



THE  
**ANGLOPHONE  
BRITISH  
CURRICULUM**  
INTERNATIONAL SCHOOL

# APPLICANT INFORMATION PACK

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**An outstanding education for  
the leaders of tomorrow**

**ACHIEVING  
BELONGING  
CARING**

 [www.theabcis.com](http://www.theabcis.com)



**Mr Steven Shaw**  
PRINCIPAL

# Welcome from The Principal

The ABCIS has a proud history of care and academic excellence. The second is not possible unless the first is embedded throughout the school. Our school ethos is based around ABC, Achieving, Belonging and Caring, this is something that is as true for our staff as it is for our students.

Staff that join The ABC International School will be joining a family orientated and owned school committed to helping students to meet their potential. We also support staff with their own professional development and expect staff to be role models who have a desire for learning themselves which can inspire the students to want to continue to learn and progress and enjoy doing so.

We are looking for staff who are committed, caring and want to do the best for young people and give them the opportunities they deserve both inside and beyond the classroom. The school has a long history of supporting staff growth and all of the current Senior Leaders have previously been promoted from other roles within the school, the same is true for the vast majority of Middle Leaders.

If you are looking for an opportunity to focus on helping young people meet their potential whilst being supported in your own personal development, The ABC International School is the place for you.



# School History

The ABC International School (originally the ABC English School) was **established in 1995** at a time when Ho Chi Minh City lacked options in international education for children of foreign investors, expatriates and Vietnamese nationals. The school began with 12 students in a playgroup and nursery class and added new classes each year.

By 2001 the school catered for 70 children from Playgroup to Year 6, teachers were increasingly recruited from overseas and the school formally began to follow the British National Curriculum. At this time, the school name was altered to the ABC International School to reflect the growth of the school and the increasing cultural diversity of the students and staff.

**In 2003, the school was registered in the UK with the Qualifications and Curriculum Authority (QCA) and Department for Education and Skills (DfES).**



DfES number  
**703 6413**

From 2003 onward the school became even more popular and embarked upon a very rapid phase of expansion. The school moved into its first purpose built campus in South Saigon in 2004 and shortly afterwards with a pupil population then exceeding 500 pupils, we moved to the yet larger campus that was known as SSI which accommodated Year 3 to 13 during the initial years then the Primary Key Stages more recently.

In 2005 the school was accredited by **Cambridge University (UK)** to teach the **International General Certificate of Secondary Education (IGCSE)** and **Advanced level** examinations. In the same year, the school successfully applied for membership of the **Federation of British International Schools in South and East Asia (FOBISSEA/ now FOBISIA)**.

From 2005 pupil numbers continued to grow and stabilized at approximately 770 for a number of years when time and energy was unashamedly devoted to ensuring the very highest educational standards. At the same time as establishing outstanding academic credentials the schools' owners/Directors and leadership were careful to proactively plan for further expansion.

Now occupying two purpose built and age-appropriately equipped sites, the school is proud to be acknowledged as one of the very best international schools in Vietnam and Asia.

Currently, the ABCIS sends graduating students onwards to leading colleges all around the world, and is the only School in Vietnam to be acknowledged and accepted as a member of the **Council of British International School (COBIS)**. The latter is a group of the most prestigious and best of UK curriculum schools worldwide that each uphold the very highest academic standards and are recognised by the British Government. Similarly, it is the only school in Vietnam to offer examinations from the **Assessment and Qualifications Alliance (AQA)** board or to be able to offer the specialist entrance examinations for Medicine and Law to Oxford and Cambridge Universities in the UK.



# Our Vision

To be one of the best international schools in the world offering an outstanding, holistic education that will lead to our students being successful in further education and beyond.



## Our Mission

To provide an excellent teaching and learning environment for the development of our students and staff so that all may realise their full potential, and be able to constantly strive for higher goals and ideals.

To ensure our students will benefit not only from being in Vietnam, but also from the opportunity of learning alongside adults and students from many parts of the world, thereby facilitating the total development of each child, within an ever-changing global community.



# Our Aims

We aim to provide for the academic, social, moral, cultural, linguistic, creative, intellectual, emotional and physical aspects of each student's education.

