

BRIGHTON COLLEGE INTERNATIONAL



Join us:

Assistant Head (Teaching and Learning)

CLOSING DATE: 04:00 PM May 2, 2025



THE SUNDAY TIMES

INTRODUCTION

The Assistant Head Teaching and Learning is a key role at Brighton College Vietnam. The role involves working closely with Heads of Department and subject teachers to ensure the highest pedagogical standards are maintained and the best possible learning culture is developed.

This role offers significant scope for innovation and leadership in education and affords the autonomy to innovate and shape College policies related to teaching and learning. There is a need for the post-holder to be able to work autonomously and collaboratively with members of the College community to shape and develop an agenda for teaching and learning at BCVN.

The successful applicant will be proactive, keep colleagues up-to-date on the latest educational issues as well as leading on all aspects of teacher professional development and review.

The successful post-holder will be innovative, pro-active and have the confidence and capability to develop the integration of digital technologies (Microsoft suite, AI and other technology) within the classroom. They will play a key role in delivering dynamic, excellent quality teaching and learning across the College. They will also be a credible sounding-board for Heads of Department and teaching colleagues and be focused on ensuring the highest quality pupil experience in every classroom.

The role operates across the Whole College (Senior and Prep School) and the post-holder should be willing and able to develop relationships and carry out the duties of the role across both schools.

A preference will be given for candidates who can teach Biology, Chemistry or Mathematics.

Report to: Deputy Head Academic



The Brighton College Family of Schools

Brighton College was one of the first UK independent schools to take its distinctive approach to education to markets beyond the UK. From the outset of this international development in 2011, when Brighton College Abu Dhabi opened, our driving ambition has been to ensure each new addition to our family of schools is recognisably a Brighton College school. The Brighton College International (BCI) group now has schools in: Abu Dhabi (2011), Al Ain (2013), Bangkok (2016), Dubai (2018), Singapore (2020), London (2023) and Hanoi (2023).

Brighton College UK

Brighton College – awarded the title of ‘School of the Decade’ by the Sunday Times – is consistently recognised as the UK’s leading coeducational independent school. Academic results place Brighton College in the top 10 schools in England. In 2023, 94% of GCSE grades were 9-7, whilst 97% of A-level grades were A*-B. In addition to the ‘School of the Decade’ award in 2020, Brighton College has achieved numerous other recent accolades, such as: Most Forward Looking School in Britain (The Week); Top School in Britain for STEM Subjects (The Week); and Best 125 Private Schools Across the Globe (Carfax Education).

Brighton College International

Brighton College International (BCI) has put in place the structure, resources and expertise to ensure that the Brighton DNA prevails in all Brighton schools. Brighton College’s Head Master, Richard Cairns, is actively engaged in the work of the international schools, and a team of talented colleagues in BCI provide support across curriculum, admissions, operations, Nursery, right through to our marketing and innovation.

Beyond the formal structures of the group and the quality assurance visits by Brighton College UK, there are numerous instances of collaboration within our family of schools. These include professional development for teachers, pupil collaboration, shared webinars and guest speakers across the group. Alumni from every school are part of

the Brighton College Connect network, with several thousand members.

Curiosity, Confidence and Kindness

Every Brighton College school is a happy place, with a warm, inclusive and respectful community. All Brighton schools promote curiosity and a love of learning from Nursery, right through to our leavers at age 18, which is one of the reasons why Brighton College pupils do so well in examinations and go on to many of the world’s top universities. Academic interest on its own is not enough though, and results, excellent as they are, do not tell you much about the richness of a Brighton education. Meeting our pupils does; all visitors comment on their confidence and politeness.

This confidence – the right sort of confidence – arises from their being encouraged to participate in lessons, the co-curriculum and also the community beyond the school gate, in which they learn to collaborate and show each other mutual respect and kindness. We always stress the importance of kindness, and encourage pupils to actively seek opportunities to demonstrate their commitment to this vital quality.

With each Brighton College International school embracing the educational values, distinctive character and high standards of Brighton College UK, the Brighton DNA is evident throughout the exceptional family of schools.



About Brighton College Vietnam

Academic Life

Brighton College Vietnam has based their curriculum on that of Brighton College UK. With nearly 200 years of proven success, Brighton College Vietnam follows the English National Curriculum in both the Prep and Senior Schools with unique additional subjects enhancing the premium educational offering. Brighton College Vietnam follows this approach, providing a British education with a global perspective, reflecting the locality. In Years 10 and 11, pupils study IGCSEs, before going on to the International Baccalaureate Diploma Programme for Years 12 and 13.

