



**Reed's School Job Description**  
**TEACHER OF BIOLOGY**

Reed's School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

<p><b>The Department and Role:</b></p>	<p>The Biology Department has 6 full time teachers and the support of a technician all of whom report into the Head of Biology (the Head of Biology then reports into The Head of Science). There are four well-resourced labs in the department.</p> <p>Biology and all Sciences are taught as separate subjects. The maximum class size at iGCSE is 23 and Sixth Form sets usually number 8-14 candidates. The department teaches IGCSE Biology (Edexcel) and A Level (AQA). There are usually around 90 pupils a year taking IGCSE Biology and 40 taking A Level.</p> <p>Science results have been the best in the school, averaging around 90% A* and A at IGCSE with the majority of grades at A level at A or B. Numbers going on to study Biology and related subjects at university are good. Numbers reading medicine, in particular, have increased in recent years.</p> <p>All members of the teaching staff are involved in the School's tutorial and pastoral systems and are expected to be involved in the Activities Curriculum provided to the pupils.</p> <p>The role-holder will be expected to teach Biology and Junior Science (Biology, Chemistry and Physics to Years 7 and 8) across the age range.</p>
<p><b>Main Duties and Responsibilities:</b></p>	<ul style="list-style-type: none"> <li>• Able to teach Biology from Year 7 to Year 13 and Science to Years 7 and 8 as part of the Junior Science course.</li> <li>• Provide support to the Head of Biology/Science and work cooperatively within the Department Team.</li> <li>• Be familiar with the aims and objectives of the Department as outlined in the departmental handbook.</li> </ul>

	<ul style="list-style-type: none"> <li>• Assist the Head of Biology/Science with the development of schemes of work and assessment materials.</li> <li>• Keep records of marks achieved in preps and tests by the pupils you are teaching.</li> <li>• Attend suitable INSET as required under the guidance of the Head of Biology/Science.</li> <li>• Participate in Science Activities outside the classroom as required by the Head of Biology/Science.</li> <li>• Promote Biology/Science as subjects.</li> <li>• Undertake such other comparable duties as the Headmaster requires from time to time.</li> <li>• Promote and safeguard the welfare of children and young persons for whom you are responsible and with whom you come into contact.</li> </ul>
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**Reed's School Person Specification**  
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	Essential	Desirable
<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• Educated to Degree level in a relevant subject</li> </ul>	<ul style="list-style-type: none"> <li>• QTS</li> </ul>
<b>Experience:</b>	<ul style="list-style-type: none"> <li>• Experience of working co-operatively as part of a team</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of teaching successfully at all levels and to differing ability needs</li> <li>• Ability to demonstrate success across the ability range</li> <li>• Ability to demonstrate creative and innovative approaches to enthusing and challenging pupils</li> <li>• Experience of Biology Challenge and Biology Olympiad</li> </ul>

<p><b>Skills</b></p>	<ul style="list-style-type: none"> <li>• Good planning and organising skills</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to use a range of ICT to gain participation and encourage learning</li> <li>• Ability to set effective , realistic and challenging lesson objectives and appropriate prep</li> <li>• Initiative to improve personal and departmental standards and results</li> <li>• Experience of gathering, evaluating and using assessment data to inform learning</li> </ul>
<p><b>Knowledge</b></p>	<ul style="list-style-type: none"> <li>• Excellent subject knowledge and enthusiasm for the subject</li> </ul>	<ul style="list-style-type: none"> <li>• Insight into student learning needs</li> </ul>
<p><b>Personal competencies and qualities</b></p>	<ul style="list-style-type: none"> <li>• Motivation and enthusiasm to work with children and young people</li> <li>• Ability to act as a role model for pupils and staff through demonstrating high standards of personal and professional conduct</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to form and maintain appropriate relationships and personal boundaries with children and young people</li> <li>• Positive attitude to use of authority and maintaining discipline</li> <li>• Ability to maintain consistency and fairness</li> </ul>