We aim to provide equal opportunities in education for all of our students in a multi-cultural environment where non-sexist and non-racist values are upheld. As such, we expect all students and parents of our students to support these aims.

We aim to create high standard learning experiences for all students so each individual can attain their full potential.

We aim to enhance self-esteem and the ability to value each person's own work through a caring, secure environment.

We aim to develop the natural curiosity, which children feel about themselves, their cultures and their world.

We aim to develop social awareness and empathy through the social context of learning.

We aim to create independent learners who achieve highly and show respect for the education and well being of themselves and others.

We aim to foster close links with home/ parents and involve parents/ guardians as much as possible in their child's education.

We aim to promote a safe and health conscious environment.

We aim to provide a broad and balanced curriculum for all students.

We aim to ensure good internal and external communications.

We aim to practice the highest ethical standards.



# Examination Boards

## Cambridge International Examinations Board (CIE)

- \_\_\_\_\_ International General Certificate of Secondary Education (IGCSE)
- \_\_\_\_\_ AS/A Level

## Oxford International AQA Examinations

- \_\_\_\_\_ International General Certificate of Secondary Education (IGCSE)
- \_\_\_\_\_ AS/A Level

## Advanced Placement (AP) College Board

## SAT College Board

## Admission Tests for Oxford and Cambridge Universities

## Quotes about our academic standards made by inspectors during the 2024 BSO inspection

“ Across the school attainment and progress in English are outstanding, including pupils with SEND and pupils with EAL.

“ IGCSE results in both English language and literature are significantly above England averages at the higher grades of A\*/A.

“ In Mathematics, attainment and progress are outstanding in all phases.

“ Pupils make outstanding progress in science. Across all stages of the school, they reach standards in tests and external examinations that are significantly above the England average.

# Accreditations and Affiliations

A member of the **Federation of British International Schools in Asia (FOBISIA)**

Currently, the only school in Vietnam to be acknowledged and accepted as a member of the **Council of British International Schools (COBIS)**; a group of the most prestigious and best of British curriculum schools abroad that uphold the very highest academic standards and are recognized by the British Government.

Currently the only school in Vietnam to be accredited by the **Assessment and Qualifications Alliance (AQA)** examination board.

The only school in Vietnam to be given permission to host admission tests for **Oxford and Cambridge Universities**.

Licensed by the Vietnamese Government to operate as an International School teaching the British National Curriculum

Registered with the **Department for Education and Science (DfES)** in the UK which accredits all British National Curriculum Schools. Our DfES number is **703 6413**

Registered with **The Qualifications and Curriculum Authority (QCA)** which issues all the **British National Curriculum Documentation and the Standard Assessment Tests (SATs)** for students from Year 2 to Year 9 inclusive.

