curricular activities.

Knowledge

- Up to date knowledge of the curriculum area.

Behaviours

- Motivation to continually improve standards and achieve excellence.
- Effective team worker.
- Genuine passion and a belief in the potential of every pupil.
- Commitment to equality of opportunity and the safeguarding and welfare of all pupils.

- Role model to staff and pupils.
- Vision aligned with ARK's high aspirations, high expectations of self and others.

Teaching and Learning

- Excellent classroom teacher with the ability to reflect on lessons and continually improve own practice.
- A commitment to teaching English at Key Stages 3 and 4 -(Key Stage 5 would be advantageous).
- Effective and systematic behaviour management, with clear boundaries, sanctions, praise and rewards.
- Ability to understand and interpret pupil data to drive lesson planning and pupil attainment.
- Strong communication, planning and organisational skills.
- Ability to prepare and deliver engaging and differentiated lessons.
- Commitment to regular and on-going professional development and training to establish outstanding classroom practice.

Other

- Willingness to undertake training.
- This post is subject to an enhanced Disclosure & Barring Service check.

Ark is committed to safeguarding and promoting the welfare of children and young people in our academies. In order to meet this responsibility, we follow a rigorous selection process. This process is outlined [here](#), but can be provided in more detail if requested. All successful candidates will be subject to an enhanced Disclosure and Barring Service check.