



THE
**ANGLOPHONE
BRITISH
CURRICULUM**
INTERNATIONAL SCHOOL

#2, Street No. 9, Khu Dan Cu Tan An Huy,
Nha Be, Ho Chi Minh City, Vietnam
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JOB DESCRIPTION

PRIMARY TEACHER

Benefits Package: Competitive Salary, Accommodation, Medical Insurance, Annual Return Flight, 2 School Places
Line Managed By: Head of Year

SAFEGUARDING

The ABCIS is committed to safeguarding and promoting the welfare of children and young people and has developed and adopted written guidelines (Code of Conduct) for appropriate and inappropriate behaviour of adults towards children.

We expect all staff, volunteers and other third parties to share this commitment and to review and affirm that they have read, understood, and will abide by the Code of Conduct.

At our school, we use safer recruitment practice and pre-employment background checks, to maintain the highest standards of safeguarding and child safety.

Our school's practices reflect and are aligned with the written Expectations of the International Taskforce on Child Protection.

POSITION SUMMARY

The purpose of this position is to provide academic leadership and support to students as well as to provide pastoral support.

- To plan, prepare and deliver high quality lessons appropriate to each class
- To produce schemes of work and lesson plans as directed by the Head of Year
- To assess and monitor student progress and maintain accurate trackers
- To write reports
- To liaise with the Subject Coordinator and/or Head of Year as required
- To act as a classroom teacher and fulfill the responsibilities which this entails
- To undertake duties as required
- To attend parents days, meetings and other school events as required by the Principal
- To lead at least one Extra-Curricular Programme (ECA) activity each term

PERSON SPECIFICATION

- Bachelor's degree and a recognised teaching qualification in Primary Education (PGCE, PGDE, B.Ed, M.Ed)
- A minimum of three years Primary teaching experience
- Experience in a UK school or an international school delivering the British National Curriculum
- Lesson Planning - plan, prepare and deliver high quality lessons
- Classroom Management - effectively manage student behaviour
- Assessment Skills - assess and track student progress
- Communication Skills - excellent communication skills with students, parents and colleagues
- Adaptability - adapt to varying student needs within an international school setting
- Professionalism - act as a role model for students and an ambassador of the school
- Safeguarding - knowledge and understanding of the safeguarding of children