Pastoral Care

A culture of kindness is integral to Brighton College Vietnam. Our pastoral system ensures that all pupils feel supported in academic and personal matters – pupils are allocated to one of the College Houses and the tutors support their day-to-day organisation and pastoral progress. Individuality is celebrated and Brighton College Vietnam's warm atmosphere allows all pupils to thrive.

Co-Curricular Opportunities

The Arts and Sport are central to a Brighton education. Opportunities exist both within and outside the academic timetable to take part in music, drama, dance, visual arts and a wide variety of sporting activities. Our 'sport for all' ethos allows all pupils to take part in individual and team sports and there are regular opportunities to participate in competitive matches and tournaments. There is a wealth of choice in the co-curricular clubs on offer and all staff are expected to contribute to this provision.

Social Responsibility

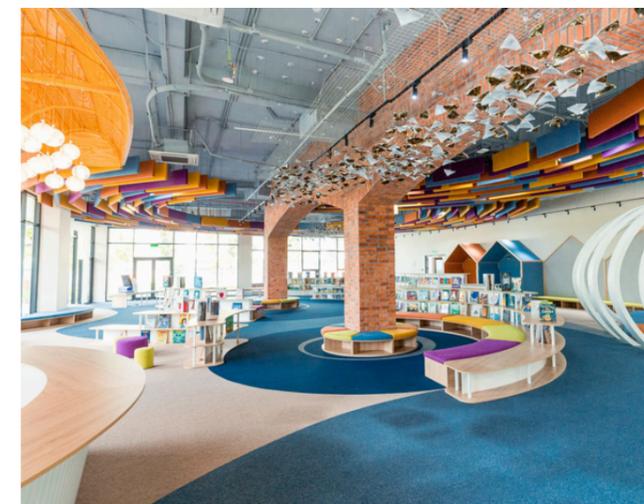
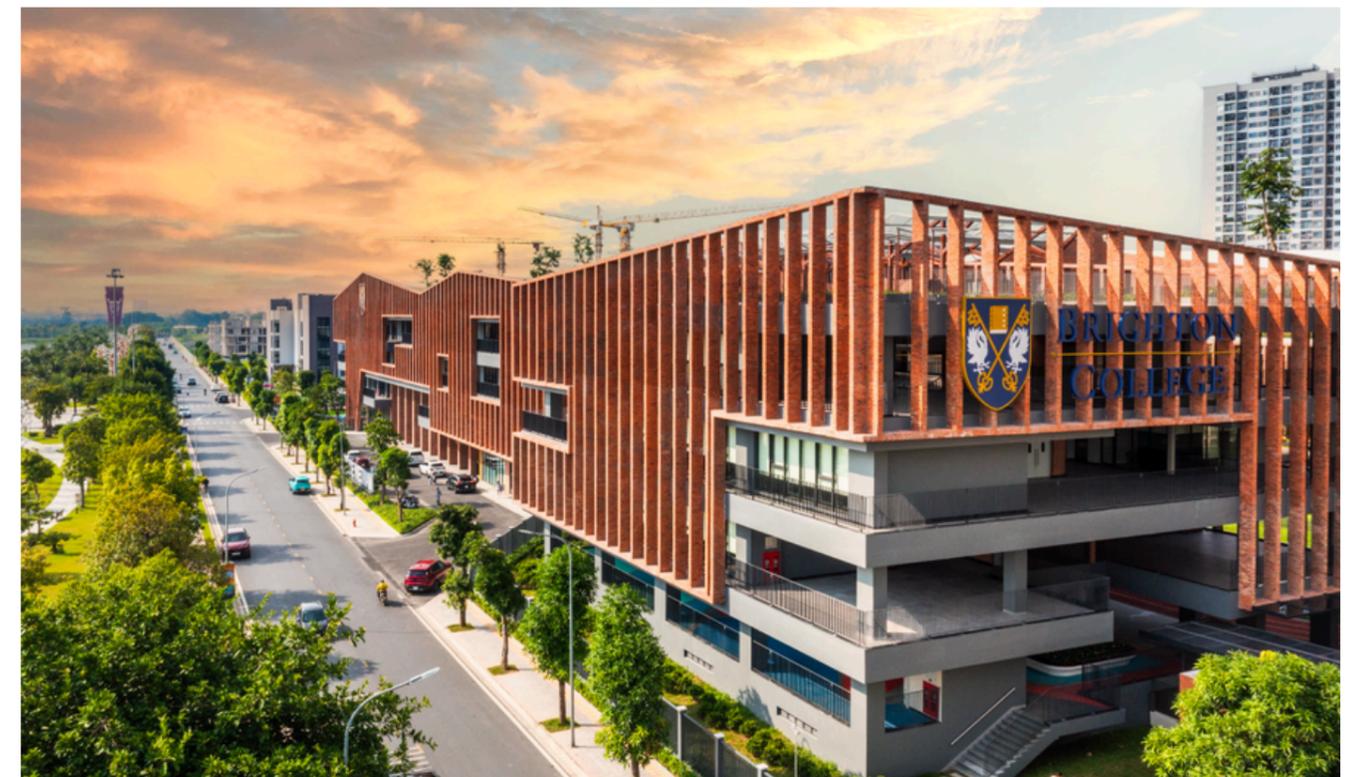
A central tenet of the Brighton College DNA, we encourage all our pupils and staff to get involved in forming partnerships with community organisations and supporting global initiatives. Pupils and their families are regularly involved in College-wide events and charity fundraising.



