

A background image showing children playing with toys. One child is holding a book titled 'Chicks' with a yellow chick illustration. Another child is holding a yellow toy truck. There are also some red handprints on a white surface. The overall scene is bright and colorful, suggesting a classroom or play area.

Position Overview:

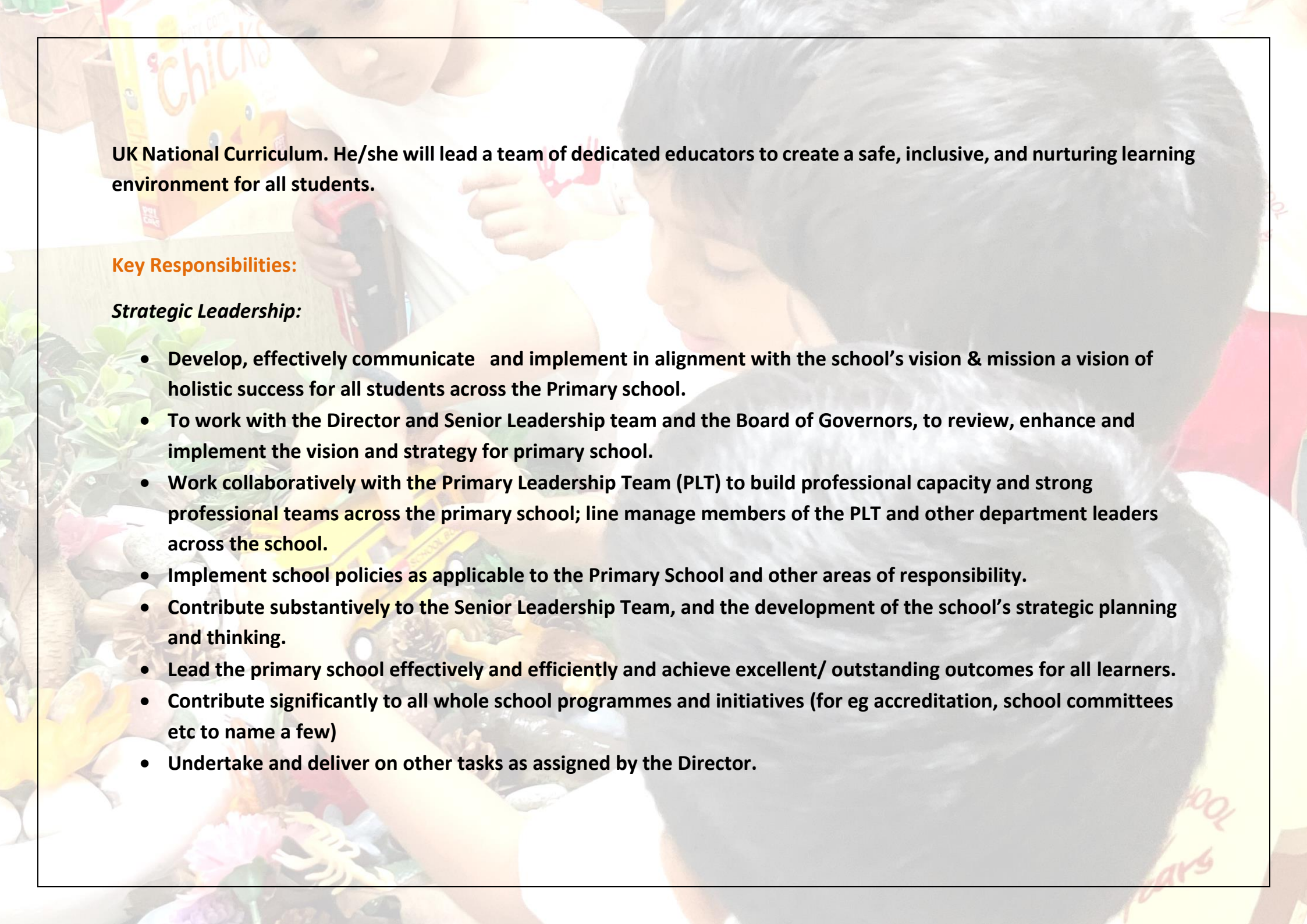
We are currently seeking an outstanding candidate for the position of Primary Principal. The ideal candidate will be energetic and highly motivated, capable of leading the growth of the Primary School while maintaining and enhancing educational excellence and overall school life. We are looking for a Primary Principal who can inspire and motivate our excellent staff and students, driving academic standards within our dynamic, committed, and close-knit community. The ability to envision the school's future growth and foster a shared commitment to achieving is essential.