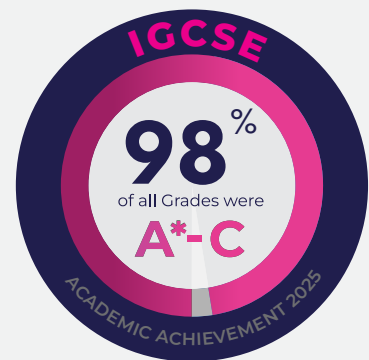
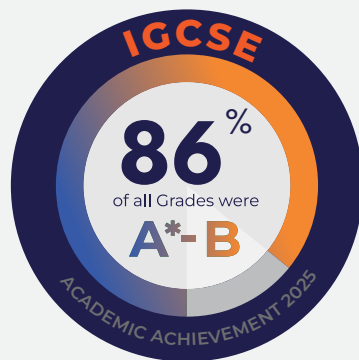
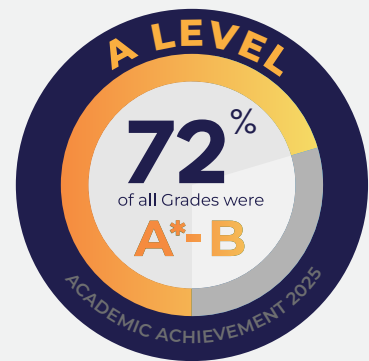
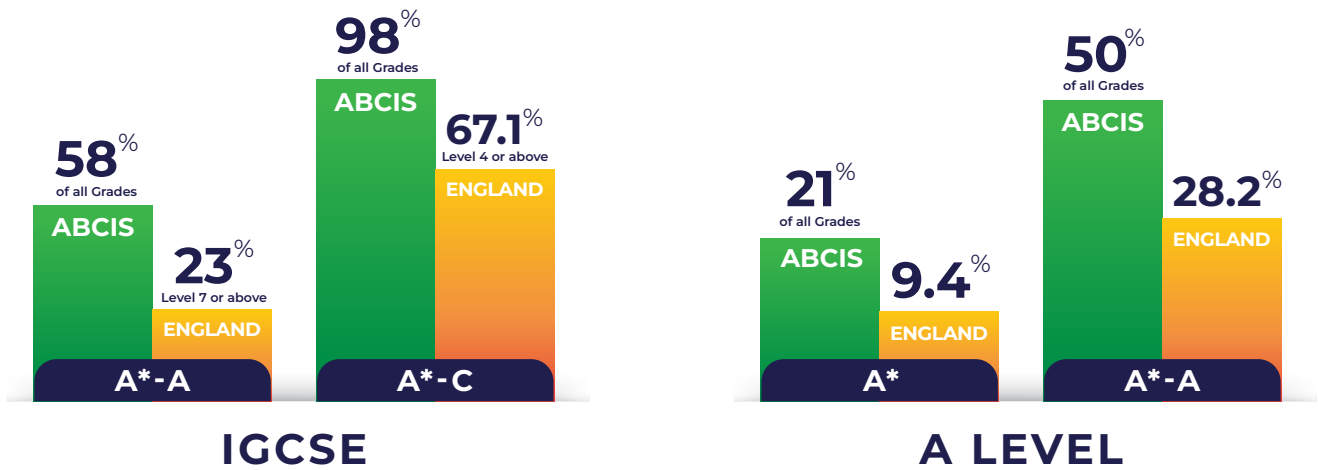
Accredited by the **Cambridge International Examinations Board (CIE)** to deliver both the curricula and examinations for the **International General Certificate of Secondary Education (IGCSE) and AS/A level**. Obtaining successful results in these examinations qualifies our students to gain entry into any university in Europe, USA, Canada, Australia and many other countries worldwide, both in Asia and beyond.

A member of the **Duke of Edinburgh Award** (The International Award for Young People)

# Academic Results

## International Examination Results August 2025

Our highlights 2025 - these exam results place us among South East Asia's strongest international schools and also among the world's strongest international schools.



# University Destinations

The ABCIS students have gone on to study at top-ranked universities and colleges in the world every year including, but not limited to, the following universities.

## UNITED KINGDOM

Imperial College, London  
King's College London  
London School of Economics (LSE)  
Queen Mary, University of London  
University College London (UCL)  
University of Bath  
University of Birmingham  
University of Bristol  
University of Cambridge  
University of Cardiff  
University of Chichester  
University of Durham  
University of Dundee  
University of East Anglia  
University of Edinburgh  
University of Exeter  
University of Loughborough  
University of Manchester  
University of Nottingham  
University of St Andrews  
University of Sussex  
University of the Arts London (UAL)  
University of Warwick  
University of York

## NETHERLANDS

ArtEZ University of the Arts  
Design Academy, Eindhoven  
Leiden University

## SWITZERLAND

EHL Hospitality Business School  
Swiss Hotel Management School

## NEW ZEALAND

University of Canterbury

## FRANCE

ESSEC, School of Business

## UNITED STATES

Arizona State University  
Boston University  
Columbia University  
Cornell University  
Embry-Riddle Aeronautical University  
Georgia Institute of Technology  
Michigan State University  
New York University (NYU)  
Northeastern University  
Parsons School of Design  
Pennsylvania State University  
Purdue University  
Rhode Island School of Design  
San José State University  
School of Visual Arts, New York  
University of California, Los Angeles  
University of California, Riverside  
University of Illinois  
University of Massachusetts  
University of Michigan  
University of Oregon  
University of San Diego  
University of San Francisco  
University of Virginia  
University of Washington  
University of Wisconsin Madison

