

## 2019/20 Additional Responsibility Leader Job Description:

<b>Job Title</b>	<b>Art &amp; Technology Department Additional Responsibility Leader</b>
<b>Report to</b>	Subject leader (SL)
<b>Job Purpose</b>	<p>In 2019 – 20, the Art &amp; Technology additional responsibility leader (ARL) will work with the SL and other staff to:</p> <ul style="list-style-type: none"><li>• review department assessment, tracking, progress and intervention in technology at KS3 and KS4;</li><li>• develop a more robust system for rotation at KS3;</li><li>• help to develop a student voice within the department.</li></ul>
<b>Salary/pay grade:</b>	MPS/UPS plus TLR 2a (£2,721 pa).

*N.B. This job description relates to additional department responsibilities in 2019/20. The successful applicant should be aware that, in negotiation with the subject leader and appropriate senior leaders, the job description is likely to change in subsequent years. These responsibilities will supplement the successful applicant's subject teacher job description.*

### Specific responsibilities of the post:

In 2019/20, the art & technology ARL will:

- review department assessment, tracking, progress and intervention in technology at KS3 and KS4:
  - ensure that termly assessments and mark schemes for technology are appropriate and in line with the SoLs;
  - organise the production of level ladders and flight paths for technology subjects;
  - track internal data and implement appropriate intervention for students and classes, including all sub groups and those who may experience disadvantage which is a barrier to their learning;
  - establish and maintain clear departmental policies and practices for assessment and recognition of achievement;
  - ensure effective arrangements for progression throughout the school with particular emphasis on transition points.
  - contribute actively to the continuing improvement of the quality of learning and teaching in the department.
- develop a more robust system for rotation at KS3;
  - develop rotation timetables at KS3 to ensure all students are receiving a broad and balanced design & technology curriculum;
  - ensure that this rotation system remains consistent with TWS themes and skills and that each student is able to develop the necessary knowledge and experience to be successful at KS4;
- help to develop a student voice within the department.
  - identify and implement student voice across the department;
  - establish a clear departmental system for rewards and sanctions within the department;
- work with the SL to devise a subject improvement plan which contributes to the achievement of the school development plan;
- deputise for the SL in their absence.