The British School, New Delhi, offers a vibrant, inclusive, and high-achieving environment. We are committed to fostering excellence, we prioritise the well-being and development of both our students and staff. Our continuous professional development (CPD) opportunities are of a world-class standard, encouraging our staff to continually learn and grow. Our educational approach blends the finest aspects of British and international education, drawing inspiration from India's rich culture and traditions.

This position presents an exceptional opportunity for a leader to play a pivotal role in our ongoing journey of excellence.

Role:

The Principal reports to the Director of the school and is accountable for the overall leadership and management of the Primary School, ensuring the delivery of high-quality education in line with the Early Years Foundation Stage (EYFS) and

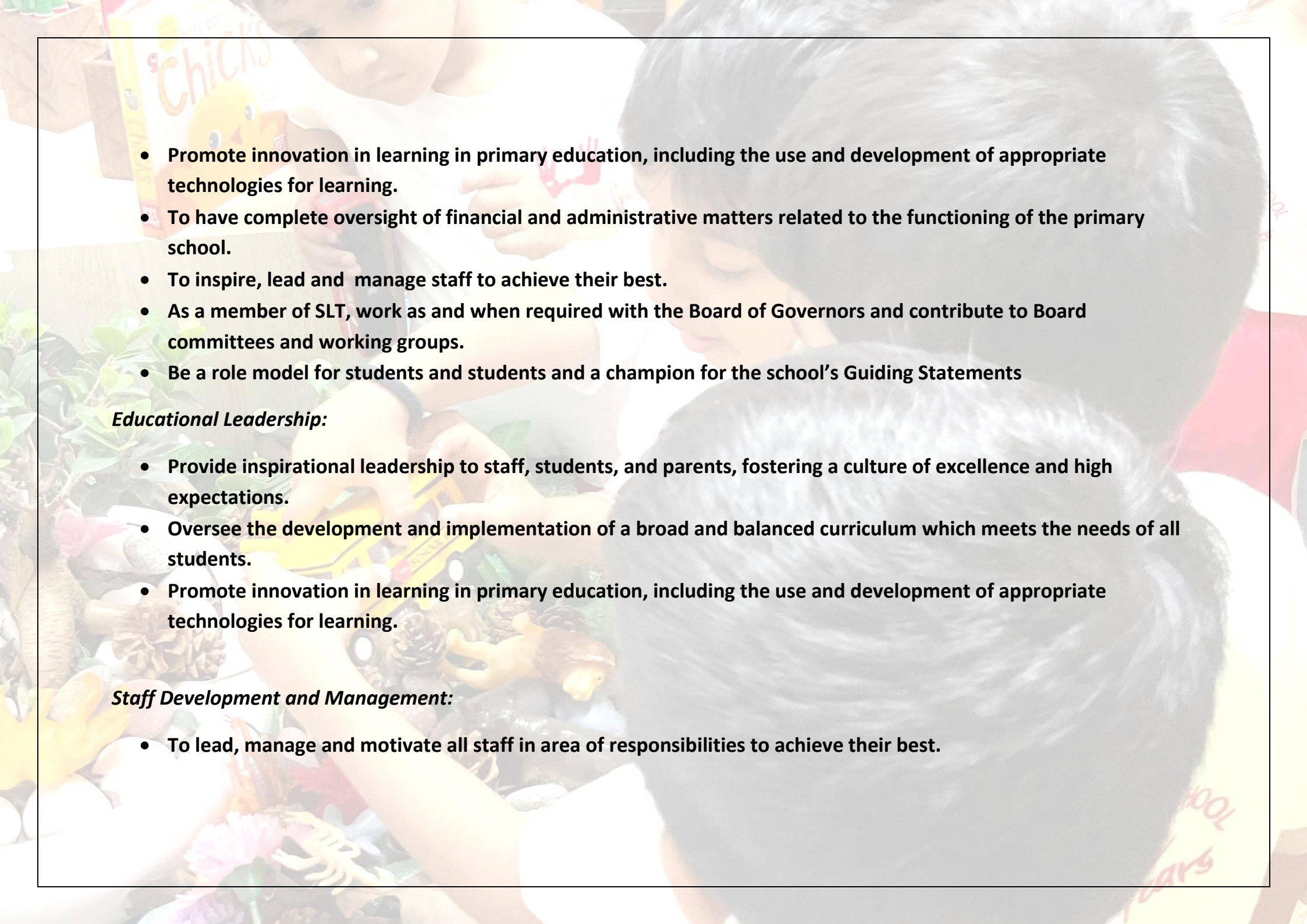


UK National Curriculum. He/she will lead a team of dedicated educators to create a safe, inclusive, and nurturing learning environment for all students.