Campus and Facilities

Located in Vinhomes Ocean Park, Hanoi, the first Brighton College Vietnam campus is a brand new, purpose-built international school for pupils aged 5-18. Spread across 3.4 hectares of open, green space with a lake-side view, our world-class modern campus boasts large classrooms and state-of-the-art facilities to equip our pupils with all they need in their pursuit of excellence.

Our campus consists of two buildings: the Prep School and the Senior School, with awe-inspiring spaces ranging from libraries, dining halls, modern indoor and outdoor sports facilities, to performing arts and music studios, design and technology workshops and science labs. There is even a private cinema and 500-seat theatre which houses the many pupil performances every year.



AFFORDABLE LIVING

Hanoi may be Vietnam's capital and the second largest city in the country but, even by South East Asian standards, the cost of living is low. Utilities, food and entertainment are a fraction of the costs in the US or the UK and, whether you choose to live simply or enjoy life's little luxuries, numerous accommodation options are available for a range of budgets.



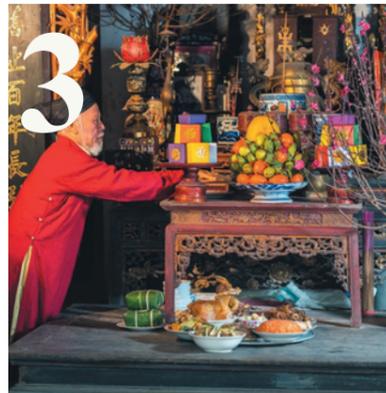
TASTY FOOD

Vietnamese food has a reputation for being fresh, light and healthy – it's also delicious, thanks to the liberal use of fresh herbs, lime juice and chilli. Hanoi has one of the richest food scenes in Asia, with food vendors, hole-in-the-wall restaurants and upmarket dining options. You'll be spoilt for choice in this capital of excellent cuisine.



FESTIVALS & CULTURE

Immerse yourself in traditional culture. In Hanoi there is a festival celebrated almost every month. Listen to folk songs in the village of Lim; enjoy fireworks and lantern fairs during the Mid-Autumn Festival; and welcome in the Vietnamese New Year with temple visits, food and red and gold decorations.



VIBRANT SOCIAL LIFE

Hanoians are very welcoming and hospitable, so making local friends is easy. Whether you're attending a water puppet show; listening to rock, jazz or traditional Vietnamese music; or sipping a cocktail admiring the romantic West Lake, Hoan Kiem Lake or a panoramic night view of the city, Hanoi's social scene has something for everyone.



COMMUNITY LIVING

With a significant and active expat community, Hanoi has a range of healthcare and education facilities, grocery stores and restaurants catering for a range of international tastes.



PARIS OF THE EAST

Beyond the European architecture of the Grand Opera House, Hotel Metropole and Saint Joseph Cathedral, Hanoi is reminiscent of the landscape of Paris. Stroll through the streets and you might just feel the Vietnamese-Parisian ambience: beautiful tree-lined boulevards, local cafés for your coffee and croissant and opportunities for walking around the city.



THE GREAT OUTDOORS

Hanoi makes a perfect base to explore Northern Vietnam and get in touch with nature. Ba Vi National Park, Cuc Phuong National Park, the UNESCO World Heritage Site of Halong Bay, ancient handicraft villages and the rivers, caves and mountains of Ninh Binh Province are all within easy reach of the city for fantastic day trips.



A DIVERSE HUB

Hanoi is the political hub of Vietnam and its cultural and historical centre. It's chaotic and fascinating, overwhelming and intriguing. Enjoy haute-cuisine delivered by Michelin-starred chefs; find peace and serenity in incense-filled temples; shop for glamorous brands in boutique shops; explore an emerging, buzzing art scene; or just watch a train squeeze through narrow lanes in the Old Quarter.



HISTORY

Since its founding in 1010 by Emperor Ly Thai To, Hanoi is a treasure trove of history. Learn more about the 54 minority ethnic groups of Vietnam in the Museum of Ethnology; visit the cultural monument from colonial times at the Hanoi Opera House; or take a stroll around the grounds of Tran Quoc pagoda, the oldest and most revered in Hanoi.