## GERMANY

University of Europe for Applied Science

Nürnberg Tech University

## DENMARK

Copenhagen School of Design and Technology

## CANADA

McMaster University  
Simon Fraser University  
University of British Columbia  
University of Toronto  
Vancouver Film School  
York University

## AUSTRALIA

Griffith University  
Monash University  
University of Melbourne  
University of New South Wales  
University of Queensland  
University of Sydney  
University of Technology Sydney

## SOUTH KOREA

Chung Ang University  
Ewha Womans University  
Handong University  
Hankuk University of Foreign Studies  
Hanyang University  
Hongik University  
KAIST  
Kookmin University  
Korea University  
Kyungpook National University  
Pukyong National University  
Seoul National University  
Sogang University  
Sookmyung Women's University  
Sung Kyun Kwan University  
Yonsei University

## JAPAN

Hosei University  
Nagoya University  
Ritsumeikan University  
University of Tokyo  
Waseda University

## SINGAPORE

National University of Singapore  
James Cook University  
ESSEC - School of Business Singapore campus

## HONG KONG

City University of Hong Kong  
Hong Kong University (HKU)  
Hong Kong University of Science and Technology (HKUST)

## THAILAND

Rangsit University

## TAIWAN

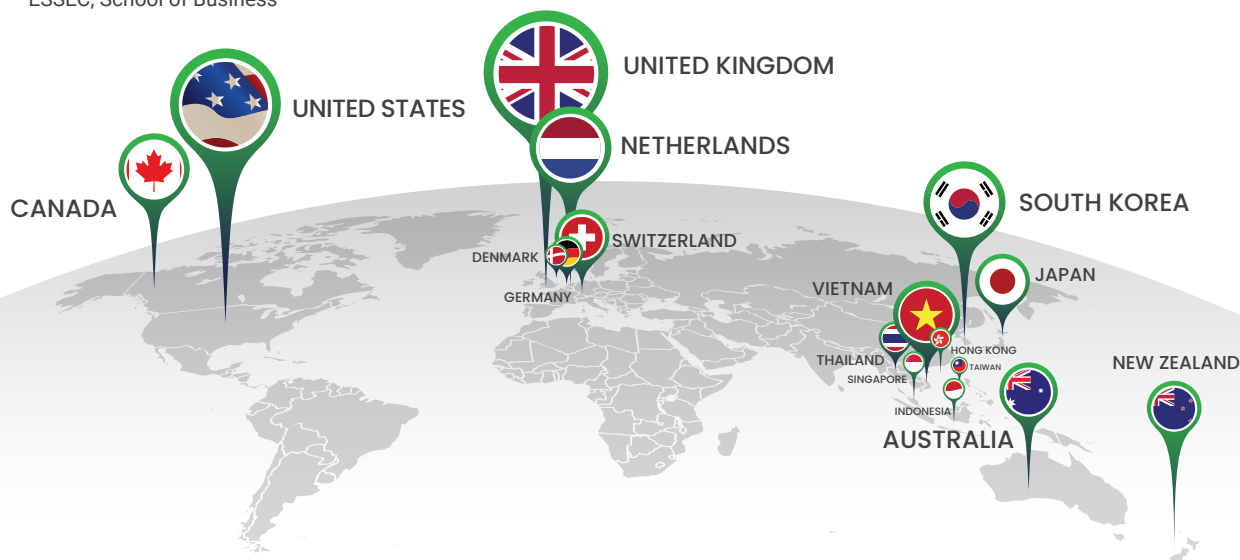
National Cheng Kung University

## INDONESIA

President University, Jakarta

## VIETNAM

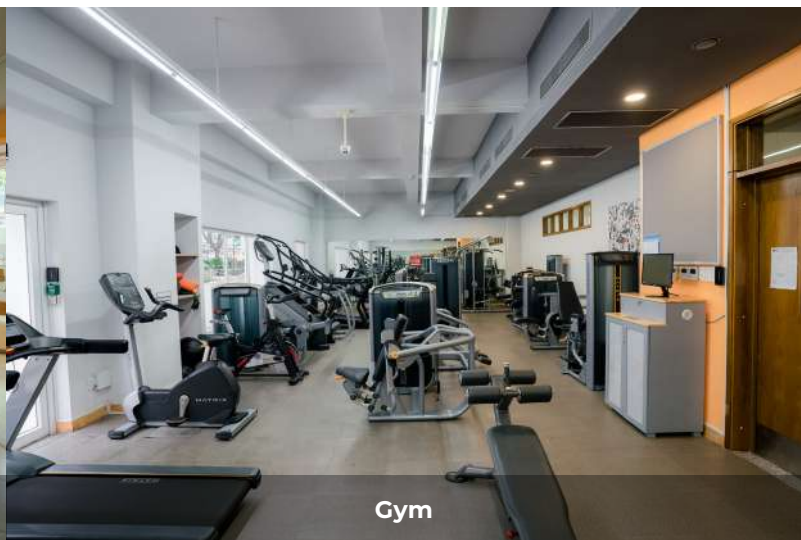
RMIT



# Nha Be Campus Facilities



Library



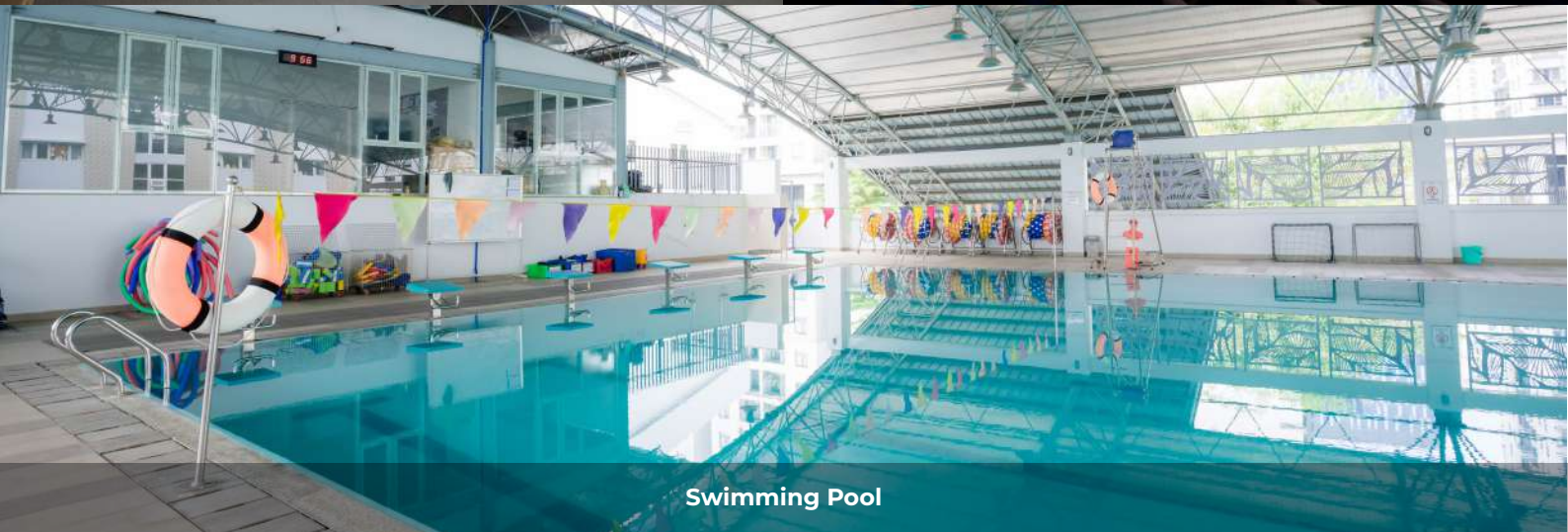
Gym



Auditorium



Theatre



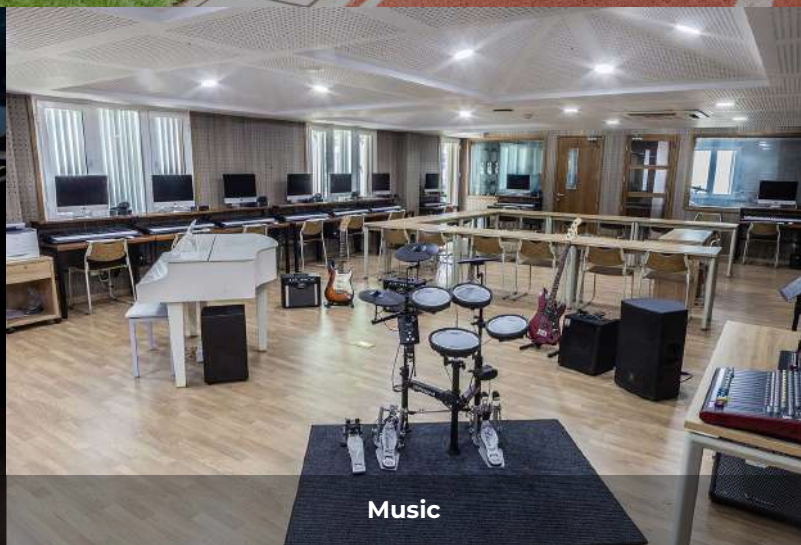
Swimming Pool



Football Pitch



Drama



Music



Class Room



DT Room

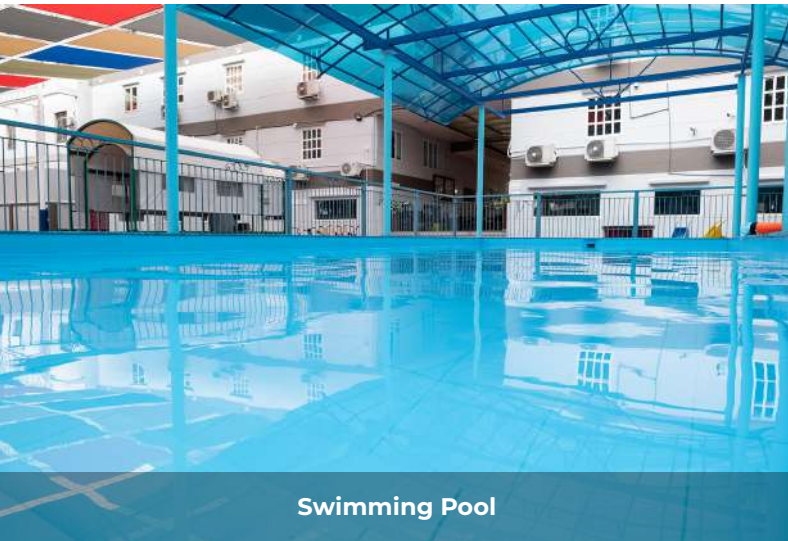


Science Lab



IT Room

# Trung Son Campus Facilities



Swimming Pool



Soft Play Room



Class Room



Library



Football Pitch - Playground

# School Structure and **School Day**

All teaching staff's working hours begin at 7:50am and end at 4:20pm unless involved in other activities. The school is split into two purpose-built campuses; the Trung Son Campus, for our EYFS & Key Stage 1 students, and our Nha Be Campus, for students from Year 3 to Year 13. Both campuses are located in the southern part of the city and are within a 10-minute drive from each other.

## **EYFS and Primary**



The EYFS and Primary schools serve students from 2-11 years old in Pre-Nursery to Year 6. The Head of Primary is assisted by the Deputy Head of Primary and an Assistant Headteacher. The number of classes in each year group ranges from 2-4 classes with an average class size of 18 students in Primary and 1 per year group in EYFS with an average of around 15.

EYFS have various session times depending on their age range with Nursery and Pre-Nursery having nap time after lunch each day. This is flexible to meet the children's needs.

The Primary school day consists of five 55 minute lessons and one smaller lesson with the possibility of an ECA or Sporting Fixture commencing after school. Both KS1 and KS2 have a morning break and KS1 children have an additional afternoon break.