Key Responsibilities:

Strategic Leadership:

- **Develop, effectively communicate and implement in alignment with the school's vision & mission a vision of holistic success for all students across the Primary school.**
- **To work with the Director and Senior Leadership team and the Board of Governors, to review, enhance and implement the vision and strategy for primary school.**
- **Work collaboratively with the Primary Leadership Team (PLT) to build professional capacity and strong professional teams across the primary school; line manage members of the PLT and other department leaders across the school.**
- **Implement school policies as applicable to the Primary School and other areas of responsibility.**
- **Contribute substantively to the Senior Leadership Team, and the development of the school's strategic planning and thinking.**
- **Lead the primary school effectively and efficiently and achieve excellent/ outstanding outcomes for all learners.**
- **Contribute significantly to all whole school programmes and initiatives (for eg accreditation, school committees etc to name a few)**
- **Undertake and deliver on other tasks as assigned by the Director.**

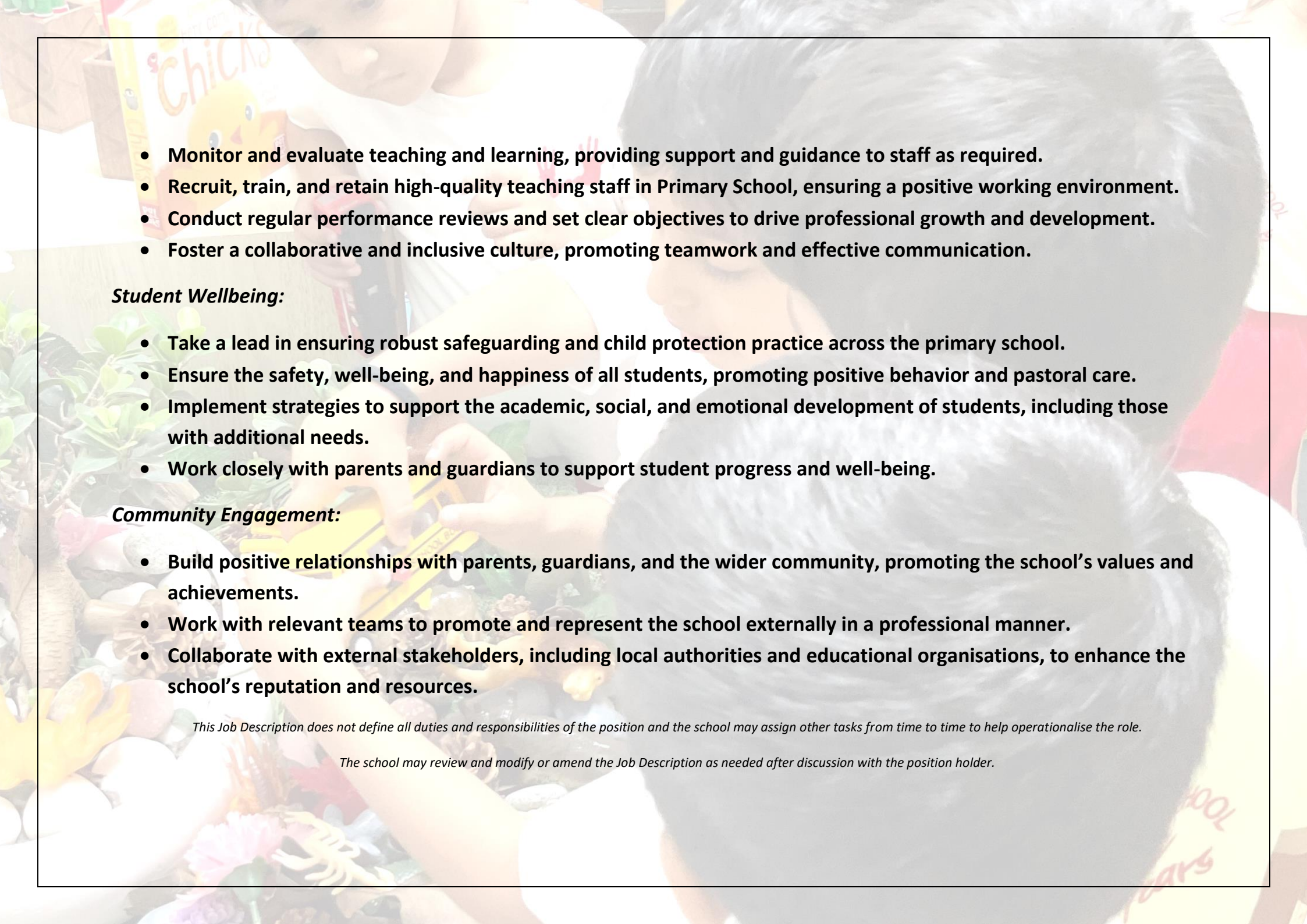
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- Promote innovation in learning in primary education, including the use and development of appropriate technologies for learning.
 - To have complete oversight of financial and administrative matters related to the functioning of the primary school.
 - To inspire, lead and manage staff to achieve their best.
 - As a member of SLT, work as and when required with the Board of Governors and contribute to Board committees and working groups.
 - Be a role model for students and students and a champion for the school's Guiding Statements

