

FRENCH, HEAD OF DEPARTMENT for September 2021

We are looking for an exceptional subject specialist to lead our successful French department from September 2021. We seek an excellent classroom practitioner with the ability to translate rigorous academic standards into practical and successful classroom outcomes. They must be bright, knowledgeable and passionate about the study of languages. Above all, we are looking for a teacher who has the ability to motivate and inspire pupils of great academic potential, including Oxford and Cambridge candidates, while bringing an equal level of enthusiasm to teaching across the full ability range. The ability to teach German to at least KS4 will be an advantage.

The Modern Languages Department

The Modern Languages Department currently consists of Heads of French, German and Spanish and a further six teachers, including four native speakers. The department is fortunate to have the support of four French, German and Spanish Assistants (FLA) and is led and managed by a Head of Modern Languages. All staff are experienced and very well qualified and are pleased to contribute to the development of a high-quality learning environment within the department and to a varied range of extra-curricular activities. The Department is well equipped – all 7 language classrooms have interactive whiteboards, one classroom contains a suite of 12 computers and there is a dedicated study room for 1:1 tuition and lessons with the FLAs. The department has its own staff office and a separate resources room.

Languages are popular and the results of the department in all three main languages are consistently very good. Pupils study French, German and Spanish on rotation in Year 7 and continue with two languages in Year 8. All three languages are offered at GCSE and AS/A-level take up and success rates at this level are high. Among A2 students it is common for a number to be applying to Oxford or Cambridge for Languages. In more usual times the department runs a series of popular language trips to France, Germany, Austria and Spain, including study visits and work experience placements.

In addition to classroom teaching (years 7 to 13), responsibilities of the Head of French include:

- developing an intellectually challenging and engaging curriculum alongside a rigorous assessment structure;
- securing outstanding teaching and learning including through lesson observations, monitoring of pupil work and the annual review process;
- setting high expectations for academic progress and using data effectively, resulting in high examination results;
- preparing high achieving candidates to apply for Oxbridge courses and supporting them throughout the application process
- sustaining and building on the provision of related extra-curricular activities to enhance the perception of the subject for all pupils and stretch the highest achievers;
- ensuring effective communication with parents and pupils regarding academic progress;
- the efficient management and administration of the department
- keeping up to date with the latest developments in the teaching of languages

A copy of the generic job description for Heads of Department at Colfe's School is also attached.



Teachers appointed to posts are expected to maintain the highest professional standards and to contribute to the co-curricular life of the school. In return, those who join Colfe's can expect to become part of a caring, purposeful and committed community.

Application procedure

The recruitment process will require all applicants to complete an application form, accompanied by a letter of application, current CV and details of two referees, who will be contacted prior to interview, in accordance with the School's Safer Recruitment procedures. There will be an interview and lesson observation for short listed candidates.

The application should be submitted electronically to Anna Ross, Human Resources, at:

recruitment@colfes.com

Applications should be sent **as soon as possible** and by **Noon, 10 March 2021** at the latest. Colfe's reserves the right to appoint to this post before the closing date if necessary.

Colfe's School is committed to safeguarding and promoting the welfare of children. All applicants must be willing to undergo child protection screening, including checks with past employers and the Disclosure & Barring Service.