## Key Stage 1

TIME	LESSON
08.25 - 8.40 am	Registration
08.40 - 9.30 am	Lesson 1
09.30 - 10.20 am	Lesson 2
10.20 - 10.35 am	Break
10.35 - 11.20 am	Lesson 3
11.20 am - 11.55 pm	Lesson 4
11.55 - 12.55 pm	Lunch
12.55 - 1.55 pm	Lesson 5
2.00 - 2.15 pm	Break
2.15 - 3.10 pm	Lesson 6
3.10 - 4.05 pm	ECA/ Fixtures/ Staff Meeting

## Key Stage 2

TIME	LESSON
08.25 - 8.40 am	Registration
08.40 - 9.35 am	Lesson 1
09.35 - 9.50 am	Break
9.50 - 10.45 am	Lesson 2
10.45 - 11.40 am	Lesson 3
11.40 am - 12.35 pm	Lunch
12.40 - 1.20 pm	Lesson 4 (12.40 - 1.05 pm on ECA Days)
1.20 - 2.15 pm	Lesson 5 (1.05 - 2.00 pm on ECA Days)
2.00 - 2.15 pm	Snack Break for ECA Days
2.15 - 3.10 pm	Lesson 6
3.10 - 4.05 pm	ECA/ Fixtures/ Staff Meeting

## Secondary

The Secondary school serves students from 1 - 18 years old in Years 7 - 13. The Head of Secondary is assisted by three Assistant Head teachers. The number of classes in each year group ranges from 2-4 classes with an average class size of 17 students. The Middle Management team comprises of Heads of Departments and Heads of Years.

The Secondary school day consists of six lessons with the possibility of an ECA or Sporting Fixture commencing after school. Students have 5 minutes in between lessons to enable them time to move between the lessons.

TIME	LESSON
08.25 - 8.45 am	Registration
08.45 - 9.35 am	Lesson 1
09.40 - 10.30 am	Lesson 2
10.30 - 10.50 am	Break
10.50 - 11.40 am	Lesson 3
11.45 am - 12.35 pm	Lesson 4
12.35 - 1.25 pm	Lunch
1.25 - 2.15 pm	Lesson 5
2.20 - 3.10 pm	Lesson 6
3.10 - 4.05 pm	ECA/ Fixtures/ Staff Meeting



## House system and extra-curricular activities

Students are split into four houses which are characterised by name and characters from around Vietnam. The names are: **Hanoi Hornets**, **Mekong Monsters**, **Saigon Serpents** and **Dalat Dragons**. Students compete in challenges throughout the year to earn points for their house. Students can also earn house points from teachers which are added to the overall tally.

The school's Extra-Curricular Activities (ECA) programme is extensive and all students are encouraged to join in as many ECAs as possible to help broaden their skill set and social skills. Our programme offers a diverse range of activities from Volleyball and Running to Knitting and Enterprise. Many ECAs enable students to participate in competitions where they can compete with students across the city and beyond. All teachers are required to run one ECA a week in an area of their choosing.

# Student Leadership



Our Student Leadership Team is well-established and comprises the three main roles of **Head Student**, **Deputy Head Student** and **Head Prefect** who work together, and with the SSMT, to effect positive changes to our students' experience in school.

As the school grows in size, we have introduced a team of nine prefects to support the main leaders with a focus on student voice, cohesion across year groups and other key areas. Students in Key Stages 4 and 5 also have the opportunity to run ECAs for younger students, and these focus on a range of interests including Jazz Club, Robotics & Coding ECA and the Sustainability Club which recently ran a school-wide Eco Week.

Our House system, through House Captains (from Key Stage 3 to 5) and the School Council, with members from every tutor group in Secondary, provide further opportunities for students to develop leadership skills and contribute to the school community.

# Life in Vietnam



Vietnam is home to nearly 100 million people across a country which differs significantly in climate and culture as you travel north to south. The official language is Vietnamese and the official currency is the Vietnamese Dong. Vietnam has a tropical climate which is dominated by the monsoon season.