Educational Leadership:

- Provide inspirational leadership to staff, students, and parents, fostering a culture of excellence and high expectations.
- Oversee the development and implementation of a broad and balanced curriculum which meets the needs of all students.
- Promote innovation in learning in primary education, including the use and development of appropriate technologies for learning.

Staff Development and Management:

- To lead, manage and motivate all staff in area of responsibilities to achieve their best.

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- Monitor and evaluate teaching and learning, providing support and guidance to staff as required.
 - Recruit, train, and retain high-quality teaching staff in Primary School, ensuring a positive working environment.
 - Conduct regular performance reviews and set clear objectives to drive professional growth and development.
 - Foster a collaborative and inclusive culture, promoting teamwork and effective communication.

Student Wellbeing:

- Take a lead in ensuring robust safeguarding and child protection practice across the primary school.
- Ensure the safety, well-being, and happiness of all students, promoting positive behavior and pastoral care.
- Implement strategies to support the academic, social, and emotional development of students, including those with additional needs.
- Work closely with parents and guardians to support student progress and well-being.

Community Engagement:

- Build positive relationships with parents, guardians, and the wider community, promoting the school's values and achievements.
- Work with relevant teams to promote and represent the school externally in a professional manner.
- Collaborate with external stakeholders, including local authorities and educational organisations, to enhance the school's reputation and resources.

This Job Description does not define all duties and responsibilities of the position and the school may assign other tasks from time to time to help operationalise the role.

The school may review and modify or amend the Job Description as needed after discussion with the position holder.

