



JOB DESCRIPTION: PRIMARY SCHOOL SUBJECT TEACHER

Position: Classroom Subject Teacher

Reports to: Headmaster, Head of Primary and Deputy Head of Primary

Immediately responsible to: Deputy Head of Primary

Job Purpose

As a Teacher at Malvern College Egypt, you will play a crucial role in delivering high-quality education and fostering a positive learning environment. You will be responsible for inspiring and guiding students, planning and implementing engaging lessons, and contributing to the overall success of the school.

AREAS OF RESPONSIBILITY AND KEY TASKS

1. Curriculum Delivery:

- Design and implement effective and engaging lesson plans aligned with the school's curriculum and educational standards.
- Foster a dynamic and interactive learning experience that caters to diverse student needs and abilities.

2. Classroom Management:

- Create a positive and inclusive classroom environment that encourages student participation and collaboration.
- Manage and maintain a well-organised and conducive learning space.
- Implement and ensure classroom routines that promote good behaviours.

3. Student Assessment:

- Conduct assessments and provide constructive feedback to students to support their academic progress.
- Keep accurate records of student performance and achievements.

4. Professional Development:

- Stay updated on educational trends and participate in professional development opportunities to enhance teaching skills.
- Collaborate with colleagues and contribute to a positive and supportive school culture.

5. Parental Communication:

- Maintain open and transparent communication with parents regarding student progress, achievements, and any concerns.
- Attend parent-teacher conferences and other school-related events.

6. Extracurricular Activities:

- Contribute to the school's extracurricular program (CCAs) by participating in or leading clubs, sports, or other activities.
- Provide students with opportunities for holistic development beyond the classroom.

7. Pastoral Responsibility - Class/Form Tutor:

- Establish a supportive and nurturing relationship with assigned students as their class/form tutor.
- Monitor and address the overall well-being, behaviour, and academic progress of assigned students.
- Serve as a point of contact between students, parents, subject teacher and the school leadership regarding pastoral matters.

8. Professional Conduct:

- Uphold high ethical and professional standards in all interactions with students, colleagues, and parents.
- Adhere to school policies and contribute to the positive school culture.

All other duties as directed by the headteacher.

Qualifications and Experience:

- Bachelor's degree in Education or a relevant subject.
- Teaching certification or qualification recognised by the Ministry of Education.
- Proven experience in teaching, preferably in the British curriculum or British International Curriculum.
- Excellent communication and interpersonal skills.
- Passion for continuous professional development and commitment to excellence in education.

Joining Malvern College Egypt as a Teacher means being part of a dynamic educational community committed to providing a world-class learning experience for students.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

It is understood that areas of responsibility are from time to time subject to review and are negotiable in the light of the needs of the College and the professional development of the staff.