BIG CITY, MORE CONNECTIONS

The capital is projected to be the fastest-GDP growing city in the world over the next few years, and with that comes improved global connections. Many Vietnamese and international airlines operate from Hanoi Noi Bai Airport with direct flights to most of the Asia Pacific region. The visa process is simple and, with a tourist visa valid for 30 days single entry, friends and family can visit easily.

10 reasons to live in Hanoi

Voted 'The best city in South East Asia', there are plenty of reasons to choose Hanoi as your home. From the food, to the art, and architecture, to the access to nature and the excitement of a big city, here are ten reasons to live and work in Hanoi.



About the role *Assistant Head Teaching and Learning*



Duties and responsibilities

Classroom-based practice

- Develop, embed and review common standards for pedagogy, digital learning, marking and homework.
- Develop structures to support colleagues at different stages of their educational career continue to access professional development opportunities tailored to theirs and the College's priorities.
- Embed digital learning across the College, including supporting teachers to innovate and experiment with different software.
- Support HoDs to develop innovative academic competitions and teaching 'beyond-the-classroom'.

Monitoring and review

- Responsible for organising whole school INSET, including leading on elements relevant to teaching and learning.
- Create formal and informal structures for mentoring and coaching.
- Work with senior leadership teams to ensure all aspects of appraisal and review and conducted in a meaningful and timely manner. Play an active role in leading the Appraisal and Review process.
- Ensure the CPD process is linked to individual, department and school priorities.
- Develop workshops, articles and social media that ensures a strong awareness of CPD in BCVN and this is communicated to parents and the wider community.
- Work closely with BCI and other Brighton College schools to develop and share best practice.
- Play a key role in observing lessons, lead the onboarding of new teaching colleagues and provide high-quality feedback on lessons.
- Create a culture that emphasises the joy and vitality of CPD and teaching and learning.
- Support and empower middle leaders to establish high-quality learning and teaching in departments and with performance management processes.
- Ensure there is consistency in teaching and learning approaches in every classroom that support pupils making progress to the IB and higher education.

Professional development

- Provide opportunities for varied CPD (conferences, articles, workshops, reading groups, visiting speakers).
- Support colleagues through the PGCE/ ECT processes when needed.

Admissions

- Work closely with Admissions, Marketing and Academic Admin to ensure high quality teaching is promoted to prospective and current parents through the College newsletter and social media.

Policies

- Regularly ensure school policies pertaining to teaching and learning (marking, homework, staff professional review, digital learning) are updated regularly.
- Pupil support and enrichment
- Develop and run the BCVN Scholars' Programme (Senior School) and provide opportunities for beyond the classroom enrichment that provides genuine academic extension opportunities.

Requirements

- Demonstrate commitment to personal development and an excellent understanding of new approaches to teaching and learning.
- A strong understanding of coaching as a way of improving practice
- Experience of delivering high-quality CPD
- Strong track-record and credibility amongst colleagues as a leading teacher.
- Experience and ability to ensure high quality teaching and learning takes place within and ideally across departments
- An ability to build strong and respectful relationships
- Experience as a middle leader
- Experience of the IBDP (desirable)
- Strong problem solving and interpersonal skills.



The Application Process

To apply, please complete the TES online application form, addressed to Mrs. Carly Barber, Head of College of Brighton College Vietnam. A completed TES online application form, including a supporting statement of no more than two sides, outlining your strengths and stating why you wish to be considered for the role. Applicants should state their curriculum strengths and extra-curricular interests.

Please include contact details of **three** referees on your TES online application form, one of whom must be your current or most recent Head of School or Principal.

Further information can be found on each of the individual job adverts and on our College website [here](#).

The closing date for applications is **May 02, 2025**

Remuneration

- A competitive salary
- A relocation allowance
- Accommodation allowance
- 100% remission of school fees at BCVN for two children, subject to a place being available and meeting entry requirements.
- Medical insurance for the post holder and up to three legal dependents
- Airfare at the beginning and end of contract for the post holder and up to three legal dependents.
- Annual airfare for home visit for the post holder and up to three legal dependents.

Safeguarding

Brighton College is committed to safeguarding and promoting the welfare of our pupils and expects all employees to share this commitment. All applicants should read the College's Safeguarding and Child Protection Policy, which is available on our website, and are required to declare any information as requested on the application form. Applicants must be willing to undergo child protection screening, such as the International Child Protection Certificate (ICPC) if they are UK based/UK national or a police certificate from every country that they have worked in outside the UK, as well as written/verbal reference checks from previous employers and qualification verification checks.