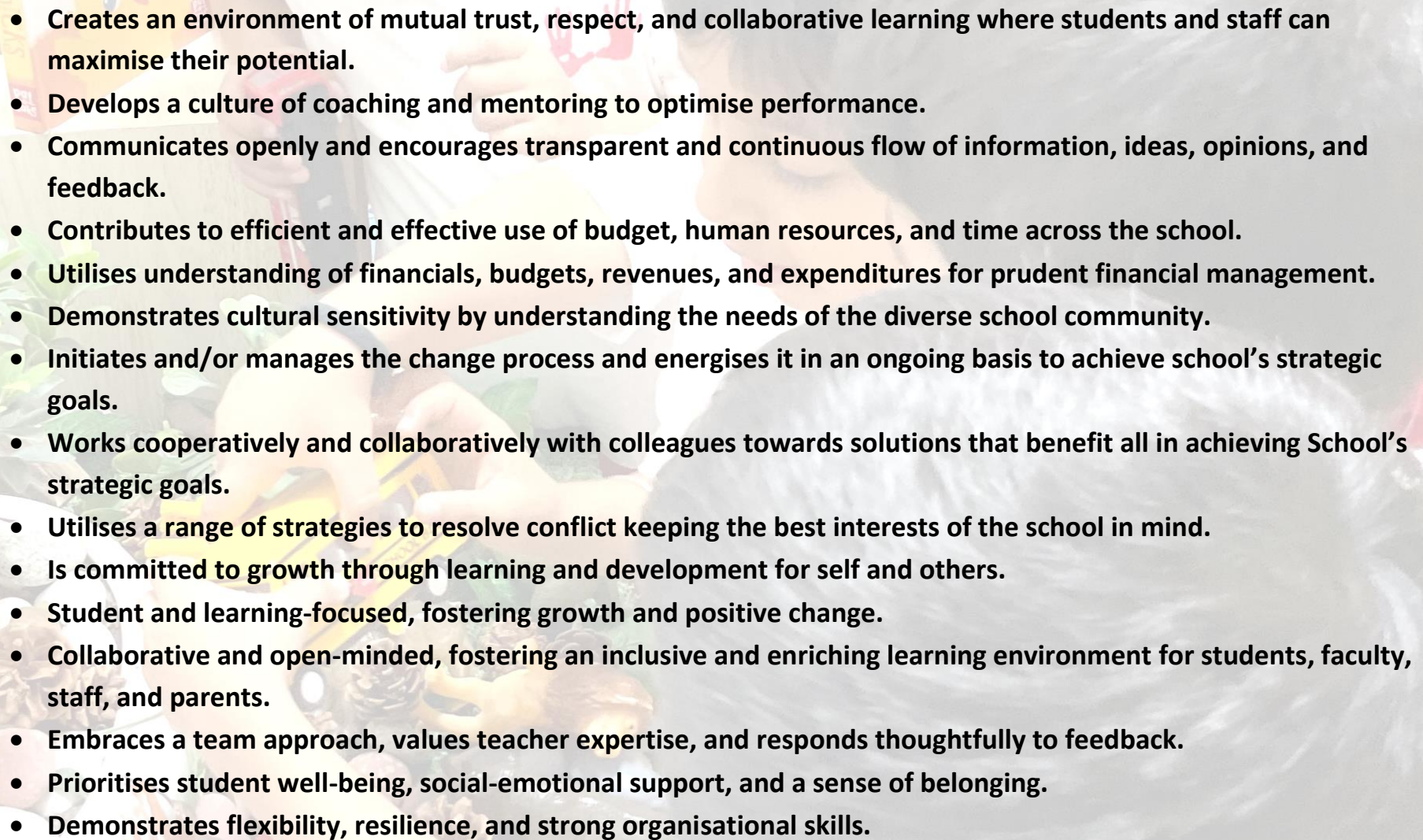


Desired Experience and Qualifications:

- Extensive experience of working with the National Curriculum of England and Wales, adapted to an international context.
- Experience of the National Strategy for Primary Education in England.
- A well-qualified and experienced teacher and senior leader with experience in high quality international school(s).
- Bachelor's or Master's degree (postgraduate degree preferred).
- 10 years+ teaching experience and 5 years+ of leadership experience.

Desired Qualities and Characteristics:

- Integrity, passion for education, excellent communication skills
- Active listener, collaborative, team player
- Innovator and doer, ability to lead & inspire his/her team.
- Open-minded leader, who is engaged and industrious.
- Demonstrates leadership and takes initiative for the development of the school by contributing to innovation and the leadership of change.
- Acts as a role model to reinforce the culture, values and ethos of the school.

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- **Creates an environment of mutual trust, respect, and collaborative learning where students and staff can maximise their potential.**
 - **Develops a culture of coaching and mentoring to optimise performance.**
 - **Communicates openly and encourages transparent and continuous flow of information, ideas, opinions, and feedback.**
 - **Contributes to efficient and effective use of budget, human resources, and time across the school.**
 - **Utilises understanding of financials, budgets, revenues, and expenditures for prudent financial management.**
 - **Demonstrates cultural sensitivity by understanding the needs of the diverse school community.**
 - **Initiates and/or manages the change process and energises it in an ongoing basis to achieve school's strategic goals.**
 - **Works cooperatively and collaboratively with colleagues towards solutions that benefit all in achieving School's strategic goals.**
 - **Utilises a range of strategies to resolve conflict keeping the best interests of the school in mind.**
 - **Is committed to growth through learning and development for self and others.**
 - **Student and learning-focused, fostering growth and positive change.**
 - **Collaborative and open-minded, fostering an inclusive and enriching learning environment for students, faculty, staff, and parents.**
 - **Embraces a team approach, values teacher expertise, and responds thoughtfully to feedback.**
 - **Prioritises student well-being, social-emotional support, and a sense of belonging.**
 - **Demonstrates flexibility, resilience, and strong organisational skills.**

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- Approachable, transparent, and dynamic, maintaining professional boundaries while fostering a strong sense of community.

Salary & Benefits:

Highly competitive tax-free salary and benefits based on years of experience.

Safeguarding Information and checks:

- Our school is fully committed to safeguarding and promoting the welfare of our children and we expect all staff and volunteers to share the same commitment. The above post will be subject to enhanced Security background checks and satisfactory references.
- The safeguarding of our students is at the core of all that we do. All appointments are conditional upon:
- Acceptable police checks (or equivalent) from the country of origin and from all counties in which you have worked or stayed.
- Appropriate references from your current and previous employers, which may be corroborated by personal phone calls made to each.

Application Process:

To apply, please share a one-page maximum application letter that clarifies your suitability for the role. Please also share your CV by 30th April 2024 on hr@british-school.org.

Please note that candidates are encouraged to apply as early as possible, as we reserve the right to appoint the right person prior to the closing date.

