



WALSALL ACADEMY

Video and Multimedia Developer:

Accountable to: Head of IT Services

Responsibilities:

- Primarily to operate and develop the Academy's video facilities, record and produce engaging content.
- Liaise with Curriculum staff to capture engaging content
- To assist IT Technicians with hardware roll outs and general maintenance.
- To cover, as required, various video/PowerPoint/Multimedia presentations in the Theatre – this will include some occasional evening work.
- To assist in production of ID Photographs as required
- To provide technical support to teachers and students.
- To develop video and its use within the school.
- Assist in updating/maintaining the Academy's existing (Wordpress based) website and electronic noticeboard system.
- To make recommendations for the development of Video Recording facilities as required.
- To ensure the security of the Audio/Video editing suite and its associated equipment.
- To maintain high standards of ethics and behaviour and to uphold the Nolan Principles.

- To carry out other reasonable tasks from time to time as directed by the Headteacher.

Days/Hours: Term time only (plus 10 days to be negotiated with Line Manager)
37.5 hours per week (actual hours to be negotiated with Line Manager)