The temperature in Vietnam typically ranges between 70°F and 95°F throughout the year. Average annual humidity is around 85%. Vietnam receives the majority of its precipitation during the monsoon season, but the rest of the year also receives regular rainfall. The average annual rainfall is about 40 inches. Southern Vietnam has constant warm temperatures. Here the seasons are simple: rainy (May to November) and dry (November to May). Holidaying in Vietnam is a real adventure due to the vastly different terrain, landscapes and attractions around the country. To the south lies the Mekong Delta where more than half of the country's rice and fish is produced and where the water is key to the local economy.

If you fancy a beach break then the cities of Nha Trang, Da Nang and Quy Nhon have a mix of culture and luxury. Phu Quoc island is only a 30 minute flight from HCMC airport and offers an island retreat with plenty to explore. In the North lies the capital Hanoi with its rich and deep culture, busy streets and delicious food. All this is in addition to the UNESCO heritage sites of Ha Long Bay with its distinct limestone pillars and Hoi An Ancient village which is famous for its ancient properties and tailoring of the highest quality.

# Ho Chi Minh City

Vibrating with energy, innovation and traffic Ho Chi Minh City, formerly known as Saigon, is the economic heart of Vietnam and the main hub of the southern region. A freewheeling, cosmopolitan metropolis, HCMC's dynamic cityscape draws together old and new Vietnam in the most compact of spaces, representing the city's past as well as its future. (Vietnam.Travell)

The school is situated close to District 7 which has plenty to do and everything you need! It is home to a large Korean and Western expatriate community and is home to two shopping malls, restaurants, bars, cinemas and green space. Phu My Hung (situated in District 7) is a quite town compared with the hustle and bustle of the more central areas of the city (situated about 15 - 20 minutes away). District 2 is about 35 minutes from District 7 and is home to another large expat community with lots of bars, restaurants and other amenities such as Ice Skating, Children's cafes and events spaces.



# Application Process

## Experience and Qualifications sought

### ESSENTIAL

- \_\_\_\_\_ A university degree
- \_\_\_\_\_ A valid teaching qualification or degree in education
- \_\_\_\_\_ A minimum of 3 years relevant teaching experience in the UK or an English National Curriculum school overseas
- \_\_\_\_\_ Secondary posts - experience teaching IGCSEs & A-Levels

### DESIRABLE

- \_\_\_\_\_ Experience in an international setting
- \_\_\_\_\_ Experience with Google Workspace in the classroom

## How to Apply

Applicants should apply directly through Schrole. Shortlisted candidates will be contacted via email for interviews. Please upload the following as supporting documents in PDF or Word format:

- \_\_\_\_\_ **Passport & Degrees**
- \_\_\_\_\_ **CV** (if available)

All applicants should hold a valid teaching qualification or degree in education such as a PGCE, PGDE, B.Ed, M.Ed or equivalent.

**English language teaching certificates (e.g. TEFL, IELTS, CELTA) are not sufficient.**

If you have any questions regarding the post or application process, please do not hesitate to contact the HR Department on **+84 (0)28 7308 1828** or **[recruitment@theabcis.com.vn](mailto:recruitment@theabcis.com.vn)**

## References

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The names, contact details and relationship to applicants of three referees should be provided at the time of application. At least one of the referees must be a Senior Leader at your current school (e.g. Headteacher, Principal, Head of School).

References are requested in parallel with the interview process.

At least two satisfactory references must be provided before an offer is finalised.

## Interview Process

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The first round of interviews are offered to short listed applicants with the Head of School, alongside an Assistant Head teacher or Head of Department.

Applicants who progress through the first interview are offered a second interview with the School Principal.

## Qualifications, background checks and identity checks

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We are committed to the safeguarding of children and operate safer recruitment practices.

If you are successful at interview, you will also be required to undergo relevant background checks. Updated police clearances will be requested for all those appointed. An **ACRO International Child Protection Certificate** is required for all British Nationals or if you have previously worked in or are currently working in the UK.

If you are currently working in a country other than the UK, a police clearance from your current country will also be required.



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# Get in touch

## TRUNG SON CAMPUS

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## NHA BE CAMPUS

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Nha Be Commune,  
Ho Chi Minh City, Vietnam.



Call us on  
**+84 (0)28 7308 1828**



Write to us at  
**recruitment@theabcis.com.vn**