WOODBROOK VALE SCHOOL

HEADTEACHER: Gary Peat BA (Hons), NPQH
Grasmere Road, Loughborough, Leicestershire, LE11 2ST
Tel: 01509 557560
Email: office@wbvs.co.uk
Website: www.wbvs.co.uk

September 2018

Dear Candidate

Assistant Headteacher
Full time, permanent position

Thank you very much for expressing an interest in the above post.

This post provides an exciting opportunity to contribute to the success of students at Woodbrook Vale School. You will find our prospectus and other useful information, including links, on our website http://www.wbvs.co.uk .

We are a popular and oversubscribed school with approaching 800 students on roll (August 2018). We have excellent facilities that support teaching and learning, including eight new classrooms and a new science laboratory. An on-site sports centre opened in September 2015 and we have recently extended the school's dining facilities. All classrooms have interactive whiteboards and teachers are provided with a laptop. Continuous professional development is a priority for all staff at our school.

We are offering prospective candidates an opportunity to visit Woodbrook Vale prior to making an application. If you would like to arrange an informal visit, please contact Penny Bradshaw, PA to the Headteacher. The available dates and times are as follows:

- Monday 17 September at 8:30am
- Thursday 20 September at 1:30pm
- Thursday 20 September at 3:45pm

I enclose a job description and person specification which I hope you will find helpful if you decide to apply for this position. Pease keep your covering letter to no more than two sides of A4. The closing date for the application is **midday Tuesday 25 September** and interviews will be held **Tuesday 2 and Wednesday 3 October 2018**. If you have not heard from us by Thursday 27 September, please assume that your application has been unsuccessful on this occasion. Please email your completed application and covering letter to the Headteacher's PA, Penny Bradshaw on: pbradshaw@wbvs.co.uk

I fully appreciate the time and effort required in completing an application for a senior leadership post. Whatever the outcome of this particular process, I thank you for your interest in working at Woodbrook Vale School and wish you every success with your future career aspirations.

I look forward to receiving your application.

Yours faithfully

Gary Peat
Headteacher